



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: June 23, 2020

*** = Mandatory, information must be provided**

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

Tucson Youth Development, Inc.

***Project Title/Description:**

Workforce Development Services. The contract and amendments can be found in OnBase by searching Contracts CR-20*421 (formerly CS-17*057) in Doc_ID_AMS.

***Purpose:**

This amendment with subrecipient, Tucson Youth Development, Inc., is designed to continue workforce development services to Pima County youth job seekers who are seeking employment or job skills training that can lead to employment. The workforce development services include evaluating, counseling and placing job seekers into appropriate job skills training and making referrals to job opportunities. This amendment will provide additional funding for the period July 1, 2020 to June 30, 2021.

Attachment: Contract Number CT-CR-20-421(Amendment 5)

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.020, Competitive sealed proposals, RFP No. RFP-CSET-WFS-2016-06 was conducted with delegated authority.

***Program Goals/Predicted Outcomes:**

The program's goal is to prepare youth job seekers for current and projected demand occupations that offer wages that allow self-sufficiency or that have a clear career path leading to self-sufficiency.

Annual number served:

Enrolled - 450 youth participants

Placed on a job or into post-secondary education - 180 youth participants

***Public Benefit:**

This program supports Pima County's economic development by helping to develop a trained and productive labor force that meets employers' needs.

***Metrics Available to Measure Performance:**

Tucson Youth Development, Inc. will submit monthly summary reports which include the numbers of persons served, completed, exited, placed on a job, placed into Workforce Investment Board target industries, and the average wage at placement.

***Retroactive:**

No.

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To: BOB- 6-18-20
Ver. - 1
PFS- 5 (1)
Addendum

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient?

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CT Department Code: CR Contract Number (i.e., 15-123): 20-421
Amendment No.: 5 AMS Version No.: 1
Commencement Date: 06/30/20 New Termination Date: 06/30/21
Prior Contract No. (Synergen/CMS): CT-CS-17-057
☒ Expense or ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 785,742.63

Is there revenue included? ☐ Yes ☒ No If Yes \$ _____

***Funding Source(s) required:** U.S. Department of Labor - Workforce Innovation and Opportunity Act and Health Profession Opportunity Grant

Funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
Commencement Date: _____ Termination Date: _____ Amendment Number: _____
☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

***All Funding Source(s) required:**

***Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____

Contact: Rise Hart

Department: Community Services

Telephone: 724-5723

Department Director Signature/Date: [Signature] 6-17-20

Deputy County Administrator Signature/Date: [Signature] 16 June 2020

County Administrator Signature/Date: [Signature] 6/17/20
(Required for Board Agenda/Addendum Items)

Pima County Department of Community Services, Employment and Training Department

Project: Workforce Development Services

Awardee: Tucson Youth Development, Inc.
1901 N. Stone Ave.
Tucson, AZ 85705

Contract No.: CT-CS-17-057 (CT-CR-20-421 from and after July 1, 2020)

Contract Amendment No.: Five (5)

Original Contract Term:	7/01/16 – 6/30/17	Original Contract Amount:	\$759,944.41
Termination Date Prior Amendment:	6/30/20	Prior Amendments Amount:	\$2,361,227.80
Termination Date This Amendment:	6/30/21	This Amendment Amount:	\$785,742.63
		Revised Contract Amount:	\$3,906,914.84

DUNS No.: 123720120		SAM Registration Date: 2/11/20	
Research or Development:		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Federal or State Contract No.:		DI19-002205 PCC2015-2020	Award Date: PY2020 2015-2020
Required Match:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Match Amount:	
Indirect Cost Rate:	<input type="checkbox"/>	<input type="checkbox"/> NICR	<input type="checkbox"/> de minimis <input checked="" type="checkbox"/> None
Status of Contractor:		<input checked="" type="checkbox"/> Subrecipient <input type="checkbox"/> Contractor	

CFDA	Grant Program	National Funding	Pima County Award
17.259	U.S. Department of Labor ("DOL")/Arizona Department of Economic Security ("ADES") Workforce Innovation and Opportunity Act ("WIOA") - Youth	\$913,130,000.00	\$2,347,242.00
93.093	Health Profession Opportunity Grant (HPOG)	\$85,000,000.00	\$601,926.00

GRANTED FUNDED AMENDMENT FIVE (5)

1. BACKGROUND AND PURPOSE

1.1. Background

- 1.1.1. On June 7, 2016, Pima County ("County") and Tucson Youth Development, Inc. ("Awardee"), entered into the above-referenced contract to provide workforce development services for youth.
- 1.1.2. County, as Grantee, receives federal WIOA grant funds and provides them to subrecipients, including Awardee, to provide eligible workforce development services. The WIOA grant ends June 30, 2023.
- 1.1.3. County is the Subrecipient of Health Profession Opportunity Grant ("HPOG") funds from Pima Community College and is authorized to pass those funds along to other entities, including Awardee.

1.2. County Organization. Effective July 1, 2020:

- 1.2.1. Pima County Community Services, Employment and Training Department and Pima County Community Development and Neighborhood Conservation Department are restructured to form the Community and Workforce Development Department.
- 1.2.2. This Agreement will be renumbered to CT-CR-20-421, but all terms and conditions remain unchanged.
- 1.2.3. Any reference in the Agreement to Community Services; Community Services, Employment and Training Department; or CSET, will mean Community and Workforce Development Department ("CWD").

1.3. Purpose.

- 1.3.1. County operates a workforce development program at Pima County ARIZONA@WORK (an American Job Center, formerly the Pima County One Stop).
- 1.3.2. County finds that it is in the best interests of the Pima County residents to continue to provide workforce development services to the residents of Pima County.
- 1.3.3. County has reviewed Awardee's performance of the services and finds it satisfactory.

2. TERM AND EXTENSIONS, SECTION 1.0. Pursuant to **paragraph 1.1**, County is exercising the last available extension option. This Agreement will terminate on **June 30, 2021**.

3. COMPENSATION AND PAYMENT, SECTION 3.0 – is amended as follows:

3.1. **Paragraph 3.1** is amended to increase "the Maximum Allocated Amount":

FROM: \$3,121,172.21

TO: \$3,906,914.84

3.2. **Paragraph 3.2**, the table is deleted in its entirety and replaced with the following:

Funding Source	Maximum Amount Allocated					Total Anticipated Expenditure per Funding Source
	7/1/16 – 6/30/17	7/1/17 – 6/30/18	7/1/18 – 6/30/19	7/1/19 – 6/30/20	7/1/20 – 6/30/21	
WIOA grant	\$747,629.00	\$750,671.50	\$758,345.33	\$768,742.63	\$768,742.63	\$3,794,131.09
HPOG	\$12,315.41	\$12,500.00	\$16,000.00	\$17,000.00	\$17,000.00	\$74,815.41
U.S. Housing and Urban Development	\$37,968.34	-0-	-0-	-0-	-0-	\$37,968.34
Anticipated Allocations TOTAL	\$797,912.75	\$763,171.50	\$774,345.33	\$785,742.63	\$785,742.63	\$3,906,914.84

3.3. **Paragraph 3.9.5** is added to read:

Changes between the Total Operating Budget and the Other Allocation(s) line item are not allowed.

4. ISRAEL BOYCOTT CERTIFICATION, SECTION 33.0 is added to read:

Pursuant to A.R.S. § 35-393.01, if Contractor engages in for-profit activity and has 10 or more employees, and if this Contract has a value of \$100,000.00 or more, Contractor certifies it is not currently engaged in, and agrees for the duration of this Contract to not engage in, a boycott of goods or services from Israel. This certification does not apply to a boycott prohibited by 50 U.S.C. § 4842 or a regulation issued pursuant to 50 U.S.C. § 4842.

5. **EXHIBIT A-1** of Amendment No. 2 – **SCOPE OF WORK** is amended as follows:

5.1 Section 6.0 – **OUTCOMES** is amended to add paragraph 6.2.5 to read:

A minimum of fifty-six (56) youth will be placed in Work Experience positions which will provide up to 300 hours of hands-on experience for contract year 2020-2021.

5.2 Section 7.0 – **BUDGET** is amended as follows:

5.2.1. Paragraph 7.3, the table is deleted in its entirety and replaced with the following:

Budget Item	Amount Allocated				
	7/1/16 – 6/30/17	7/1/17 – 6/30/18	7/1/18 – 6/30/19	7/1/19 – 6/30/20	7/1/20 – 6/30/21
Operating Budget					
Salary and ERE (No overtime)	\$458,179.75	\$472,153.50	\$481,596.57	\$491,229.25	\$491,229.25
Staff Development	-0-	\$1,500.00	-0-	-0-	-0-
Travel	\$9,256.00	\$9,536.00	\$9,628.80	\$9,822.55	\$9,822.55
Supplies	\$1,350.00	\$1,377.00	\$1,404.54	\$1,432.62	\$1,432.62
Communications	\$2,700.00	\$3,300.00	\$2,809.08	\$2,865.25	\$2,865.25
Contractual	\$2,100.00	-0-	\$2,184.84	\$2,228.55	\$2,228.55
Other Operating	\$68,727.00	\$70,825.00	\$72,241.50	\$73,684.41	\$73,684.41
Total Operating Budget	\$542,312.75	\$558,691.50	\$569,865.33	\$581,262.63	\$581,262.63
Other Allocations					
Work Experience Wages and ERE for Youth	\$255,600.00	\$204,480.00	\$204,480.00	\$204,480.00	\$204,480.00
TOTAL BUDGET	\$797,912.75	\$763,171.50	\$774,345.33	\$785,742.63	\$785,742.63

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5.4 Paragraph 7.7 is revised to read:

The projected use of WIOA Youth and HPOG funds during contract year 2020-2021, by activity, is set forth in **Exhibit A** of this Amendment 5.

This amendment is effective on June 30, 2020.

All other provisions of the Contract not expressly modified in this Amendment will remain in effect and be binding on the parties.

IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein:

PIMA COUNTY

Chairman, Board of Supervisors

Date: _____

ATTEST:

Clerk of the Board

Date

APPROVED AS TO CONTENT:

Director

Employment and Training

Date

APPROVED AS TO FORM:

Karen S. Friar

Karen S. Friar, Deputy County Attorney

AWARDEE

Authorized Signatory

Printed Name & Title

Date: 06/16/2021

EXHIBIT A TO AMENDMENT NO. 5**PROJECTED LINE ITEM EXPENDITURES BY FUNDING SOURCE**

July 1, 2020 – June 30, 2021			
Budget Line Item	Projected WIOA Youth	Projected HPOG	TOTAL
Operating Budget			
Salary and Fringe (No overtime)	\$476,707.56	\$14,521.69	\$491,229.25
Staff Development	-0-	-0-	\$0.00
Travel	\$9,552.20	\$270.35	\$9,822.55
Supplies	\$1,393.18	\$39.44	\$1,432.62
Communications	\$2,786.38	\$78.87	\$2,865.25
Contractual	\$2,167.21	\$61.34	\$2,228.55
Other Operating	\$71,656.10	\$2,028.31	\$73,684.41
Total Operating Budget	\$564,262.63	\$17,000.00	\$581,262.63
Other Allocation(s)			
Work Experience Wages and Fringe for Youth	\$204,480.00	-0-	\$204,480.00
TOTAL BUDGET	\$768,742.63	\$17,000.00	\$785,742.63

END OF EXHIBIT A OF AMENDMENT 5