



BOARD OF SUPERVISORS AGENDA ITEM REPORT **CONTRACTS / AWARDS / GRANTS**

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: October 6, 2020

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

Catholic Community Services of Southern Arizona, Inc.

***Project Title/Description:**

Workforce Development Services. A Health Profession Opportunity Grant (HPOG) has been obtained by Pima Community College to provide training in health career pathways to low income individuals. County, through the Community & Workforce Development (CWD) Department was asked to provide eligibility determination and case management for participants in the program as part of the One Stop Center's delivery system. CWD provides this service delivery through agencies. The contract and amendments can be found in OnBase by searching contracts CT-CR-21*178 (formerly CT-CS-17*445) in Doc_ID_AMS.

***Purpose:**

This amendment with subrecipient, Catholic Community Services of Southern Arizona, Inc., is designed to continue workforce development services to Pima County job seekers. Catholic Community Services of Southern Arizona, Inc. has extensive experience working with the Refugee Resettlement Program and will provide case management services to persons, including refugees, seeking healthcare careers. This amendment provides Catholic Community Services of Southern Arizona, Inc. with additional funding for the period October 1, 2020 to September 29, 2021.

Attachment: Contract Number CT-CR-21*178 (Amendment 4)

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.020, Competitive sealed proposals, RFP No. RFP-CSET-WFS-2016-06 was conducted with delegated authority.

***Program Goals/Predicted Outcomes:**

The program's goal is to prepare job seekers for current and projected demand occupations in healthcare that offer wages that allow self-sufficiency or that have a clear career path leading to self-sufficiency.

100 participants will be enrolled in the healthcare training program and 40 participants will be placed in jobs.

***Public Benefit:**

This program increases the supply of trained individuals for healthcare occupations that are in demand locally and assist refugees to attain family-supporting careers in healthcare.

***Metrics Available to Measure Performance:**

Catholic Community Services of Southern Arizona, Inc. will submit monthly summary reports:

Number of participants enrolled into training for healthcare careers;

Number of participants placed into healthcare jobs; and

Average wage at placement.

***Retroactive:**

Yes, due to the Pima Community College HPOG funded IGA had to first be approved by Pima County Board of Supervisors (BOS) before the amendment for Catholic Community Services of Southern Arizona, Inc. could be processed. The IGA was approved at the 9/15/20 BOS meeting. The negative impact of not approving this amendment is Pima County job seekers would not receive workforce assistance for an additional year.

To: COB - 9.21-20
Ver. - 1
PAC - 3 (11)

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CT Department Code: CR Contract Number (i.e., 15-123): 21-178
Amendment No.: 4 AMS Version No.: 1
Commencement Date: 10/1/20 New Termination Date: 09/29/21
Prior Contract No. (Synergen/CMS): CT-CS-17-445
☒ Expense or ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 59,669.60

Is there revenue included? ☐ Yes ☒ No If Yes \$ _____

***Funding Source(s) required:** Intergovernmental Agreement (IGA) with Pima Community College recipient of the Health Profession Opportunity Grant

Funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Amendment Number: _____
☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

***All Funding Source(s) required:**

***Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____

Contact: Rise Hart

Department: Community & Workforce Development

Telephone: 724-5723

Department Director Signature/Date: _____

Deputy County Administrator Signature/Date: _____

County Administrator Signature/Date: _____

(Required for Board Agenda/Addendum Items)

Pima County Community & Workforce Development Department**Project:** Workforce Development Services**Awardee:** Catholic Community Services of Southern Arizona, Inc.

Administrative Office

140 W. Speedway Blvd, #230

Tucson, AZ 85705-6534

Community Outreach Program for the Deaf ("COPD")

268 W Adams St.

Tucson, AZ 85705-6534

Contract No: CT-CS-17-445 (CT-CR-21-178 from and after July 1, 2020)**Contract Amendment No:** Four (4)

| | | | |
|-----------------------------------|---------------------|--------------------------|--------------|
| Original Contract Term: | 07/12/17 – 12/31/17 | Orig. Contract Amount: | \$32,113.00 |
| Termination Date Prior Amendment: | 09/30/20 | Prior Amendments Amount: | \$163,239.96 |
| Termination Date This Amendment: | 09/29/21 | This Amendment Amount: | \$59,669.60 |
| | | Revised Contract Amount: | \$255,022.56 |

| | | | |
|---------------------------------------|---|-------------------------------|--|
| DUNS No.: 114439730 | SAM Registration Date: 1/30/20 | | |
| Research or Development: | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | |
| Federal or State Contract No.: | PCC2020 | Award Date: | 2020 |
| Required Match: | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Match Amount: | |
| Indirect Cost Rate: | <input type="checkbox"/> Federal | <input type="checkbox"/> NICR | <input type="checkbox"/> de minimis <input checked="" type="checkbox"/> None |
| Status of Contractor: | <input checked="" type="checkbox"/> Subrecipient | | <input type="checkbox"/> Contractor |

| CFDA | Grant Program | National Funding | Pima County Award |
|--------|--|------------------|-------------------|
| 93.093 | Health Profession Opportunity Grant ("HPOG") | \$85,000,000.00 | \$601,926.00 |

GRANT FUNDED AMENDMENT FOUR (4)**1. BACKGROUND AND PURPOSE.****1.1 Background.**

- 1.1.1. On July 11, 2017, Pima County ("County") and Catholic Community Services of Southern Arizona, Inc. ("Awardee"), entered into the above-referenced contract to provide workforce development services for adults, dislocated workers, and youth seeking healthcare careers.
- 1.1.2. County is the Subrecipient of Health Profession Opportunity Grant ("HPOG") funds from Pima Community College and is authorized to pass those funds along to other entities, including Awardee.
- 1.1.3. Awardee provides activities under this agreement through the collaborative Community Outreach Program for the Deaf.

1.2 County Organization. Effective July 1, 2020:

- 1.2.1. Pima County Community Services, Employment and Training Department and Pima County Community Development and Neighborhood Conservation Department are restructured to form the Community & Workforce Development Department.
- 1.2.2. This Agreement will be renumbered to CT-CR-21-178 but all terms and conditions remain unchanged.

1.2.3. Any reference in the Agreement to Community Services; Community Services, Employment and Training Department; or CSET, will mean Community & Workforce Development Department ("CWD").

1.3 **Purpose.**

1.3.1. County operates a workforce development program at Pima County ARIZONA@WORK (an American Job Center, formerly the Pima County One Stop).

1.3.2. County finds that it is in the best interests of the Pima County residents to continue to provide workforce development services to the residents of Pima County.

1.3.3. County has reviewed Awardee's performance of the services and finds it satisfactory.

2. **TERM AND EXTENSIONS, SECTION 1.0.** Pursuant to paragraph 1.1, County is exercising the last available extension option. This Agreement will terminate on **September 29, 2021**.

3. **SCOPE OF SERVICES, SECTION 2.0.** The Commencement Date for the provisions set forth in this Amendment No. 4 is **October 1, 2020**.

4. **COMPENSATION AND PAYMENT, SECTION 3.0, paragraph 3.1** is amended to increase the "Maximum Allocated Amount":

FROM: \$195,352.96

TO: \$255,022.56

5. **ISRAEL BOYCOTT CERTIFICATION, SECTION 33.0** is added to read:

Pursuant to A.R.S. § 35-393.01, if Contractor engages in for-profit activity and has 10 or more employees, and if this Contract has a value of \$100,000.00 or more, Contractor certifies it is not currently engaged in, and agrees for the duration of this Contract to not engage in, a boycott of goods or services from Israel. This certification does not apply to a boycott prohibited by 50 U.S.C. § 4842 or a regulation issued pursuant to 50 U.S.C. § 4842.

6. **EXHIBIT A – SCOPE OF WORK**, is amended as follows:

6.1. **OUTCOMES, SECTION 6, paragraph 6.1**, the table is deleted in its entirety and replaced with the following:

| Services Levels | Total number served | | | | |
|--------------------------------------|----------------------|---------------------|----------------------|----------------------|----------------------|
| | 7/12/17- 12/31/17 | 1/1/18 - 9/30/18 | 10/1/18 - 9/30/19 | 10/1/19 - 9/30/20 | 10/1/20 - 9/29/21 |
| Enrolled HPOG Program | 50 | 75 | 100 | 100 | 100 |
| Active at anytime | 25 | 37 | 50 | 50 | 50 |
| Case Closures | 25 | 37 | 50 | 50 | 50 |
| Job placement in healthcare industry | 20 | 30 | 40 | 40 | 40 |

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6.2. **BUDGET, SECTION 7** – is deleted in its entirety and replaced with the following:

| Budget Line Item | AMOUNT ALLOCATED | | | | |
|---------------------------------|-----------------------|---------------------|----------------------|----------------------|----------------------|
| | 7/12/17 - 12/31/17 | 1/1/18 - 9/30/18 | 10/1/18 - 9/30/19 | 10/1/19 - 9/30/20 | 10/1/20 - 9/29/21 |
| Salary and Fringe (No overtime) | \$28,899.00 | \$38,717.42 | \$49,859.09 | \$50,856.27 | \$50,856.27 |
| Staff Development | -0- | -0- | -0- | -0- | -0- |
| Travel | \$68.00 | \$102.13 | \$138.89 | \$141.67 | \$141.67 |
| Supplies | \$144.00 | \$286.88 | \$390.15 | \$397.95 | \$397.95 |
| Contractual | \$460.00 | \$688.50 | \$936.36 | \$955.09 | \$955.09 |
| Space | -0- | -0- | -0- | -0- | -0- |
| Other Operating | \$2,542.00 | \$5,275.82 | \$7,175.12 | \$7,318.62 | \$7,318.62 |
| Total | \$32,113.00 | \$45,070.75 | \$58,499.61 | \$59,669.60 | \$59,669.60 |

All other provisions of the Contract not expressly modified in this Amendment will remain in effect and be binding on the parties.

IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein:

PIMA COUNTY:

Chairman, Pima County Board of Supervisors

Date: _____

ATTEST:

Clerk of the Board Date

APPROVED AS TO CONTENT:

Director, Community & Workforce Development

APPROVED AS TO FORM:

Karen S. Friar, Deputy County Attorney

Awardee:

Marguerite D Harmon

Authorized Signature

Marguerite Harmon, CEO

Printed Name & Title

Date: 9/17/2020