



BOARD OF SUPERVISORS AGENDA ITEM REPORT

CONTRACTS / AWARDS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: June 23, 2020

** = Mandatory, information must be provided*

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

SER-Jobs for Progress of Southern Arizona, Inc.

***Project Title/Description:**

Workforce Veterans and Innovation Services. The contract and amendments can be found in OnBase by searching Contracts CT-CR-20-423 (formerly CT-CS-16*417) in Doc_ID_AMS.

***Purpose:**

This amendment with subrecipient SER-Jobs for Progress of Southern Arizona, Inc. is designed to continue workforce development services to Pima County adult, dislocated worker and veteran job seekers who are seeking employment or job skills training that can lead to employment. SER-Jobs for Progress of Southern Arizona, Inc. will provide work experience, case management, and support services to assist adult, dislocated worker and veteran job seekers in finding employment. The Kino Veteran's Workforce Center serves up to 500 veterans annually by providing counseling, placing veterans into appropriate job skills training, and making referrals to job opportunities plus providing information on the variety of services available to veterans.

This amendment will provide additional funding and extend the contract for another year for the period July 1, 2020 to June 30, 2021.

Attachment: Contract Number CT-CR-20-423 (Amendment 04)

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.020, Competitive sealed proposals, RFP No. RFP-CSET-WFS-2016-06 was conducted with delegated authority.

***Program Goals/Predicted Outcomes:**

The program's goal is to prepare job seekers for current and projected demand occupations that offer wages that allow self-sufficiency or that have a clear career path leading to self-sufficiency.

Annual number served:

Enrolled - 120 job seekers

Placed on a job - 48 job seekers

***Public Benefit:**

This program supports Pima County's economic development by helping to develop a trained and productive labor force that meets employers' needs.

***Metrics Available to Measure Performance:**

SER will submit monthly summary reports which include the number of persons served, completed, exited, placed on a job, placed into Workforce Investment Board target industries, and the average wage at placement.

***Retroactive:**

No.

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____***Funding Source(s) required:**Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No**If Yes, is the Contract to a vendor or subrecipient?**Were insurance or indemnity clauses modified? ☐ Yes ☐ No*If Yes, attach Risk's approval.*Vendor is using a Social Security Number? ☐ Yes ☐ No*If Yes, attach the required form per Administrative Procedure 22-10.***Amendment / Revised Award Information**Document Type: CT Department Code: CR Contract Number (i.e., 15-123): 20-423Amendment No.: 4 AMS Version No.: 1Commencement Date: 6/30/20 7-1-20 AL New Termination Date: 6/30/21Prior Contract No. (Synergen/CMS): CT-CS-16-417☐ Expense or ☒ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 517,673.87Is there revenue included? ☐ Yes ☒ No If Yes \$ _____***Funding Source(s) required:** U.S. Department of Labor - Workforce Innovation and Opportunity Act, Health Profession Opportunity Grant and Pima County General FundsFunding from General Fund? ☒ Yes ☐ No If Yes \$ 35,000.00 % _____**Grant/Amendment Information** (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Commencement Date: _____ Termination Date: _____ Amendment Number: _____

☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____***All Funding Source(s) required:*****Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____***Funding Source:** _____***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____Contact: Rise HartDepartment: Community Services Telephone: 724-5723Department Director Signature/Date: [Signature] 6-15-20Deputy County Administrator Signature/Date: [Signature] 15 June 2020County Administrator Signature/Date: [Signature] 6/15/20
(Required for Board Agenda/Addendum Items)

Pima County Department of Community Services, Employment and Training Department

Project: Workforce Veterans and Innovation Services

Awardee: SER-Jobs for Progress of Southern Arizona, Inc.
40 West 28th Street
Tucson, AZ 85713

Contract No.: CT-CS-16-417 (CT-CR-20-423 from and after July 1, 2020)

Contract Amendment No.: Four (4)

Original Contract Term:	07/01/16 – 06/30/17	Orig. Contract Amount:	\$502,104.00
Termination Date Prior Amendment:	06/30/20	Prior Amendments Amount:	\$1,522,769.31
Termination Date This Amendment:	06/30/21	This Amendment Amount :	\$517,673.87
		Revised Contract Amount:	\$2,542,547.18

DUNS No.: 964816636		SAM Registration Date: 3/17/20	
Research or Development:		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Federal or State Contract No.:		DI19-002205 PCC2015-2020	Award Date: PY2020 2015-2020
Required Match:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Match Amount:	
Indirect Cost Rate:	<input type="checkbox"/>	<input type="checkbox"/> NICR	<input type="checkbox"/> de minimis <input checked="" type="checkbox"/> None
Status of Contractor:		<input checked="" type="checkbox"/> Subrecipient	<input type="checkbox"/> Contractor

CFDA	Grant Program	National Funding	Pima County Award
17.258	U.S. Department of Labor ("DOL")/Arizona Department of Economic Security ("ADES") Workforce Innovation and Opportunity Act ("WIOA")-Adult	\$854,649,000.00	\$2,309,890.00
17.278	WIOA-Dislocated Worker	\$1,322,912,000.00	\$4,987,021.00
17.259	WIOA-Youth	\$913,130,000.00	\$2,347,242.00
93.093	Health Profession Opportunity Grant ("HPOG")	\$85,000,000.00	\$601,926.00

AMENDMENT FOUR (4)

1. BACKGROUND AND PURPOSE.

1.1 Background.

- 1.1.1. On June 7, 2016, Pima County ("County") and SER-Jobs for Progress of Southern Arizona, Inc. ("Awardee"), entered into the above-referenced contract to provide workforce development services for adult, dislocated worker and youth job seekers.
- 1.1.2. County, as Grantee, receives federal WIOA grant funds and provides them to subrecipients, including Awardee, to provide eligible workforce development services. The WIOA grant ends June 30, 2023.

- 1.1.3. County is the Subrecipient of Health Profession Opportunity Grant (“HPOG”) funds from Pima Community College and is authorized to pass those funds along to other entities, including Awardee.

1.2 County Organization. Effective July 1, 2020:

- 1.2.1. Pima County Community Services, Employment and Training Department and Pima County Community Development and Neighborhood Conservation Department are restructured to form the Community and Workforce Development Department.
- 1.2.2. This Agreement will be renumbered to CT-CR-20-423, but all terms and conditions remain unchanged.
- 1.2.3. Any reference in the Agreement to Community Services; Community Services, Employment and Training Department; or CSET, will mean Community and Workforce Development Department (“CWD”).

1.3 Purpose.

- 1.3.1. County operates a workforce development program at Pima County ARIZONA@WORK (an American Job Center, formerly the Pima County One Stop).
- 1.3.2. County finds that it is in the best interests of the Pima County residents to continue to provide workforce development services to the residents of Pima County.
- 1.3.3. County has reviewed Awardee’s performance of the services and finds it satisfactory.

2. **TERMS AND EXTENSIONS, SECTION 1.0.** Pursuant to **paragraph 1.1**, County is exercising the last available extension option. This Agreement will terminate on **June 30, 2021**.

3. **COMPENSATION AND PAYMENT, SECTION 3.0** is amended as follows:

- 3.1 **Paragraph 3.1** is amended to increase “the Maximum Allocated Amount”:

FROM: \$2,024,873.31

TO: \$2,542,547.18

- 3.2 **Paragraph 3.2**, the table is deleted in its entirety and replaced with the following:

Funding Source	Maximum Amount Allocated					Total Anticipated Expenditure per Funding Source
	7/1/2016 – 6/30/2017	7/1/2017 – 6/30/2018	7/1/2018 – 6/30/2019	7/1/2019 – 6/30/2020	7/1/2020 – 6/30/2021	
WIOA grant	\$377,104.00	\$371,832.00	\$422,350.44	\$437,673.87	\$437,673.87	\$2,046,634.18
HPOG	\$37,000.00	\$37,740.00	\$2,000.00	\$45,000.00	\$45,000.00	\$166,740.00
HVRP	-0-	-0-	\$24,173.00	-0-	-0-	\$24,173.00
Pima County General Funds	\$88,000.00	\$88,000.00	\$59,000.00	\$35,000.00	\$35,000.00	\$305,000.00
Anticipated Allocations TOTAL	\$502,104.00	\$497,572.00	\$507,523.44	\$517,673.87	\$517,673.87	\$2,542,547.18

3.3 **Paragraph 3.13.1** is deleted in its entirety and replaced with the following:

The cost principles set forth in 2 CFR part 200, Subpart E, as may be modified by amendments and additions by the Awarding Agency, will be used to determine whether an incurred cost will be reimbursed under this Agreement as follows:

Grant Title	Federal Agency	Applicable Modification to 2 CFR § 200, Subpart E
WIOA	Department of Labor	As supplemented by 2 CFR part 2900
HPOG	Department of Health & Human Services	As codified with HHS-specific amendments in 45 CFR part 75

4. **ISRAEL BOYCOTT CERTIFICATION, SECTION 33.0** is added to read:

Pursuant to A.R.S. § 35-393.01, if Contractor engages in for-profit activity and has 10 or more employees, and if this Contract has a value of \$100,000.00 or more, Contractor certifies it is not currently engaged in, and agrees for the duration of this Contract to not engage in, a boycott of goods or services from Israel. This certification does not apply to a boycott prohibited by 50 U.S.C. § 4842 or a regulation issued pursuant to 50 U.S.C. § 4842.

5. **EXHIBIT A – BUDGET, SECTION 8** is amended as follows:

5.1 **Paragraph 8.1**, the table is deleted in its entirety and replaced with the following:

Budget Line Item	MAXIMUM ALLOCATED AMOUNT				
	7/1/2016 – 6/30/2017	7/1/2017 – 6/30/2018	7/1/2018 – 6/30/2019	7/1/2019 – 6/30/2020	7/1/2020 – 6/30/2021
Salary and ERE (No overtime)	\$472,243.00	\$462,155.00	\$471,398.10	\$480,825.68	\$480,825.68
Staff Development	\$2,250.00	\$2,448.00	\$2,496.96	\$2,546.90	\$2,546.90
Travel	\$13,301.00	\$15,104.00	\$15,406.08	\$15,714.41	\$15,714.41
Supplies	-0-	\$408.00	\$416.16	\$424.48	\$424.48
Equipment	-0-	\$255.00	\$260.10	\$265.30	\$265.30
Communications	-0-	\$498.00	\$507.96	\$517.87	\$517.87
Space	-0-	\$2,109.00	\$2,151.18	\$2,194.58	\$2,194.58
Other Operating	\$14,310.00	\$14,595.00	\$14,886.90	\$15,184.65	\$15,184.65
TOTAL	\$502,104.00	\$497,572.00	\$507,523.44	\$517,673.87	\$517,673.87

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5.2 Paragraph 8.4 is revised to read:

The projected use of WIOA Adult, WIOA Dislocated Worker, WIOA Youth, HPOG, and Pima County General funds, by activity, for the current contract year is set forth in **Exhibit A** of this Amendment 4.

This amendment is effective on June 30, 2020.

All other provisions of this Agreement, not specifically changed by this amendment, will remain in effect and be binding upon the parties.

IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein:

PIMA COUNTY

Chairman, Board of Supervisors


Date: _____

ATTEST:

Clerk of the Board

Date

APPROVED AS TO CONTENT:



Director
Employment and Training

Date

6-15-20

AWARDEE

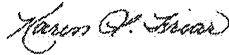


Authorized Signatory

Printed Name & Title

Date: 15 June 2020

APPROVED AS TO FORM:



Karen S. Friar, Deputy County Attorney

EXHIBIT A TO AMENDMENT NO. 4

PROJECTED LINE ITEM EXPENDITURES BY FUNDING SOURCE, is amended to add the following:

For contract term July 1, 2020 – June 30, 2021:

July 1, 2020 – June 30, 2021						
Budget Line Item	Projected WIOA Adults	Projected WIOA Dislocated Workers	Projected WIOA Youth	Projected HPOG	Projected Pima County General Funds	TOTAL
Salary and ER (No overtime)	\$168,651.09	\$209,647.75	\$23,220.54	\$41,797.57	\$37,508.73	\$480,825.68
Staff Development	\$893.34	\$1,136.97	\$123.00	\$221.40	\$172.19	\$2,546.90
Travel	\$5,512.30	\$7,015.06	\$758.87	\$1,365.75	\$1,062.43	\$15,714.41
Supplies	\$93.12	\$118.48	\$12.81	\$22.95	\$17.94	\$424.48
Equipment	\$148.88	\$189.50	\$20.50	\$36.90	\$28.70	\$265.30
Communications	\$181.42	\$231.40	\$25.02	\$45.00	\$35.03	\$517.87
Space	\$769.95	\$979.52	\$105.96	\$190.80	\$148.35	\$2,194.58
Other Operating	\$5,326.40	\$6,778.69	\$733.30	\$1,319.63	\$1,026.63	\$15,184.65
TOTAL BUDGET	\$181,576.50	\$226,097.37	\$25,000.00	\$45,000.00	\$40,000.00	\$517,673.87

END EXHIBIT A OF AMENDMENT 4