



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: 08/17/2020

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

Desert Earth and Wood, L.L.C. and Arizona Style Construction, LLC

***Project Title/Description:**

Pima County Conventional Home Weatherization

***Purpose:**

Amendment of Award: Master Agreement No. MA-PO-18-167, Amendment No. Three (3). This amendment increases the annual shared award amount from \$250,000.00 to \$500,000.00 for a cumulative not-to-exceed amount of \$1,000,000.00 due to an increase in the number of projects. Administering Department: Community and Workforce Development.

This is an indefinite delivery/indefinite quantity master agreement. The awarding of jobs is offered to the Primary Contractor (PC) and then the Secondary Contractor (SC).

***Procurement Method:**

Pursuant to Invitation for Bid No. 270656, on 11/06/17, the Procurement Director awarded an agreement for these services in an annual shared amount of \$250,000.00 for an agreement term of 11/06/17 to 11/05/18. Previous Amendment Nos. One (1) and Two (2) totaling \$500,000.00 were approved by the Procurement Director to extend the agreement term to 11/05/20 and update the Awarding of Jobs language in Article 1 - Basic Terms.

Attachment: Department Memorandum and Amendment No. Three (3).

***Program Goals/Predicted Outcomes:**

Installation of energy efficient measures for homes of income eligible households including elderly persons with disabilities as well as families with children in unincorporated Pima County and Towns of Marana, Oro Valley, and Sahuarita.

***Public Benefit:**

Improved housing stock by providing eligible households with energy efficient home repair and weatherization services.

***Metrics Available to Measure Performance:**

Number of completed jobs and funds expended as required by funder.

***Retroactive:**

No.

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
 Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount: \$ _____ ☐ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____
 Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No
 If Yes, is the Contract to a vendor or subrecipient? _____
 Were insurance or indemnity clauses modified? ☐ Yes ☐ No
 If Yes, attach Risk's approval.
 Vendor is using a Social Security Number? ☐ Yes ☐ No
 If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: MA Department Code: PO Contract Number (i.e., 15-123): 18-167
 Amendment No.: Three (3) AMS Version No.: Seven (7)
 Commencement Date: 08/17/2020 New Termination Date: _____
 Prior Contract No. (Synergen/CMS): _____
☒ Expense or ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 250,000.00
 Is there revenue included? ☐ Yes ☒ No If Yes \$ _____

***Funding Source(s) required:** Various Funds

Funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards)☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
 Commencement Date: _____ Termination Date: _____ Amendment Number: _____
☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

***All Funding Source(s) required:**

*Match funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____
 *Match funding from other sources? ☐ Yes ☐ No If Yes \$ _____ % _____

***Funding Source:**

*If Federal funds are received, is funding coming directly from the
 Federal government or passed through other organization(s)?

Contact: Matthew Sage, CPPB **Matt Sage** Digitally signed by Matt Sage
DN: cn=Matt Sage, o=Pima County, ou=Procurement
email=Matthew.Sage@pima.gov, c=US
Date: 2020.07.24 13:59:49 -0700 **Terri Spencer** Digitally signed by Terri Spencer
DN: cn=Terri Spencer, o, ou,
email=terri.spencer@pima.gov, c=US
Date: 2020.07.27 13:14:19 -0700
 Department: Procurement Mary Jo Furphy Telephone: 724-8586
 Department Director Signature/Date: [Signature] 7.27.2020
 Deputy County Administrator Signature/Date: [Signature] 29 July 20
 County Administrator Signature/Date: [Signature] 7/29/20
 (Required for Board Agenda/Addendum Items)




PIMA COUNTY

COMMUNITY & WORKFORCE
DEVELOPMENT

MEMORANDUM

DATE: July 24, 2020

TO: Mary Jo Furphy
Procurement Director

FROM: Daniel Tylus 
Deputy Director

SUBJECT: Request to amend MA18*167 Conventional Home Weatherization to increase annual award amount to \$500,000.00

This memorandum is to request that the annual award amount of MA-18*167 Conventional Home Weatherization be increased from \$250,000.00 to \$500,000.00. On June 17, 2020, upon request, the Procurement Department verified that the home repair program (the "program") subject MA had an available balance of less than \$20,000.00 to complete additional projects through the remaining contract term and is set to expire November 5, 2020 with two (2) annual renewals remaining. This MA is strictly for home repair projects on conventional, site-built, housing and not for mobile or manufactured homes that operate under a different MA.

The program anticipates more than doubling its annual conventional home repair projects from 21 completed in FY19-20, to 50 in FY20-21. There is currently over 40 families waitlisted pending conventional home repair assistance, including the 17 listed below that are ready to be assessed for home repairs. Furthermore, given the program's recent reorganization and rebranding of the home repair program, Safe Homes = Healthy Kids, which addresses lead and other home-related hazards in pre-1978 conventional housing with kids under age 6, the program anticipates enrolling a minimum of 50 eligible families to be assisted through this new prioritization process.

For the FY19-20 completed projects, the per unit average assistance amount is \$12,641.96. Projecting to complete 50 projects this FY, the MA annual award amount/capacity is over \$600,000.00. However, for this request the program requests the annual award amount be increased to \$500,000 as this amount is sufficient to gain traction with the new prioritization process.



PIMA COUNTY

COMMUNITY & WORKFORCE DEVELOPMENT

MEMORANDUM

Completed Projects List				
	Address	City	Zip	Assistance Amount
1	2425 S 2nd Avenue	Tucson	85713	\$ 21,292.96
2	5940 N Riviera Drive	Oro Valley	85704	\$ 13,982.06
3	5510 W Nebraska Street	Tucson	85757	\$ 23,363.20
4	5221 S Joseph Road	Tucson	85757	\$ 10,208.00
5	1120 N La Canoa	Green Valley	85614	\$ 4,816.00
6	3039 W Paseo de las Aves	Tucson	85746	\$ 9,133.00
7	341 W Morondo Avenue	Ajo	85321	\$ 22,848.50
8	2861 W Tolosa Place	Tucson	85746	\$ 11,141.00
9	2921 W Canada Street	Tucson	85746	\$ 8,336.82
10	18877 S Esherton Drive	Sahuarita	85629	\$ 7,880.00
11	6360 S Cactus Wren Place	Tucson	85746	\$ 5,388.60
12	227 W 31st Street	Tucson	85713	\$ 22,000.07
13	2552 S Rita Vista Drive	Green Valley	85614	\$ 9,519.00
14	4820 W Waterbuck Drive	Tucson	85742	\$ 6,835.70
15	6268 S Pipit Drive	Tucson	85757	\$ 15,435.31
16	108 W 34th Street	Tucson	85713	\$ 13,547.50
17	415 W 29th Street	Tucson	85713	\$ 10,615.00
18	6741 S Iberia Avenue	Tucson	85757	\$ 20,167.83
19	2682 W Mossman Road	Tucson	85746	\$ 15,758.58
20	609 E Camino Altea	Tucson	85704	\$ 5,257.00
21	5651 W Louisiana	Tucson	85757	\$ 7,955.00
total =				\$ 265,481.13

Pending Projects List			
	Street Address	City	Zip Code
1	3251 W Calle Cisne	Tucson	85746
2	2431 S 2nd Avenue	Tucson	85713
3	13670 N Jarvis Ct	Marana	85653
4	2941 W Via Cuervo	Tucson	85746
5	3031 W Holladay St	Tucson	85746
6	1945 N Tanque Verde Lp	Tucson	85749
7	6752 S Via Perico	Tucson	85746
8	5365 S Westover	Tucson	85746
9	12100 S Old Nogales Hwy	Tucson	85756
10	4202 E Dover Strave	Tucson	85706
11	5642 W Montana	Tucson	85757
12	5657 S Bryant	Tucson	85706
13	5610 W Montana	Tucson	85757
14	5770 S Palomino Rd	Tucson	85746
15	6701 S Camino de la Tierra	Tucson	85746
16	4225 E. Dover Stravenue	Tucson	85706
17	4741 W Camino Tierra	Tucson	85757

Approval of this request will allow the program to increase production and assist more families given that there is a big need for home repair assistance and the program receives approximately \$735,000.00 in available funding (federal, state, and utility) to complete home repair projects this FY. Thank you for the opportunity to continue serving our County residents.

Respectfully,

Daniel Tylutki
Deputy Director

CC: Arnold Palacios, Director
Manira Cervantes, Program Manager
Josué Licea, Program Manager

PIMA COUNTY COMMUNITY AND WORKFORCE DEVELOPMENT

PROJECT: PIMA COUNTY CONVENTIONAL HOME WEATHERIZATION

CONTRACTORS: Desert Earth and Wood, LLC
245 S. Plumer Ave., Suite 15
Tucson, AZ 85719

Arizona Style Construction, LLC
2626 South Camino Seco
Tucson, AZ 85730

MASTER AGREEMENT NO.: MA-PO-18-167

AMENDMENT NO.: Three (3)

FUNDING: Various Funds

MASTER AGREEMENT TERM: 11/06/17 - 11/05/18	ORIGINAL AMOUNT:	\$	250,000.00
TERMINATION PRIOR AMENDMENT: 11/05/20	PRIOR AMENDMENTS:	\$	500,000.00
TERMINATION THIS AMENDMENT: 11/05/20	AMOUNT THIS AMENDMENT:	\$	250,000.00
	REVISED AMOUNT:	\$	1,000,000.00

MASTER AGREEMENT AMENDMENT

WHEREAS, COUNTY and CONTRACTORS entered into a Master Agreement (Agreement) for services, as referenced above; and

WHEREAS, COUNTY intends to increase the annual shared award amount due to an increase in the number projects; and

WHEREAS, COUNTY and CONTRACTORS have agreed to the above modification.

NOW, THEREFORE, it is agreed as follows:

1. This Amendment increases the annual shared award amount from \$250,000.00 to \$500,000.00. The revised not-to-exceed amount is \$1,000,000.00.

This Amendment commences on August 17, 2020.

Remainder of page left intentionally blank.

All other provisions of the Agreement, not specifically changed by this Amendment, shall remain in effect and be binding upon the Parties.

IN WITNESS WHEREOF, the Parties have affixed their signatures to this Amendment on the dates written below.

APPROVED:

CONTRACTOR:

Chairman, Board of Supervisors

Signature

Date

Name and Title (Please Print)

Date

ATTEST:

Clerk of the Board

Date

APPROVED AS TO FORM:



Deputy County Attorney

Stacey Roseberry

Name (Please print)

7/28/2020

Date

All other provisions of the Agreement, not specifically changed by this Amendment, shall remain in effect and be binding upon the Parties.

IN WITNESS WHEREOF, the Parties have affixed their signatures to this Amendment on the dates written below.

APPROVED:

Chairman, Board of Supervisors

Date

CONTRACTOR:



Signature

STEVE P CRAIG, owner/member

Name and Title (Please Print)

07/28/2020

Date

ATTEST:

Clerk of the Board

Date

APPROVED AS TO FORM:



Deputy County Attorney

Stacey Roseberry

Name (Please print)

7/28/2020

Date

All other provisions of the Agreement, not specifically changed by this Amendment, shall remain in effect and be binding upon the Parties.


IN WITNESS WHEREOF, the Parties have affixed their signatures to this Amendment on the dates written below.

APPROVED:

Chairman, Board of Supervisors

Date

CONTRACTOR:



Signature

Timothy Barrett
Name and Title (Please Print)

7 28 2020
Date

ATTEST:

Clerk of the Board

Date

APPROVED AS TO FORM:



Deputy County Attorney

Stacey Roseberry
Name (Please print)

7/28/2020
Date