



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

☐ Award ☐ Contract ☒ Grant

Requested Board Meeting Date: September 1, 2020

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

U.S. Department of Housing and Urban Development

***Project Title/Description:**

Housing Opportunities for Persons with AIDS ("HOPWA") Program under the CARES Act

***Purpose:**

The Department of Housing and Urban Development (HUD) awarded the County \$150,925.00 CARES Act funds for the HOPWA Program which provides rental assistance and support services for people living with HIV/AIDS.

Indirect cost: 10%.

Attachment: Award letter

***Procurement Method:**

Not applicable to grant awards.

***Program Goals/Predicted Outcomes:**

The program's goal is to assist individuals or families living with HIV/AIDS with HOPWA resources.

***Public Benefit:**

The program reduces the number of families and individuals living with HIV/AIDS in Pima County to become homeless.

***Metrics Available to Measure Performance:**

Annual Progress Reports are submitted to HUD.

***Retroactive:**

Yes. The negative impact of not approving this Agreement is Pima County residents living with HIV/AIDS would not receive rental assistance and supportive services.

C.M. Approval 8/18/2020 ELS

Revised 5/2020

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e.,15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____
Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No
If Yes, is the Contract to a vendor or subrecipient? _____
Were insurance or indemnity clauses modified? ☐ Yes ☐ No
If Yes, attach Risk's approval.
Vendor is using a Social Security Number? ☐ Yes ☐ No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e.,15-123): _____
Amendment No.: _____ AMS Version No.: _____
Commencement Date: _____ New Termination Date: _____
Prior Contract No. (Synergen/CMS): _____
☐ Expense or ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ _____
Is there revenue included? ☐ Yes ☐ No If Yes \$ _____

***Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

☒ Award ☐ Amendment

Document Type: GTAW Department Code: CD Grant Number (i.e.,15-123): 20-111
Commencement Date: 7/1/20 Termination Date: 9/30/21 Amendment Number: _____
☐ Match Amount: \$ _____ ☒ Revenue Amount: \$ 150,925.00

***All Funding Source(s) required:** U.S. Department of Housing and Urban Development

***Match funding from General Fund?** ☐ Yes ☒ No If Yes \$ _____ % _____
***Match funding from other sources?** ☐ Yes ☒ No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____

Contact: Dan Sullivan/Rise Hart

Department: Community & Workforce Development

Telephone: 724-7309

Department Director Signature/Date: _____

Deputy County Administrator Signature/Date: _____

County Administrator Signature/Date: _____

(Required for Board Agenda/Addendum Items)



ASSISTANT SECRETARY FOR
COMMUNITY PLANNING AND DEVELOPMENT

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

April 2, 2020

Mr. Daniel Tylutki
Program Coordinator at Pima County
801 W Congress Street
Tucson, AZ 85745

Dear Mr. Tylutki:

I am pleased to inform you of your Housing Opportunities for Persons With AIDS (HOPWA) supplemental award in the amount of \$150,925. This one-time, non-renewable award is provided under the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act") (Pub. L. No. 116-136), which was signed into law on March 27, 2020. The supplemental funds provided under the CARES Act are to be used by HOPWA grantees as additional funding to maintain operations and for rental assistance, supportive services, and other necessary actions, in order to prevent, prepare for, and respond to coronavirus.

This supplemental award may be used to reimburse allowable costs incurred prior to the receipt of your supplemental award provided such costs were used to prevent, prepare for, or respond to COVID-19. Activities for which grantees may use the supplemental grant funds include, for example:

- assisting HOPWA eligible households in accessing essential services and supplies such as food, water, medications, medical care, and information;
- educating assisted households on ways to reduce the risk of getting sick or spreading infectious diseases such as COVID-19 to others;
- providing transportation services for eligible households, including costs for privately-owned vehicle transportation when needed, to access medical care, supplies, and food or to commute to places of employment;
- providing nutrition services for eligible households in the form of food banks, groceries, and meal deliveries;
- providing lodging at hotels, motels, or other locations to quarantine HOPWA-eligible persons or their household members; and
- providing short-term rent, mortgage, and utility (STRMU) assistance payments to prevent homelessness of a tenant or mortgage of a dwelling for a period of up to 24 months.

Please note that competitive grantees are not required to use the supplemental grant funds on permanent supportive housing but may use their awards on any HOPWA eligible activities that address the needs of their communities related to coronavirus prevention, preparedness, and response.

In addition, the Office of Community Planning and Development has provided certain regulatory waivers to offer additional flexibility to program participants to prevent the spread of COVID-19 and to facilitate assistance to eligible communities and households economically impacted by the virus. Grantees should consult the "Availability of Waivers of Community Planning and Development (CPD) Grant Program and Consolidated Plan Requirements to Prevent the Spread of COVID-19 and Mitigate Economic Impacts Caused by COVID-19" memorandum for more information on the availability of waivers related to COVID-19.

A new grant agreement for this award will be issued through your local HUD field office. Within fourteen (14) days of executing their grant agreements with HUD, grantees will also be expected to execute new project sponsor agreements addressing how the supplemental funding will be used. Further guidance pertaining to the administration of the supplemental award, including eligible uses of the grant funding and reporting requirements, is forthcoming. The Office of Community Planning and Development is looking forward to working with you as you implement critical actions to prevent, prepare for, and respond to COVID-19 in your community. If you or any member of your staff have questions, please contact your local CPD Office Director.

Sincerely,

A handwritten signature in cursive script that reads "Rita Harcrow". The signature is written in dark ink and is positioned above the printed name and title.

Rita Harcrow
Director, Office of HIV/AIDS Housing
for Community Planning and Development

RESOLUTION 2020 - ____

**RESOLUTION OF THE BOARD OF SUPERVISORS OF PIMA COUNTY, ARIZONA
AUTHORIZING THE APPROVAL OF THE HOUSING OPPORTUNITIES FOR
PERSONS WITH AIDS CARES ACT GRANT AGREEMENT FOR FISCAL YEAR 2020-
2023 FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

The Board of Supervisors of Pima County, Arizona finds:

1. Pima County ("County"), through its Community & Workforce Development Department ("CWD"), administers several federal and local grant programs to benefit low-income, homeless, and certain special needs individuals in Pima County.
2. County has administered the Housing Opportunities for Persons with Aids ("HOPWA") grant since 1990's and renews it through HUD's competitive process.
3. On May 28, 2020, Pima County submitted an application to the U.S. Department of Housing and Urban Development ("HUD") for HOPWA CARES Act funds for fiscal years (FY) 2020-2023 to assist homeless families living with AIDS who are adversely impacted by COVID19. This application named the Southern Arizona Aids Foundation ("SAAF") as a Project Sponsor for HOPWA CARES Act funds.
4. On April 2, 2020, HUD issued the "Housing Opportunities for Persons with Aids Program Grant Award Notice" awarding County, as Grantee, \$150,925.00 for FY 2020-2023 under Federal Grant No. AZ-H17003 ("the HOPWA Renewal Grant"). The HOPWA CARES Act Award Notice is attached to this Resolution as **Exhibit A**. The terms of the HOPWA CARES Act Grant require County to enter into an agreement with SAAF to conduct certain grant-related activities.
5. It is in the best interests of the residents of Pima County, to accept the FY 2020-2023 HOPWA CARES Act grant funds being provided under Federal Grant No. AZ-H17003.
6. Under HUD grant procedures, HUD does not require, and will not accept, a written signature on the Notice of Award and the Terms and Conditions of the HOPWA CARES Act agreement. Such acceptance must be effectuated electronically within the GrantSolutions.gov system.

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NOW, THEREFORE, BE IT RESOLVED:

- A. The Chairman of the Pima County Board of Supervisors is authorized to execute, as necessary, all applicable federal documents associated with the acceptance of and activities under the “Grant Agreement for the Housing Opportunities for Persons with Aids Program” accepting the FY 2020-2023 HOPWA CARES Act Grant, including but not limited to, required HUD budget forms and descriptive grant narratives.
- B. The Director of CWD or his designee is authorized and directed to submit any such documents to HUD, including completing any electronic acceptance, approvals and submissions required by HUD.
- C. The Chairman is authorized to execute any and all agreements with SAAF to conduct certain HOPWA CARES Act Grant-related activities.

Passed and adopted, this _____ day of _____, 2020.

Chairman, Pima County Board of Supervisors

ATTEST:

Clerk of the Board Date

APPROVED AS TO FORM:

Shunz

Stacey Roseberry, Deputy County Attorney