



BOARD OF SUPERVISORS AGENDA ITEM REPORT **CONTRACTS / AWARDS / GRANTS**

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: 10/06/2020

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

Assistance Dogs of the West

***Project Title/Description:**

Court House Dog Program

***Purpose:**

The purchase of two courthouse facility dogs, delivery, travel and onsite training of four handlers (two primary and two secondary) where they will be used at both court house settings and at the Southern Arizona Children Advocacy Center. The facility dogs come to us bred specifically for this type of intensive work and are raised while training with children and in stressful situations so that they are prepared to provide appropriate services for crime victims. Assistance Dogs of the West (ADW) is accredited by Assistance Dogs International (ADI). This amendment is to exercise the second extension option to renew our contract for one additional year.

***Procurement Method:**

Direct Select per Board of Supervisors Policy D29.6, III-C.

***Program Goals/Predicted Outcomes:**

Pima County Attorney's Office has a six year relationship with Assistance Dogs of the West (ADW). They selected and trained our two previous service dogs and understand the dynamics of our office and of the Southern Arizona Children's Advocacy Center (SACAC) where they provide support services for children who have been victimized. ADW provision of Professional Training of our handlers will reinforce the dog handler's knowledge of the job that will help to improve the uses of the courthouse dogs in various settings necessary to continue to enhance this program to serve the victims of crime. Our two current Courthouse Dogs, Blake and Russel are being retired.

***Public Benefit:**

Victims of Crime, especially children and special need individuals, will benefit from interaction with the court house dogs during crisis intervention, investigations, court proceedings, and during the entire legal process. Courthouse facility dogs play a crucial role in easing stress felt by children and other crime victims such as domestic violence victims in the criminal justice system.

***Metrics Available to Measure Performance:**

Pima County Attorney's Office will be reviewing and approving invoices to monitor services provided under this agreement required to meet the needs of the projects.

***Retroactive:**

Yes- contract effective date is before assigned BOS meeting; communication regarding whether or not additional funding would be needed delayed finalization of amendment.

*To: COB- 9.23.20
Ver. - 5
Pg. - 2 (1)*

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____***Funding Source(s) required:**Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No**If Yes, is the Contract to a vendor or subrecipient?**Were insurance or indemnity clauses modified? ☐ Yes ☐ No*If Yes, attach Risk's approval.*Vendor is using a Social Security Number? ☐ Yes ☐ No*If Yes, attach the required form per Administrative Procedure 22-10.***Amendment / Revised Award Information**Document Type: CT Department Code: PCA Contract Number (i.e., 15-123): 19*245Amendment No.: 02 AMS Version No.: 05Effective Date: 10/01/2020 New Termination Date: 09/30/2021

Prior Contract No. (Synergen/CMS): _____

☒ Expense or ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 0.00Is there revenue included? ☐ Yes ☒ No If Yes \$ _____***Funding Source(s) required:** PCA Anti Racketeering FundFunding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____**Grant/Amendment Information** (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Amendment Number: _____

☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____***All Funding Source(s) required:*****Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____***Funding Source:** _____***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____Contact: Erica AlloyDepartment: Pima County Attorney's OfficeTelephone: 520-724-5610Department Director Signature/Date: [Signature] 9/23/20Deputy County Administrator Signature/Date: [Signature] 9/23/20County Administrator Signature/Date: [Signature] 9/23/20
(Required for Board Agenda/Addendum Items)

Pima County Attorney's Office

Project: Courthouse Dogs Program

Contractor: Assistance Dogs of the West (ADW)

P.O. Box 31207
Santa Fe, NM 85791

Contract No.: CT- PCA- 19-245

Contract Amendment No.: 2

Orig. Contract Term: 10/01/2018- 09/30/2019	Orig. Amount:	\$ 27,800.00
Termination Date Prior Amendment: 09/30/2020	Prior Amendments Amount:	\$ 8,700.00
Termination Date This Amendment: 09/30/2021	This Amendment Amount:	\$ 00.00
	Revised Total Amount:	\$ 36,500.00

CONTRACT AMENDMENT

The parties agree to amend the above-referenced contract as follows:

1. Background and Purpose.

1.1. **Background.** On October 1, 2018 County and Contractor entered into the above referenced agreement to provide the Courthouse Dog Program.

1.2. **Purpose.** County is seeking to continue services with Contractor for Courthouse Dog Program.

2. Term. The County is exercising the second extension option to renew the contract for one additional year commencing on October 1, 2020 and terminating on September 30, 2021. If the commencement date is before the effective date of this amendment, the parties will, for all purposes, deem the amendment to have been in effect as of the commencement date.

[Remainder of this page left intentionally blank]

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

PIMA COUNTY

Chairman, Board of Supervisors

Date

CONTRACTOR

Linda Milanesi
Authorized Officer Signature
Linda Milanesi CEO/President
Printed Name and Title
9.23.2020
Date

ATTEST

Clerk of the Board

Date

APPROVED AS TO FORM

Sherry

Deputy County Attorney

Stacey Roseberry
Print DCA Name

9/22/2020
Date

APPROVED AS TO CONTENT

Joe Sant
Department Head
9/23/20
Date
(if required by County Department or delete)