



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: August 17, 2020

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

Compass Affordable Housing, Inc.

***Project Title/Description:**

United States Housing and Urban Development (USHUD) Continuum of Care (CoC) Program - CASA. The contract and amendments can be found in OnBase by searching Contracts 16*268 in Doc_ID_AMS.

***Purpose:**

USHUD has awarded CoC Program funds for an additional year of services to the homeless. This amendment is to add funds for rental assistance to the Compass Affordable Housing, Inc., a subrecipient, contract.

A standardized referral process is used to match participants to the Pima County Sullivan Jackson Employment Center (SJEC). Program participants then enter Rapid Rehousing through Compass Affordable Housing (CAH). Once housing is stabilized, CAH case managers work with participants to place them into housing. SJEC then begins to work with participants to obtain full-time employment. After clients find work, they begin to contribute toward the rent with the goal of becoming self-sufficient within six months.

Attachment: Contract Number CT-CS-16-268 (Amendment 7)

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.020, Competitive sealed proposals, RFP No. RFP-CSET- 2015-3 was conducted with delegated authority.

***Program Goals/Predicted Outcomes:**

CAH will provide Rapid-Rehousing to a minimum of 23 participants (a homeless family is considered one participant).

***Public Benefit:**

This amendment supports economic development by helping to develop a trained and productive labor force and reduce homelessness in Pima County.

***Metrics Available to Measure Performance:**

As a USHUD program, metrics are measured through the Homeless Management Information System (HMIS).

***Retroactive:**

No.

To: COB- 7-30-20
Ver. - 33
pgs. - 3 (1)

8/27/2016 02:46 PM 10/10/2016 10:10/2016

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e.,15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____
Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No
If Yes, is the Contract to a vendor or subrecipient? _____
Were insurance or indemnity clauses modified? ☐ Yes ☐ No
If Yes, attach Risk's approval.
Vendor is using a Social Security Number? ☐ Yes ☐ No
If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CT Department Code: CS Contract Number (i.e.,15-123): 16-268
Amendment No.: 7 AMS Version No.: 33
Commencement Date: 09/01/20 New Termination Date: 4/30/21 (no change)
Prior Contract No. (Synergen/CMS): _____
☒ Expense or ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 4,590.00
Is there revenue included? ☐ Yes ☒ No If Yes \$ _____
***Funding Source(s) required:** United States Housing and Urban Development (USHUD)-Continuum of Care (CoC) Program

Funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e.,15-123): _____
Commencement Date: _____ Termination Date: _____ Amendment Number: _____
☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

***All Funding Source(s) required:**

***Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____
***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____
***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____

Contact: Rise Hart

Department: Community and Workforce Development Telephone: 724-5723
Department Director Signature/Date: _____ 7-29-20
Deputy County Administrator Signature/Date: _____ 7/27/20
County Administrator Signature/Date: _____ 7/27/20
(Required for Board Agenda/Addendum Items)

Pima County Community & Workforce Development Department - SULLIVAN JACKSON EMPLOYMENT CENTER (SJEC)	
Project:	United States Housing and Urban Development Continuum of Care Program – Coalition Assisting Self-Sufficiency Attainment (“CASA”)
Awardee:	Compass Affordable Housing, Inc. 48 North Tucson Blvd. Suite 102 Tucson, AZ 85716
Contract No.:	CT-CS-16*268
Contract Amendment No.:	Seven (7)

Original Contract Term:	05/01/16 – 04/30/17	Orig. Contract Amount:	\$189,349.00
Termination Date Prior Amendment:	04/30/21	Prior Amendments Amount:	\$800,722.66
Termination Date This Amendment	04/30/21	This Amendment Amount:	\$4,590.00
		Revised Total Amount:	\$994,661.66

DUNS No.: 830239427		SAM Registration Date: 2/10/20	
Research or Development:		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Federal Contract No.:	AZ0027L9T011912	Award Date:	2020
Required Match:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Match Amount:	25%
Indirect Cost Rate:	<input type="checkbox"/>	<input type="checkbox"/> NICR	<input checked="" type="checkbox"/> de minimis <input type="checkbox"/> None
Status of Contractor:	<input checked="" type="checkbox"/> Subrecipient	<input type="checkbox"/> Contractor	

CFDA	Grant Program	National Funding	Pima County Award
14.267	Continuum of Care Homeless Program (“CoC”) – CASA	\$1,890,000,000.00	\$453,141.00

GRANT FUNDING AGREEMENT – AMENDMENT SEVEN (7)

1. BACKGROUND AND PURPOSE.

1.1 Background.

- 1.1.1. On April 19, 2016, Pima County (“County”) and Compass Affordable Housing, Inc. (“Awardee”), entered into the above-referenced contract to provide supportive services and rental assistance to the homeless in Pima County.
- 1.1.2. Fair market rents (“FMR”) for housing being provided for Program Participants has increased beyond what was anticipated when the parties entered into the Agreement.
- 1.1.3. County has CoC funds available to cover the FMR increases for the CASA Program.
- 1.1.4. County finds that Awardee needs additional funds to cover the FMR increases.
- 1.1.5. County has reviewed Awardee’s performance of the services and finds it satisfactory.

1.2 County Organization. Effective July 1, 2020:

- 1.2.1. Pima County Community Services, Employment and Training Department and Pima County Community Development and Neighborhood Conservation Department are restructured to form the Community & Workforce Development Department.

1.2.2. Any reference in the Agreement to Community Services; Community Services, Employment and Training Department; or CSET, will mean Community & Workforce Development Department (“CWD”).

1.3 Purpose.

1.3.1. County finds that it is in the best interests of the Pima County residents to continue to provide supportive services and rental assistance to the homeless of Pima County.

1.3.2. County has reviewed Awardee’s performance of the services and finds it satisfactory.

2. **SCOPE OF SERVICES, SECTION 2.0**, the Commencement Date for the provisions set forth in this Amendment No. 7 is **September 1, 2020**.

3. **COMPENSATION AND PAYMENT, SECTION 3.0, paragraph 3.1**, the table is deleted in its entirety and replaced with the following:

Funding Source	Dates of Services	Amount allocated
CASA I – RRH	May 1, 2016 – June 30, 2017	\$189,349.00
	May 1, 2017 – April 30, 2018	\$189,349.00
	May 1, 2018 – April 30, 2019	\$190,332.04
	May 1, 2019 – April 30, 2020	\$192,332.04
	May 1, 2020 – April 30, 2021	\$194,922.04
CASA II – SHP	November 22, 2016 – June 30, 2017	\$ 38,377.54
	Maximum Allocated Amount	\$994,661.66

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4. **EXHIBIT A – SCOPE OF WORK, BUDGET, SECTION 6, paragraph 6.1**, the table is deleted in its entirety and replaced with the following:

BUDGET LINE ITEM	AMOUNT
Rental Assistance	\$103,689.04
Supportive Services (Case Management, Transportation, Moving Costs, Food, Utility Deposits)	\$82,216.00
Administrative Costs (5%)	\$9,017.00
Total Program Budget	\$194,922.04

All other provisions of the Contract not expressly modified in this Amendment will remain in effect and be binding on the parties.

IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein:

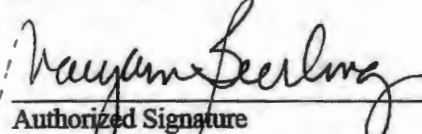
PIMA COUNTY:

Chairman, Pima County Board of Supervisors

Date: _____

ATTEST:

AWARDEE:



Authorized Signature

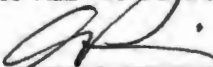


Printed Name & Title

Date: 7-23-20

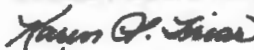
Clerk of the Board Date

APPROVED AS TO CONTENT:



Director, Community & Workforce Development

APPROVED AS TO FORM:



Karen S. Friar, Deputy County Attorney