



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

☐ Award ☐ Contract ☒ Grant

Requested Board Meeting Date: August 17, 2020

*** = Mandatory, information must be provided**

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration (SAMHSA), Center for Substance Abuse Treatment

***Project Title/Description:**

Unified Medication Assisted Treatment Targeted Engagement Response (U-MATTER)

***Purpose:**

Utilizing the behavioral health/law enforcement co-located co-responder model, U-MATTER will continue in the program's third year to expand community outreach screening, assessment, and active linkage to comprehensive Medication Assisted Treatment (MAT) and Recovery Support Services.

***Procurement Method:**

Not applicable

***Program Goals/Predicted Outcomes:**

U-MATTER will continue to provide access to Medication Assisted Treatment (MAT) for 172 individuals during the project's three-year period (FFY2018-2021). In addition, outreach to 2,160 community members to promote access to medication assisted treatment and to coordinate treatment referrals. Law Enforcement, Arizona Superior Court in Pima County- Pretrial Services and other community agencies will receive training in best-practices in each of the three program years.

***Public Benefit:**

In year three the program will continue to address the opioid epidemic by connecting individuals with substance-use disorders, who would otherwise be arrested, with medication assisted treatment and recovery support service to help them address their disorder and initiate their pathway to recovery. In addition, this program is developing referral pathways for criminal justice systems to treatment providers, to increase and enhance access to services for community members.

***Metrics Available to Measure Performance:**

Continue to provide rigorous evaluation of UMATTER to measure access, engagement, and retention in medication assisted treatment; health-related treatment and services, substance use, mental health, vocational engagement, and law enforcement encounters. Project Director, Grant Evaluator and project team utilize project data to evaluate the project regarding its impact on health disparities on a quarterly basis or more often as needed. Based on this ongoing evaluation, the project team implements quality improvement, which are monitored for effectiveness and revised as needed.

***Retroactive:**

Notice of Award (NOA) Grant Number 5H79TI081559-03 effective 9/30/2020, issued on 6/30/2020.

G.M.I. Approved 7/22/2020 CES

Revised 5/2020

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient?

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Amendment No.: _____ AMS Version No.: _____
Commencement Date: _____ New Termination Date: _____
Prior Contract No. (Synergen/CMS): _____
☐ Expense or ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ _____
Is there revenue included? ☐ Yes ☐ No If Yes \$ _____

***Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) ☐ Award ☒ Amendment

Document Type: GTAM Department Code: CA CJRU Grant Number (i.e., 15-123): 21-001
Commencement Date: 09/30/2020 Termination Date: 09/29/2021 Amendment Number: 3
☐ Match Amount: \$ -- ☒ Revenue Amount: \$ \$519,317.00

***All Funding Source(s) required:** US Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, Center for Substance Abuse Treatment

***Match funding from General Fund?** ☐ Yes ☒ No If Yes \$ -- % --

***Match funding from other sources?** ☐ Yes ☒ No If Yes \$ -- % --

***Funding Source:** --

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Direct funding from Federal government

Contact: Mayra Ramos, Program Director

Department: County Administrator, Criminal Justice Reform Unit Telephone: (520) 724-4716

Department Director Signature/Date: [Signature] July 21, 2020

Deputy County Administrator Signature/Date: _____

County Administrator Signature/Date: [Signature] 7/21/2020
(Required for Board Agenda/Addendum Items)



Notice of Award

Issue Date: 06/30/2020

PDOA-18
Department of Health and Human Services
Substance Abuse and Mental Health Services Administration
Center for Substance Abuse Treatment

Grant Number: 5H79TI081559-03
FAIN: H79TI081559
Program Director: Mayra Ramos

Project Title: Unified Medication Assisted Treatment Targeted Engagement Response (U-MATTER)

Organization Name: PIMA COUNTY COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT

Business Official: Regina Kelly

Business Official e-mail address: regina.kelly@pima.gov

Budget Period: 09/30/2020 – 09/29/2021

Project Period: 09/30/2018 – 09/29/2021

Dear Grantee:

The Substance Abuse and Mental Health Services Administration hereby awards a grant in the amount of \$519,317 (see "Award Calculation" in Section I and "Terms and Conditions" in Section III) to PIMA COUNTY COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT in support of the above referenced project. This award is pursuant to the authority of PHS Act, Section 509; 42 U.S.C 290bb-2 and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Award recipients may access the SAMHSA website at www.samhsa.gov (click on "Grants" then SAMHSA Grants Management), which provides information relating to the Division of Payment Management System, HHS Division of Cost Allocation and Postaward Administration Requirements. Please use your grant number for reference.

Acceptance of this award including the "Terms and Conditions" is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact your Grants Management Specialist and your Government Project Officer listed in your terms and conditions.

Sincerely yours,
Eileen Bermudez
Grants Management Officer
Division of Grants Management

See additional information below

SECTION I – AWARD DATA – 5H79TI081559-03**Award Calculation (U.S. Dollars)**

Personnel(non-research)	\$66,300
Fringe Benefits	\$23,271
Travel	\$4,364
Supplies	\$1,548
Contractual	\$364,586
Other	\$59,248
 Direct Cost	 \$519,317
Approved Budget	\$519,317
Federal Share	\$519,317
Cumulative Prior Awards for this Budget Period	\$0
 AMOUNT OF THIS ACTION (FEDERAL SHARE)	 \$519,317

SUMMARY TOTALS FOR ALL YEARS	
YR	AMOUNT
3	\$519,317

*Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project.

Fiscal Information:

CFDA Number:	93.243
EIN:	1866000543B2
Document Number:	18TI81559A
Fiscal Year:	2020

IC	CAN	Amount
TI	C96N076	\$519,317

IC	CAN	2020
TI	C96N076	\$519,317

TI Administrative Data:

PCC: PDOA-18 / OC: 4145

SECTION II – PAYMENT/HOTLINE INFORMATION – 5H79TI081559-03

Payments under this award will be made available through the HHS Payment Management System (PMS). PMS is a centralized grants payment and cash management system, operated by the HHS Program Support Center (PSC), Division of Payment Management (DPM). Inquiries regarding payment should be directed to: The Division of Payment Management System, PO Box 6021, Rockville, MD 20852, Help Desk Support – Telephone Number: 1-877-614-5533.

The HHS Inspector General maintains a toll-free hotline for receiving information concerning fraud, waste, or abuse under grants and cooperative agreements. The telephone number is: 1-800-HHS-TIPS (1-800-447-8477). The mailing address is: Office of Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington, DC 20201.

SECTION III – TERMS AND CONDITIONS – 5H79TI081559-03

This award is based on the application submitted to, and as approved by, SAMHSA on the above-title project and is subject to the terms and conditions incorporated either directly or by reference in the following:

- a. The grant program legislation and program regulation cited in this Notice of Award.
- b. The restrictions on the expenditure of federal funds in appropriations acts to the extent those restrictions are pertinent to the award.
- c. 45 CFR Part 75 as applicable.
- d. The HHS Grants Policy Statement.
- e. This award notice, INCLUDING THE TERMS AND CONDITIONS CITED BELOW.

Treatment of Program Income:

Use of program income – Additive: Recipients will add program income to funds committed to the project to further eligible project objectives. Sub-recipients that are for-profit commercial organizations under the same award must use the deductive alternative and reduce their subaward by the amount of program income earned.

In accordance with the regulatory requirements provided at 45 CFR 75.113 and Appendix XII to 45 CFR Part 75, recipients that have currently active Federal grants, cooperative agreements, and procurement contracts with cumulative total value greater than \$10,000,000 must report and maintain information in the System for Award Management (SAM) about civil, criminal, and administrative proceedings in connection with the award or performance of a Federal award that reached final disposition within the most recent five-year period. The recipient must also make semiannual disclosures regarding such proceedings. Proceedings information will be made publicly available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)). Full reporting requirements and procedures are found in Appendix XII to 45 CFR Part 75.

SECTION IV – TI Special Terms and Conditions – 5H79TI081559-03

REMARKS

Continuation Award

1) This Notice of Award (NoA) is issued to inform your organization that the application submitted for the Targeted Capacity Expansion: Medication Assisted Treatment – Prescription Drug and Opioid Addiction(PDOA-18) program is being continued.

1a) This award reflects approval of the budget submitted January 31, 2020 as part of the continuation application by your Organization.

1b) This award also reflects acceptance of the responses to the Request for Additional Materials (RAM) received on **May 18, 2020**.

2. Key Staff

Key staff (or key staff positions, if staff has not been selected) are listed below:

Mayra Ramos, Project Director @ 100% level of effort.

Josephine Korchmaros, Grant Evaluator @ 25% level of effort.

Organizations receiving Federal Funds may not exceed 100% level of effort for any program staff member (Key Staff or otherwise) across all federally funded sources.

Any changes to key staff including level of effort involving separation from the project for more than three months or a 25 percent reduction in time dedicated to the project requires prior approval and must be submitted as a post-award amendment in eRA Commons.

For additional information on how to submit a post-award amendment, please visit the SAMHSA website: <https://www.samhsa.gov/grants/grants-management/post-award-changes>. Any technical questions regarding the submission process should be directed to the eRA Service Desk: <http://grants.nih.gov/support/>.

3. All responses to award terms and conditions and post award amendment requests must be submitted as .pdf documents in eRA Commons. For more information on how to respond to tracked terms and conditions or how to submit a post award amendment request please refer to <https://www.samhsa.gov/grants/grants-training-materials> under heading Grant Management Reference Materials for Grantees.

4. Recipients are expected to plan their work and ensure that funds are expended within the 12-month budget period reflected on this Notice of Award. If activities proposed in the approved budget cannot be completed within the current budget period, SAMHSA cannot guarantee the approval of any request for carryover of remaining unobligated funding.

STANDARD TERMS AND CONDITIONS

Standard Terms for Awards

Your organization must comply with the Standard Terms and Conditions for the Fiscal Year in which your grant was awarded. The Fiscal Year for your award is identified on Page 2 of your Notice of Award. SAMHSA's Terms and Conditions Webpage is located at: <https://www.samhsa.gov/grants/grants-management/notice-award-noa/standard-terms-conditions>.

Compliance with Award Terms and Conditions

FAILURE TO COMPLY WITH THE ABOVE STATED TERMS AND CONDITIONS MAY RESULT IN ACTIONS IN ACCORDANCE WITH 45 CFR 75.371, REMEDIES FOR NON-COMPLIANCE AND 45 CFR 75.372 TERMINATION. THIS MAY INCLUDE WITHHOLDING PAYMENT, DISALLOWANCE OF COSTS, SUSPENSION AND DEBARMENT, TERMINATION OF THIS AWARD, OR DENIAL OF FUTURE FUNDING.

All previous terms and conditions remain in effect until specifically approved and removed by the Grants Management Officer.

Annual Programmatic Progress Report

By December 28, 2021, submit via eRA Commons.

The Programmatic Report is required on an annual basis and must be submitted as a .pdf to the View Terms Tracking Details page in the eRA Commons System no later than 90 days after the end of each 12-month budget period.

The Annual Programmatic Report must, at a minimum, include the following information:

- Data and progress for performance measures as reflected in your application regarding goals and evaluation activities.
- A summary of key program accomplishments to-date.
- Description of the changes, if any, that were made to the project that differ from the application for this incremental period.
- Description of any difficulties and/or problems encountered in achieving planned goals and objectives including barriers to accomplishing program objectives, and actions to overcome barriers or difficulties.

Note: Recipients must also comply with the GPRA requirements that include the collection and periodic reporting of performance data as specified in the FOA or by the Grant Program Official (GPO). This information is needed in order to comply with PL 102-62, which requires that Substance Abuse and Mental Health Services Administration (SAMHSA) report evaluation data to ensure the effectiveness and efficiency of its programs.

The response to this term must be submitted as .pdf documents in eRA Commons. Please contact your Government Program Official (GPO) for program specific submission information.

For more information on how to respond to tracked terms and conditions please refer to <https://www.samhsa.gov/grants/grants-training-materials> under heading **How to Respond to Terms and Conditions**.

Additional information on reporting requirements is available at <https://www.samhsa.gov/grants/grants-management/reporting-requirements>.

Annual Federal Financial Report (SF-425)

By December 28, 2021, submit via eRA Commons.

The Federal Financial Report (FFR) (SF-425) is required on an annual basis and should reflect only cumulative actual Federal funds authorized and disbursed, any non-Federal matching funds (if identified in the Funding Opportunity Announcement (FOA)), unliquidated obligations incurred, the unobligated balance of the Federal funds for the award, as well as program income generated during the timeframe covered by the report. Additional guidance to complete the FFR can be found at <http://www.samhsa.gov/grants/grants-management/reporting-requirements>.

FFR reporting must be entered directly into the eRA Commons system. Instructions on how to submit a Federal Financial Report (FFR) via the eRA Commons is available at <https://www.samhsa.gov/sites/default/files/samhsa-grantee-submit-ffr-10-22-17.pptx>.

Closeout

In accordance with 45 CFR §75.309 and §75.381, recipients have ninety (90) days after grant expiration in order to reconcile accounts and liquidate funds. On the 91st day after the end of the project period the PMS account for this grant is locked. SAMHSA does not approve extensions to the 90 day post-grant reconciliation/liquidation period. Recipients must submit, no later than 90 calendar days after the end date of the period of performance, all financial, performance, and other reports as required by the terms and conditions of the Federal award

Refer to the following SAMHSA for Closeout Standard Terms and Conditions for awards issued in Fiscal Year 2020 <https://www.samhsa.gov/grants/grants-management/notice-award-noa/standard-terms-conditions>.

Additional information on closeout is available at <https://www.samhsa.gov/grants/grants-management/grant-closeout>.

Staff Contacts:

Gerlinda Somerville, Program Official

Phone: 240-276-1613 **Email:** Gerlinda.Somerville@samhsa.hhs.gov

Andrew Payne, Grants Specialist

Phone: (240) 276-1238 **Email:** Andrew.Payne@samhsa.hhs.gov **Fax:** (240) 276-1430