



BOARD OF SUPERVISORS AGENDA ITEM REPORT CONTRACTS / AWARDS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: June 23, 2020

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

Catholic Community Services of Southern Arizona, Inc.

***Project Title/Description:**

Workforce Development Services. This program is for workforce development services for the Community Outreach Program for the Deaf (COPD). The contract and amendments can be found in OnBase by searching Contracts CT-CR-20*399 (formerly CT-CS-17*014) in Doc_ID_AMS.

***Purpose:**

This amendment with subrecipient, Catholic Community Services of Southern Arizona, Inc., is designed to continue workforce development services to Pima County adult and dislocated worker job seekers who are seeking employment or job skills training that can lead to employment. The workforce development services include evaluating, counseling and placing job seekers into appropriate job skills training, and making referrals to job opportunities. This amendment provides Catholic Community Services of Southern Arizona, Inc. with additional funding for the period July 1, 2020 to June 30, 2021.

Attachment: Contract Number CT-CR-20-399 (Amendment 4)

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.020, Competitive sealed proposals, RFP No. RFP-CSET-WFS-2016-06 was conducted with delegated authority.

***Program Goals/Predicted Outcomes:**

The program's goal is to prepare job seekers for current and projected demand occupations that offer wages that allow self-sufficiency or that have a clear career path leading to self-sufficiency.

Annual number served:

Enrolled - 160 Adult/dislocated worker participants

Placed on job - 64 Adult/dislocated worker participants

***Public Benefit:**

This program supports Pima County's economic development by helping to develop a trained and productive labor force that meets employers' needs.

***Metrics Available to Measure Performance:**

Catholic Community Services of Southern Arizona, Inc. will submit monthly summary reports which include the numbers of persons served, completed, exited, placed on a job, placed into Workforce Investment Board target industries, and the average wage at placement.

***Retroactive:**

No.

IN 110045911402/1111

Procure Dept 06/16/20 PM01:44

To: CoB - 6-17-20
Ver. - 1
Pgs - 5 LI

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Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____***Funding Source(s) required:**Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No**If Yes, is the Contract to a vendor or subrecipient?** _____Were insurance or indemnity clauses modified? ☐ Yes ☐ No*If Yes, attach Risk's approval.*Vendor is using a Social Security Number? ☐ Yes ☐ No*If Yes, attach the required form per Administrative Procedure 22-10.***Amendment / Revised Award Information**Document Type: CT Department Code: CR Contract Number (i.e., 15-123): 20-399Amendment No.: 4 AMS Version No.: 1Commencement Date: 06/30/20 7-1-20 HL New Termination Date: 06/30/21Prior Contract No. (Synergen/CMS): CT-CS-17-014☒ Expense or ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 88,750.52Is there revenue included? ☐ Yes ☒ No If Yes \$ _____***Funding Source(s) required:** U.S. Department of Labor - Workforce Innovation and Opportunity Act and Health Profession Opportunity GrantFunding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____**Grant/Amendment Information** (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Amendment Number: _____

☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____***All Funding Source(s) required:*****Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____***Funding Source:** _____***If Federal funds are received, is funding coming directly from the federal government or passed through other organization(s)?** _____Contact: Rise HartDepartment: Community Services Telephone: 724-5723Department Director Signature/Date: _____ 6-10-20Deputy County Administrator Signature/Date: _____ 15 June 2020County Administrator Signature/Date: _____ C. R. Delaney @ 6/15/20
Required for Board Agenda/Addendum Items

Pima County Department of Community Services, Employment and Training Department**Project:** Workforce Development Services**Awardee:** Catholic Community Services of Southern Arizona, Inc.

Administrative Office

140 W. Speedway Blvd, #230

Tucson, AZ 85705-6534

Community Outreach Program for the Deaf ("COPD")

268 W Adams St.

Tucson, AZ 85705-6534

Contract No: CT-CS-17-014 (CT-CR-20-399 and after July 1, 2020)**Contract Amendment No:** Four (4)

Original Contract Term:	07/01/16 – 06/30/17	Orig. Contract Amount:	\$94,396.40
Termination Date Prior Amendment:	06/30/20	Prior Amendments Amount:	\$271,748.25
Termination Date This Amendment:	06/30/21	This Amendment Amount:	\$88,750.52
		Revised Contract Amount:	\$454,895.17

DUNS No.: 114439730		SAM Registration Date: 1/30/20	
Research or Development:		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Federal or State Contract No.:		DI19-002205 PCC2015-2020	Award Date: PY2020 2015-2020
Required Match:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Match Amount:	
Indirect Cost Rate:	<input checked="" type="checkbox"/> Federal	<input type="checkbox"/> NICR	<input type="checkbox"/> de minimis <input type="checkbox"/> None
Status of Contractor:	<input checked="" type="checkbox"/> Subrecipient		<input type="checkbox"/> Contractor

CFDA	Grant Program	National Funding	Pima County Award
17.258	U.S. Department of Labor ("DOL")/Arizona Department of Economic Security ("ADES") Workforce Innovation and Opportunity Act ("WIOA") -Adult	\$854,649,000.00	\$2,309,890.00
17.278	WIOA- Dislocated Worker	\$1,322,912,000.00	\$4,987,021.00
93.093	Health Profession Opportunity Grant ("HPOG")	\$85,000,000.00	\$601,926.00

GRANT FUNDED AMENDMENT FOUR (4)**1. BACKGROUND AND PURPOSE.****1.1 Background.**

- 1.1.1. On June 7, 2016, Pima County ("County") and Goodwill Industries of Southern Arizona, Inc. ("Awardee"), entered into the above-referenced contract to provide workforce development services for adults, dislocated workers, and youth.
- 1.1.2. County, as Grantee, receives federal WIOA grant funds and provides them to subrecipients, including Awardee, to provide eligible workforce development services. The WIOA grant ends June 30, 2023.
- 1.1.3. County is the Subrecipient of Health Profession Opportunity Grant ("HPOG") funds from Pima Community College and is authorized to pass those funds along to other entities, including Awardee.

2.1 **County Organization**. Effective July 1, 2020:

- 2.1.1. Pima County Community Services, Employment and Training Department and Pima County Community Development and Neighborhood Conservation Department are restructured to form the Community Resources and Workforce Development Department.
- 2.1.2. This Agreement will be renumbered to CT-CR-20-399, but all terms and conditions remain unchanged.
- 2.1.3. Any reference in the Agreement to Community Services; Community Services, Employment and Training Department; or CSET, will mean Community Resources and Workforce Development Department (“CRWD”).

2.2 **Purpose**.

- 2.2.1. County operates a workforce development program at Pima County ARIZONA@WORK (an American Job Center, formerly the Pima County One Stop).
- 2.2.2. County finds that it is in the best interests of the Pima County residents to continue to provide workforce development services to the residents of Pima County.
- 2.2.3. County has reviewed Awardee’s performance of the services and finds it satisfactory.

2. **TERM AND EXTENSIONS, SECTION 1.0.** Pursuant to **paragraph 1.1**, County is exercising the last available extension option. This Agreement will terminate on **June 30, 2021**.

3. **COMPENSATION AND PAYMENT, SECTION 3.0** – is amended as follows:

3.1 **Paragraph 3.1** is amended to increase the “Maximum Allocated Amount”:

FROM: \$366,144.65

TO: \$454,895.17

3.2 **Paragraph 3.2** the table is deleted in its entirety and replaced with the following:

Funding Source	Maximum Amount Allocated					Total Anticipated Expenditure per Funding Source
	7/1/2016 – 6/30/2017	7/1/2017 – 6/30/2018	7/1/2018 – 6/30/2019	7/1/2019 – 6/30/2020	7/1/2020 – 6/30/2021	
WIOA grant	\$93,673.70	\$93,958.00	\$85,239.73	\$88,008.48	\$88,008.48	\$448,888.39
Pima Community College HPOG	\$722.70	\$1,900.00	\$1,900.00	\$742.04	\$742.04	\$6,006.78
Anticipated Allocations TOTAL	\$94,396.40	\$95,858.00	\$87,139.73	\$88,750.52	\$88,750.52	\$454,895.17

3.3 **Paragraph 3.9.5** is added to read:

Changes between the Total Operating Budget and the Other Allocation(s) line item are not allowed.

4. **ISRAEL BOYCOTT CERTIFICATION, SECTION 33.0** is added to read:

Pursuant to A.R.S. § 35-393.01, if Contractor engages in for-profit activity and has 10 or more employees, and if this Contract has a value of \$100,000.00 or more, Contractor certifies it is not currently engaged in, and agrees for the duration of this Contract to not engage in, a boycott of goods or services from Israel. This certification does not apply to a boycott prohibited by 50 U.S.C. § 4842 or a regulation issued pursuant to 50 U.S.C. § 4842.

5. **EXHIBIT A–1 OF AMENDMENT 1 – SCOPE OF WORK – GENERAL PROVISIONS**, is amended as follows:

- 5.1 **PROGRAM COMPONENTS, SECTION 3.0**, the table is deleted in its entirety and replaced with the following:

Work Statement	Workforce Development Services	Amount				
		7/1/2016 – 6/30/2017	7/1/2017 – 6/30/2018	7/1/2018 – 6/30/2019	7/1/2019 – 6/30/2020	7/1/2020 – 6/30/2021
1	Adults and Dislocated Workers	\$58,564.00	\$84,935.50	\$87,139.73	\$88,750.52	\$88,750.52
2	Youth	\$35,832.40	\$10,922.50	-0-	-0-	-0-

- 5.2 **SCOPE OF WORK – WORK STATEMENT NO. 1 – WORKFORCE DEVELOPMENT SERVICES FOR ADULTS and DISLOCATED WORKERS** is amended as follows:

- 5.2.1. **OUTCOMES, SECTION 2.0**, the table is deleted in its entirety and replaced with the following:

Staff position	Service	Total Number				
		7/1/2016 – 6/30/2017	7/1/2017 – 6/30/2018	7/1/2018 – 6/30/2019	7/1/2019 – 6/30/2020	7/1/2020 – 6/30/2021
WDS	Enrolled in a program	120 participants	120 participants	160 participants	160 participants	160 participants
	Active at any time	60 participants	60 participants	80 participants	80 participants	80 participants
	Placed on job or post-secondary per WIOA rules	48 participants	48 participants	64 participants	64 participants	64 participants
	Case Closures	60 cases	60 cases	80 cases	80 cases	80 cases

- 5.2.2. **BUDGET, SECTION 3.0, paragraph 3.1**, the table is deleted in its entirety and replaced with the following:

Budget Line Item	AMOUNT ALLOCATED				
	7/1/2016 – 6/30/2017	7/1/2017 – 6/30/2018	7/1/2018 – 6/30/2019	7/1/2019 – 6/30/2020	7/1/2020 – 6/30/2021
Operating Budget					
Salary and ERE (No overtime)	\$43,376.00	\$61,829.05	\$66,312.59	\$68,638.84	\$68,638.84
Staff Development	-0-	-0-	-0-	-0-	-0-
Travel	\$119.50	\$156.72	\$184.73	\$245.69	-0-
Supplies	\$374.00	\$495.42	\$390.15	\$397.95	\$397.95
Contractual/Interpreters	\$802.00	\$1,135.60	\$1,245.36	\$1,270.27	\$1,515.96
Other Operating	\$4,428.50	\$6,318.71	\$9,542.90	\$8,733.77	\$8,733.77
Total Operating Budget	\$49,100.00	\$69,935.50	\$77,675.73	\$79,286.52	\$79,286.52
Other Allocation(s)					
Transitional Job Wages*	\$9,464.00	\$15,000.00	\$9,464.00	\$9,464.00	\$9,464.00
TOTAL BUDGET	\$58,564.00	\$84,935.50	\$87,139.73	\$88,750.52	\$88,750.52

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6. The projected use of WIOA Adult and Dislocated Workers and HPOG funds, by activity for the 2020-2021 contract year, is set forth in **Exhibit A** of this Amendment 4.

All other provisions of the Contract not expressly modified in this Amendment will remain in effect and be binding on the parties.

This amendment is effective on June 30, 2020.

IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein:

PIMA COUNTY:

Chairman, Pima County Board of Supervisors

Date: _____

Awardee:

Marguerite D Harmon
Authorized Signature

Marguerite D Harmon, CEO
Printed Name & Title

ATTEST:

Date: 6-10-2020

Clerk of the Board Date

APPROVED AS TO CONTENT:


Director, Employment & Training

APPROVED AS TO FORM:

Karen S. Friar
 Karen S. Friar, Deputy County Attorney

WORKFORCE DEVELOPMENT SERVICES FOR ADULTS AND DISLOCATED WORKERS

PROJECTED USE OF FUNDS

July 1, 2020 – June 30, 2021				
Budget Line Item	Projected WIOA Adults	Projected WIOA Dislocated Workers	Projected HPOG	TOTAL
Operating Budget				
Salary and Fringe (No overtime)	\$51,000.00	\$17,000.84	\$638.00	\$68,638.84
Staff Development	-0-	-0-	-0-	-0-
Travel	-0-	-0-	-0-	-0-
Supplies	\$300.00	\$97.95	-0-	\$397.95
Contractual/Interpreters	\$1,200.00	\$245.69	\$70.27	\$1,515.96
Other Operating	\$7,000.00	\$1,700.00	\$33.77	\$8,733.77
Total Operating Budget	\$59,500.00	\$19,044.48	\$742.04	\$79,286.52
Other Allocation(s)				
Transitional Job Wages*	\$9,464.00	-0-	-0-	\$9,464.00
TOTAL BUDGET	\$68,964.00	\$19,044.48	\$742.04	\$88,750.52

END OF EXHIBIT A TO AMENDMENT NO. 4