



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

☐ Award ☐ Contract ☒ Grant

Requested Board Meeting Date: September 1, 2020

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

U.S. Department of Housing and Urban Development passed through Our Family Services, Inc.

***Project Title/Description:**

Employment for Homeless Youth

***Purpose:**

Sullivan Jackson Employment Center (SJEC) will provide employment and education services to Pima County homeless youth. This amendment is to extend the term to 6/30/21 and add funds of \$31,987.00.

Attachment: Our Family Services, Inc. Amendment 1 (GTAM-CR-21-08)

Indirect cost rate: 10%

***Procurement Method:**

Not applicable to grant awards.

***Program Goals/Predicted Outcomes:**

SJEC will serve up to seventeen homeless youth.

70% of participants receiving education services will obtain a high school diploma or GED credential.

70% of participants receiving workforce and job training will obtain full-time employment.

***Public Benefit:**

This program supports Pima County's economic development by helping to develop a trained and productive labor force that meets employers' needs.

***Metrics Available to Measure Performance:**

Monthly performance reports.

***Retroactive:**

Yes. County received the amendment from Our Family Services, Inc. on July 31, 2020 and after several changes to the budget the amendment was finalized on August 24, 2020. The negative impact of not approving this amendment is eligible low-income youth may not receive employment and education services.

gmi approved 8/27/2020 gms

Revised 5/2020

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____***Funding Source(s) required:**Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Amendment No.: _____ AMS Version No.: _____

Commencement Date: _____ New Termination Date: _____

Prior Contract No. (Synergen/CMS): _____

☐ Expense or ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ _____Is there revenue included? ☐ Yes ☐ No If Yes \$ _____***Funding Source(s) required:**Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____**Grant/Amendment Information** (for grants acceptance and awards)☐ Award ☒ AmendmentDocument Type: GTAM Department Code: CR Grant Number (i.e., 15-123): 21-08Commencement Date: 7/1/20 Termination Date: 6/30/21 Amendment Number: 1☒ Match Amount: \$ \$7,996.75 ☒ Revenue Amount: \$ \$31,987.00***All Funding Source(s) required:** U.S. Dept of Housing & Urban Development (HUD) Continuum of Care***Match funding from General Fund?** ☒ Yes ☐ No If Yes \$ \$7,996.75 % _____***Match funding from other sources?** ☐ Yes ☒ No If Yes \$ _____ % _____***Funding Source:** _____***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**Passed through Our Family Services, Inc.Contact: Rise HartDepartment: Community & Workforce Development Telephone: 724-5723

Department Director Signature/Date: _____

Deputy County Administrator Signature/Date: _____

County Administrator Signature/Date: _____
(Required for Board Agenda/Addendum Items)

**PIMA COUNTY COMMUNITY & WORKFORCE DEVELOPMENT – Sullivan Jackson
Employment Center (SJEC)**

PROJECT: Sullivan Jackson Employment Center (SJEC) – Employment for Homeless Youth

AGENCY: Our Family Services, Inc.
2590 N. Alvernon Way
Tucson, AZ 85712

REVENUE TO COUNTY: \$31,987.00

Contract No.: GTAM-CR-21-08

Contract Amendment No: One (1)

Original Contract Term:	07/01/19 – 06/30/20	Orig. Contract Amount:	\$41,987.00
Termination Date Prior Amendment:	N/A	Prior Amendments Amount:	\$0.00
Termination Date This Amendment:	06/30/21	This Amendment Amount:	\$31,987.00
		Revised Contract Amount:	\$73,974.00

**GENERAL SERVICES CONTRACT (REVENUE TO COUNTY)
AMENDMENT ONE (1)**

1. BACKGROUND AND PURPOSE.

1.1 Background.

- 1.1.1. On July 2, 2019, Pima County (“County”) and Our Family Services, Inc. (“Grantor”) entered into the above-referenced contract to provide funds to County for workforce development services for homeless youth.
- 1.1.2. Grantor received funds from U.S. Department of Housing & Urban Development (“HUD”) Continuum of Care funds (CFDA 14.267) to support the Secure Futures Rapid Rehousing Program for homeless youth ages 18-24 in Pima County (“the Grant”).
- 1.1.3. The Grant is intended to help homeless youth achieve sustainable permanent housing and financial stability.

1.2 County Organization. Effective July 1, 2020:

- 1.2.1. Pima County Community Services, Employment and Training Department and Pima County Community Development and Neighborhood Conservation Department were restructured to form the Community & Workforce Development Department.
- 1.2.2. Any reference in the Agreement to Community Services; Community Services, Employment and Training Department; or CSET, will mean Community & Workforce Development Department (“CWD”).

1.3 Purpose.

- 1.3.1. Pima County operates Sullivan Jackson Employment Center (“SJEC”) which provides employment training for homeless men and women seeking to enter the workforce.
- 1.3.2. Grantor wishes to use a portion of its Grant funds to continue to collaborate with County, through SJEC, to provide workforce development services to homeless youth.

2. **TERMS AND EXTENSIONS, SECTION 1.0.** Pursuant to **paragraph 2.2**, County exercises the first (1st) of four (4) available extension options. This Agreement will terminate on **June 30, 2021**.
3. **SCOPE OF SERVICES, SECTION 3.** The Commencement Date for the provisions set forth in this Amendment No. 1 is **July 1, 2020**.

5. **ISRAEL BOYCOTT CERTIFICATION, SECTION 24** is added to read:

Pursuant to A.R.S. § 35-393.01, if Awardee engages in for-profit activity and has 10 or more employees, and if this Agreement has a value of \$100,000.00 or more, Awardee certifies it is not currently engaged in, and agrees for the duration of this Agreement to not engage in, a boycott of goods or services from Israel. This certification does not apply to a boycott prohibited by 50 U.S.C. § 4842 or a regulation issued pursuant to 50 U.S.C. § 4842.

6. **SCOPE OF SERVICES, SECTION 5.0**, is amended as follows:

6.1 Paragraph 5.1, the table is deleted in its entirety and replaced with the following:

Supportive Services	Level of Service	Amount allocated	
		2019-2020	2020-2021
Education	Up to 30 TABE exams @ \$15.00/exam	\$450.00	\$450.00
Employment	0.85 FTE Education CM Specialist @ 33,000 + 33% ERE	\$37,314.00	\$28,037.00
Transportation	Transit passes at daily, weekly, and monthly rates for up to 17 participants. 2020-2021 -- 76 monthly passes @ \$18/pass)	\$1,360.00	\$1,368.00
Administration	Total allocation	\$2,863.00	\$2,132.00
TOTAL		\$41,987.00	\$31,987.00

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6.2 Paragraph 5.2, is amended as follows:

County will provide non-federal matching funds in the following amounts:

2019-2020	2020-2021
\$10,497.00	\$7,996.75

All other provisions of the Contract not expressly modified in this Amendment will remain in effect and be binding on the parties.

PIMA COUNTY

GRANTOR

Chairman, Pima County Board of Supervisors

Beth Morrison, Chief Executive Officer
Our Family Services


Date: _____

Date: _____

ATTEST:

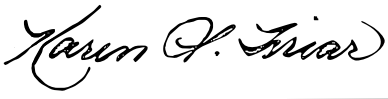
Clerk of the Board Date

APPROVED AS TO CONTENT:



Director, Community & Workforce Development

APPROVED AS TO FORM:



Karen S. Friar, Deputy County Attorney