



BOARD OF SUPERVISORS AGENDA ITEM REPORT

CONTRACTS / AWARDS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: August 17, 2020

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

Compass Affordable Housing, Inc.

***Project Title/Description:**

Arizona Department of Housing - Pima County Links Rapid Re-Housing. This is a housing and employment program for people experiencing homelessness in Pima County. The contract and amendments can be found in OnBase by searching Contracts CR-20*475 (formerly CS-17*404) in Doc_ID_AMS.

***Purpose:**

Arizona Department of Housing (ADOH) has awarded State of Arizona Housing Program funds to the County for 2020-21.

This amendment with Compass Affordable Housing, a partner agency with Pima County Links Rapid Re-Housing, will provide additional funding and extend the contract for one year for the period July 1, 2020 to June 30, 2021.

Attachment: Contract Number CT-CR-20-475 (Amendment 5)

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.020, Competitive sealed proposals, RFP No. RFP-CSET- 2015-4 was conducted with delegated authority.

***Program Goals/Predicted Outcomes:**

The program provides rapid rehousing to a minimum of 45 participants (a homeless family is considered one participant).

***Public Benefit:**

The program provides the resources necessary for individuals/families experiencing homelessness in Pima County to obtain employment and housing.

***Metrics Available to Measure Performance:**

ADOH requires tracking program participants through the Homeless Management Information System (HMIS) and program reports.

***Retroactive:**

Yes. County received the funding agreement for Housing Program Funds from ADOH on June 9, 2020. This subrecipient contract takes effect July 1, 2020 and the earliest Board of Supervisors' meeting the amendment could be placed on is August 17, 2020. The negative impact of this amendment not being approved is Pima County homeless residents would not receive resources for employment and housing.

To: C&B- 7-31-20
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Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount: \$ _____ ☐ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CT Department Code: CR Contract Number (i.e., 15-123): 20-475
Amendment No.: 1 05 HL AMS Version No.: 1
Commencement Date: 7/1/20 New Termination Date: 6/30/21
Prior Contract No. (Synergen/CMS): CS-17-404
☒ Expense or ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 310,921.00

Is there revenue included? ☐ Yes ☒ No If Yes \$ _____

***Funding Source(s) required:** State of Arizona Housing Program Fund (HPF)

Funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Amendment Number: _____
☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

***All Funding Source(s) required:**

***Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____

Contact: Rise Hart

Department: Community & Workforce Development Telephone: 724-5723

Department Director Signature/Date: _____ 7-22-20

Deputy County Administrator Signature/Date: _____ 29 July 2020

County Administrator Signature/Date: _____ 7/29/20
(Required for Board Agenda/Addendum Items)

**Pima County Community & Workforce Development Department
SULLIVAN JACKSON EMPLOYMENT CENTER (SJEC)**

Project: Arizona Department of Housing – Pima County Links Rapid Rehousing

Awardee: Compass Affordable Housing, Inc.
48 North Tucson Blvd. Suite 102
Tucson, AZ 85716

Contract No.: CT-CS-17*404 (CT-CR-20-475 from and after July 1, 2020)

Contract Amendment No.: Five (5)

Original Contract Term:	06/20/17 – 05/31/18	Orig. Contract Amount:	\$306,700.00
Termination Date Prior Amendment:	06/30/20	Prior Amendments Amount:	\$514,874.00
Termination Date This Amendment:	06/30/21	This Amendment Amount:	\$310,921.00
		Revised Total Amount:	\$1,132,495.00

DUNS No.: 830239427		SAM Registration Date: 2/10/20	
Research or Development:		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
State Contract No: 560-19		Award Date:	2020
Required Match:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Match Amount:	
Indirect Cost Rate:	<input type="checkbox"/>	<input type="checkbox"/> NICR	<input checked="" type="checkbox"/> de minimis <input type="checkbox"/> None
Status of Contractor:	<input checked="" type="checkbox"/> Subrecipient		<input type="checkbox"/> Contractor

CFDA	Grant Program	State Funding	Pima County Award
N/A	State of Arizona Housing Program Fund (HPF)	\$2,000,000.00	\$335,000.00

GRANT FUNDING AGREEMENT – AMENDMENT FIVE (5)

1. BACKGROUND AND PURPOSE

1.1. Background.

- 1.1.1. On June 20, 2017, Pima County (“County”) and Compass Affordable Housing, Inc. (“Awardee”), entered into the above-referenced contract to provide supportive services and rental assistance to the homeless in Pima County.
- 1.1.2. County, as Grantee, receives HPF funds from the Arizona Department of Housing (“ADOH”) to provide services for the Pima County homeless population.

1.2. County Organization. Effective July 1, 2020:

- 1.2.1. Pima County Community Services, Employment and Training Department and Pima County Community Development and Neighborhood Conservation Department are restructured to form the Community & Workforce Development Department.
- 1.2.2. This Agreement will be renumbered to CT-CR-20-475, but all terms and conditions, except as amended herein, remain unchanged.
- 1.2.3. Any reference in the Agreement to Community Services; Community Services, Employment and Training Department; or CSET, will mean Community & Workforce Development Department (“CWD”).

1.3. Purpose.

- 1.3.1. ADOH has awarded State of Arizona Housing Program ("HPF") funds to County for an additional year of services to the homeless.
- 1.3.2. County finds that it is in the best interests of the residents of Pima County to provide an additional year of housing support services for the homeless.
- 1.3.3. Pursuant to ADOH guidelines, Awardee is a "Subrecipient" of these HPF funds and will conduct all activities under this Agreement accordingly.

2. TERM AND EXTENSIONS, SECTION 1.0. Pursuant to **paragraph 1.2**, County exercises the last available Extension Option. This Agreement terminates on **June 30, 2021**.

3. SCOPE OF SERVICES, SECTION 2.0, the Commencement Date for the provisions set forth in this Amendment No. 5 is **July 1, 2020**.

4. COMPENSATION AND PAYMENT, SECTION 3.0, paragraph 3.1 is amended to increase the Maximum Allocated Amount:

FROM: \$821,574.00

TO: \$1,132,495.00

5. COORDINATION, SECTION 26.0 is amended to change Awardee's contact:

FROM: Steven Nelson, 520-724-7306, Steven.Nelson@pima.gov

TO: Jenifer Darland, 520-724-7312, Jenifer.Darland@pima.gov

6. ISRAEL BOYCOTT CERTIFICATION, SECTION 32.0 is added to read:

Pursuant to A.R.S. § 35-393.01, if Awardee engages in for-profit activity and has 10 or more employees, and if this Agreement has a value of \$100,000.00 or more, Awardee certifies it is not currently engaged in, and agrees for the duration of this Agreement to not engage in, a boycott of goods or services from Israel. This certification does not apply to a boycott prohibited by 50 U.S.C. § 4842 or a regulation issued pursuant to 50 U.S.C. § 4842.

7. EXHIBIT A – SCOPE OF WORK is amended as follows:

7.1. PROGRAM GOALS/PREDICTED OUTCOMES, SECTION 5.0:

7.1.1. Paragraph 5.1.1, the table for RRH services, case management and associated services is deleted in its entirety and replaced with the following:

Contract year	Minimum number of participants* served
2017-2018	37
2018-2019	30
2019-2020	30
2020-2021	45

* A homeless family is considered one (1) participant.

7.1.2. Paragraph 5.1.2, the table for prevention assistance to families at risk of becoming homeless is deleted in its entirety and replaced with the following:

Contract year	Minimum number of household served
2017-2018	8
2018-2019	5
2019-2020	5
2020-2021	5

- 7.2. **BUDGET**, SECTION 6.0, paragraph 6.1, the table is deleted in its entirety and replaced with the following:

For services provided, Awardee will be paid in accordance with the following table:

BUDGET LINE ITEM	ALLOCATED AMOUNT			
	6/1/17 – 6/30/18	6/1/18 – 6/30/19	6/1/19 – 6/30/20	6/1/20 – 6/30/21
Rental Assistance	\$205,000.00	\$175,895.00	\$175,895.00	\$227,000.00
Prevention Assistance	\$15,750.00	-0-	-0-	\$63,450.00
Case Management	\$44,000.00	\$52,000.00	\$52,000.00	
Moving Costs	\$700.00	\$700.00	\$700.00	
Transportation	\$4,000.00	\$1,500.00	\$1,500.00	
Utility Deposits	\$6,000.00	\$3,000.00	\$3,000.00	
Move-in Items and Furnishings	\$9,250.00	\$7,500.00	\$7,500.00	\$20,471.00
Administrative Costs (7%)	\$22,000.00	\$16,842.00	\$16,842.00	
Total Program Budget	\$306,700.00	\$257,437.00	\$257,437.00	\$310,921.00

All other provisions of this Agreement, including the provisions set forth in the Exhibits and attachments, not specifically changed by this Amendment, shall remain in effect and be binding upon the parties.

PIMA COUNTY

Chairman, Board of Supervisors

DATE: _____

ATTEST: _____

Clerk of the Board

DATE: _____

APPROVED AS TO FORM:

Director, Community & Workforce Development

APPROVED AS TO FORM:

Deputy County Attorney

AGENCY

Authorized Signature

Printed Name & Title

DATE: 7-22-20