



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: September 15, 2020

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

Compass Affordable Housing, Inc.

***Project Title/Description:**

United States Housing and Urban Development (USHUD) Continuum of Care (CoC) Program - One Stop Rapid Rehousing. The contract and amendments can be found in OnBase by searching Contracts CR-20*467 (formerly CS-18*078) in Doc_ID_AMS.

***Purpose:**

USHUD awarded Pima County \$208,637.00 to provide rapid re-housing and employment services to people experiencing homelessness in order for them to become self-sufficient.

This amendment will provide additional funding and extends the contract with Compass Affordable Housing, Inc., a subrecipient, for another year for the period October 1, 2020 to October 31, 2021.

Attachment: Contract Number CT-CR-20-467 (Amendment 4)

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.020, Competitive sealed proposals, RFP No. RFP-CSET- 2015-4 was conducted with delegated authority.

***Program Goals/Predicted Outcomes:**

Compass Affordable Housing will provide at least 15 rental units for eligible households at any given time, up to 24 households per year.

***Public Benefit:**

This amendment supports economic development by helping to develop a trained and productive labor force and reduce homelessness in Pima County.

***Metrics Available to Measure Performance:**

As a USHUD program, metrics are measured through the Homeless Management Information System (HMIS).

***Retroactive:**

No.

To: CoB. 8-18-20
Ver. - 1
pgs - 3 (1)

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CT Department Code: CR Contract Number (i.e., 15-123): 20-467

Amendment No.: 4 AMS Version No.: 1

Commencement Date: 10/1/20 New Termination Date: 10/31/21

Prior Contract No. (Synergen/CMS): CT-CS-18-078

☒ Expense or ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 177,060.00

Is there revenue included? ☐ Yes ☒ No If Yes \$ _____

***Funding Source(s) required:** United States Housing and Urban Development (USHUD)-Continuum of Care (CoC) Program

Funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Amendment Number: _____

☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

***All Funding Source(s) required:**

*Match funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

*Match funding from other sources? ☐ Yes ☐ No If Yes \$ _____ % _____

*Funding Source: _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____

Contact: Rise Hart

Department: Community & Workforce Development Telephone: 724-5723

Department Director Signature/Date: _____ 8-17-20

Deputy County Administrator Signature/Date: _____ 18 Aug 20

County Administrator Signature/Date: _____ 8/18/20
(Required for Board Agenda/Addendum Items)

**Pima County Community & Workforce Development Department - SULLIVAN JACKSON
EMPLOYMENT CENTER (SJEC)**

Project: United States Housing and Urban Development Continuum of Care Program –
One Stop Rapid Rehousing

Awardee: Compass Affordable Housing, Inc.
48 North Tucson Blvd. Suite 102
Tucson, AZ 85716

Contract No.: CT-CS-18*078 (CT-CR-20-467 from and after July 1, 2020)

Contract Amendment No.: Four (4)

Original Contract Term:	10/01/17 – 09/30/18	Orig. Contract Amount:	\$160,463.00
Termination Date Prior Amendment:	10/31/20	Prior Amendments Amount:	\$330,431.00
Termination Date This Amendment:	10/31/21	This Amendment Amount:	\$177,060.00
		Revised Total Amount:	\$667,954.00

DUNS No.: 830239427		SAM Registration Date: 2/10/20	
Research or Development:		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Federal Contract No: AZ0167L9T011904		Award Date:	2020
Required Match:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Match Amount:	25%
Indirect Cost Rate:	<input type="checkbox"/>	<input type="checkbox"/> NICR	<input checked="" type="checkbox"/> de minimis <input type="checkbox"/> None
Status of Contractor:	<input checked="" type="checkbox"/> Subrecipient		<input type="checkbox"/> Contractor

CFDA	Grant Program	National Funding	Pima County Award
14.267	Continuum of Care Homeless Program ("CoC") One Stop Rapid Rehousing	\$1,890,000,000.00	\$208,637.00

GRANT FUNDING AGREEMENT – AMENDMENT FOUR (4)

1. BACKGROUND AND PURPOSE

1.1. Background. On October 3, 2017, Pima County ("County") and Compass Affordable Housing, Inc. ("Awardee"), entered into the above-referenced Agreement to fund Rapid Re-Housing ("RRH"); employment and training assistance; and other necessary supportive services for the homeless throughout Pima County.

1.2. County Organization. Effective July 1, 2020:

1.2.1. Pima County Community Services, Employment and Training Department and Pima County Community Development & Neighborhood Conservation Department are restructured to form the Community & Workforce Development Department.

1.2.2. This Agreement will be renumbered to CT-CR-20-467, but all terms and conditions remain unchanged.

1.2.3. Any reference in the Agreement to Community Services; Community Services, Employment and Training Department; or CSET, will mean Community & Workforce Development Department ("CWD").

1.3. Purpose.

- 1.3.1. The United States Housing and Urban Development ("HUD") has awarded County, as Grantee, 2020-2021 Continuum of Care ("COC") Program funds for an additional year of Rapid-Rehousing ("RRH") services to the homeless.
- 1.3.2. The Pima County Board of Supervisors finds that it is in the best interests of the residents of Pima County to provide an additional year of RRH services for the homeless.
- 1.3.3. Pursuant to HUD guidelines, Awardee is a "Subrecipient" of these CoC Program funds and will conduct all activities under this Agreement accordingly.

2. **TERM, EXTENSIONS AND AMENDMENTS, SECTION 1.0**, Pursuant to **paragraph 1.2**, County exercises the third of four (4) available Extension Options. This Agreement will terminate on **October 31, 2021**.

3. **SCOPE OF SERVICES, SECTION 2.0**. The Commencement Date for the provisions set forth in this Amendment No. 4 is **October 1, 2020**.

4. **COMPENSATION AND PAYMENT, SECTION 3.0, paragraph 3.1** is amended to increase the Maximum Allocated Amount:

FROM: \$490,894.00

TO: \$667,954.00

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5. **EXHIBIT A – SCOPE OF WORK, BUDGET, SECTION 6.0, paragraph 6.1**, the table is deleted in its entirety and replaced with the following:

BUDGET LINE ITEM	AMOUNT ALLOCATED			
	10/1/17 – 9/30/18	10/1/18 – 10/31/19	11/1/19 – 10/31/2020	11/1/20 – 10/31/21
Rental Assistance	\$104,375.00	\$104,375.00	\$113,880.00	\$120,972.00
Transportation	\$1,500.00	\$1,500.00	\$1,500.00	\$ 50,064.00
Case Management	\$43,750.00	\$43,750.00	\$43,750.00	
Moving Costs	\$626.00	\$626.00	\$626.00	
Utility Assistance	\$4,188.00	\$4,188.00	\$4,188.00	\$ 6,024.00
Administrative Costs	\$6,024.00	\$6,024.00	\$6,024.00	
Total Program Budget	\$160,463.00	\$160,463.00	\$160,463.00	\$177,060.00

All other provisions of this Agreement, including the provisions set forth in the Exhibits and attachments, not specifically changed by this Amendment, shall remain in effect and be binding upon the parties.

PIMA COUNTY

Chairman, Board of Supervisors

Date: _____

ATTEST:

Clerk of the Board

Date

APPROVED AS TO CONTENT:

Director, Community &
Workforce Development

Date

APPROVED AS TO FORM:

Karen S. Friar
Karen S. Friar, Deputy County Attorney

AWARDEE:

Maryann Beesling
Authorized Signatory

Maryann Beesling, CEO
Printed Name and Title

Date: *7-7-20*