



BOARD OF SUPERVISORS AGENDA ITEM REPORT **CONTRACTS / AWARDS / GRANTS**

☐ Award ☐ Contract ☒ Grant

Requested Board Meeting Date: August 17, 2020

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

U.S. Housing and Urban Development passed through the Arizona Department of Economic Security

***Project Title/Description:**

Housing Support Services grant funds from the Arizona Department of Economic Security (ADES)

***Purpose:**

Pima County Community & Workforce Development Department provides homeless prevention assistance and short-term rapid rehousing rental assistance for long-term homeless residents to stabilize before moving into permanent housing.

Program participants are placed in an emergency shelter to stabilize and then are placed into permanent housing within thirty days of entering the program. Throughout the course of the program, case managers work with participants to overcome barriers to self-sufficiency, including substance abuse treatment and finding work. After clients find work, they begin to contribute toward their rent with the goal of becoming self-sufficient within six months and not returning to homelessness.

This amendment is to extend the term date to July 1, 2020 to June 30, 2021.

Indirect rate cost is 10%; however since this is a no-cost amendment the effective rate is 0%.

Attachments: ADES18-206221 Amendment 3 and Resolution

***Procurement Method:**

Not applicable to grant awards.

***Program Goals/Predicted Outcomes:**

The goal is to provide rapid rehousing for 50 individuals/households, and eviction prevention for 25 households.

***Public Benefit:**

This program aims to end or prevent homelessness, primarily through employment. After completing the program, participants will become self-reliant, which will reduce costs on emergency and medical systems.

***Metrics Available to Measure Performance:**

The grant requires program participant information and services provided be entered in the Homeless Management Information System (HMIS).

***Retroactive:**

Yes, due to receiving the amendment from the State on July 28, 2020. If this amendment is not approved, Pima County homeless residents would not receive rental assistance.

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e.,15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient?

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e.,15-123): _____
Amendment No.: _____ AMS Version No.: _____
Commencement Date: _____ New Termination Date: _____
Prior Contract No. (Synergen/CMS): _____
☐ Expense or ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ _____
Is there revenue included? ☐ Yes ☐ No If Yes \$ _____

***Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)

☐ Award ☒ Amendment

Document Type: GTAM Department Code: CS Grant Number (i.e.,15-123): 20-48
Commencement Date: 7/1/20 Termination Date: 6/30/21 Amendment Number: 3
☐ Match Amount: \$ _____ ☒ Revenue Amount: \$ 0.00

***All Funding Source(s) required:**

*Match funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____

*Match funding from other sources? ☐ Yes ☒ No If Yes \$ _____ % _____

*Funding Source: U.S. Housing and Urban Development

*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?

Passed through Arizona Department of Economic Security

Contact: Rise Hart

Department: Community & Workforce Development

Telephone: 724-5723

Department Director Signature/Date: Sean M. Hooley, Designer 8/6/20

Deputy County Administrator Signature/Date: [Signature] 6 Aug 2020

County Administrator Signature/Date: C. R. Rulbury 8/6/2020

(Required for Board Agenda/Addendum Items)

RESOLUTION 2020 - _____

**RESOLUTION OF THE BOARD OF SUPERVISORS OF PIMA COUNTY, ARIZONA
AUTHORIZING THE APPROVAL OF AMENDMENT NO. THREE (3) OF THE AGREEMENT
BETWEEN THE ARIZONA DEPARTMENT OF ECONOMIC SECURITY AND PIMA
COUNTY FOR HOUSING SUPPORT SERVICES DURING FISCAL YEAR 2020 – 2021.**

The Board of Supervisors of Pima County, Arizona finds:

1. Pima County (“County”), through its Department of Community & Workforce Development (“CWD”), administers several federal, state and local grant programs to benefit people experiencing homelessness or at risk of becoming homeless in Pima County.
2. On June 28, 2018, the Arizona Department of Economic Security (“ADES”) awarded County a contract, ADES18-206221, for Housing Support Services for Rapid Rehousing, Temporary Emergency Shelter and Homeless Prevention Services in Pima County (“the Grant”).
3. ADES has provided Amendment No. Three (3), attached to this Resolution as **Exhibit A**, to delete the cutoff date for processing total service reimbursement budget adjustments and extend the term.
4. ADES then provided Amendment No. Four (4), attached to this Resolution as **Exhibit B**, to set forth the funding for the 2020-2021 term of the Grant.
5. ADES requires the amendment to be “fully executed by means of electronic approval in APP [the Arizona Procurement Portal <https://app.az.gov/page.aspx/en/usr/login?ReturnUrl=%2fpage.aspx%2fen%2fbuy%2fhome>].” No paper copy of the amendment will be executed.
6. Pima County Board of Supervisors Policies 29.4 states: “All agreements to accept grants awarded to the County must be executed by the Board of Supervisors.”
7. It is in the best interests of the residents of Pima County, to accept the FY2020-2021 ADES grant funds being provided under Arizona contract number ADES18-206221.

NOW, THEREFORE, BE IT RESOLVED AS SET FORTH ON THE FOLLOWING PAGE:

- A. The Director of CWD or his designee, or the Director of Grants Management and Innovation or her designee, is authorized and directed to, on behalf of the Pima County Board of Supervisors, electronically enter acceptance of the Amendment Nos. Three (3) and Four (4) funding Housing Support Services for July 1, 2020 through June 30, 2021 as directed by ADES.
- B. The Director of CWD or his designee is authorized and directed, on behalf of the Pima County Board of Supervisors, to complete any other electronic approvals or submissions required by ADES in carrying out County's duties under the Grant.

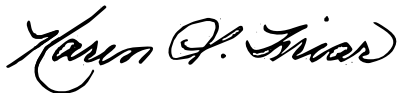
Passed and adopted, this _____ day of _____, 2020.

Chairman, Pima County Board of Supervisors

ATTEST:

Clerk of the Board

APPROVED AS TO FORM:



Karen S. Friar, Deputy County Attorney



CONTRACT AMENDMENT

**Arizona Department of
Economic Security**

1789 W Jefferson Street,
Mail Drop 1222,
Phoenix, AZ 85007

DATE:	CONTRACT NUMBER:	AMENDMENT NUMBER:
May 6, 2020	ADES18-206221	3
DESCRIPTION/ LABEL:	Housing Support Services	
CONTRACTOR NAME:	Pima County Board of Supervisors	

THE ABOVE REFERENCED CONTRACT IS HEREBY MODIFIED AS FOLLOWS:

Pursuant to the Special Terms and Conditions, Section 10.0 Contract Term and Option to Extend, Subsection 10.2, the Contract term is extended from July 1, 2020 through June 30, 2021.

Pursuant to the Uniform Terms and Conditions Section Five (5) Contract Changes, the Scope of Work Section Twelve (12) Payment for Services, subsection 12.6 is revised as follows:

- 12.6 A Contractor shall not exceed ten (10) percent of the total service reimbursement budget in total service adjustments within any State Fiscal Year.

ALL OTHER REQUIREMENTS, SPECIFICATIONS, AND TERMS AND CONDITIONS REMAIN UNCHANGED

ACKNOWLEDGEMENT AND AUTHORIZATION

This Amendment shall be fully executed by means of electronic approval in APP.