

# Pima County Clerk of the Board

Julie Castañeda

Melissa Manriquez  
Deputy Clerk

Administration Division  
130 W. Congress, 1st Floor  
Tucson, AZ 85701  
Phone: (520)724-8449 • Fax: (520)222-0448

Management of Information & Records Division  
1640 East Benson Highway  
Tucson, Arizona 85714  
Phone: (520) 351-8454 • Fax: (520) 791-6666

June 8, 2020

Erika Judith Rascon  
Tacos Del Rancho  
6421 N. Oracle Road  
Tucson, AZ 85704

RE: Arizona Liquor License Job No.: 109081  
d.b.a. Tacos Del Rancho

Dear Ms. Rascon:

Enclosed is a copy of the Affidavit of Posting relative to your Liquor License Application for a Series 12, Restaurant, which was received in our office on May 12, 2020. The Hearing before the Pima County Board of Supervisors has been scheduled for Tuesday, June 23, 2020, at 9:00 a.m. or thereafter, at the following location:

Pima County Administration Building  
Board of Supervisors Hearing Room  
130 W. Congress, 1st Floor  
Tucson, AZ 85701

Should you have any questions pertaining to this matter, please contact this office at (520)724-8449.

Sincerely,

A handwritten signature in black ink, appearing to read "Castañeda", is written over a horizontal line.

Julie Castañeda  
Clerk of the Board

Enclosure



Arizona Department of Liquor Licenses and Control  
800 W Washington 5th Floor  
Phoenix, AZ 85007-2934  
www.azliquor.gov  
(602) 542-5141

Oracle + Orange  
Grove  
NE Quad

**AFFIDAVIT OF POSTING**

Date of Posting: 5-15-20

Date of Posting Removal: 6-4-2020

Applicant's Name: Tacos Del Rancho  
Rascon Erika Judith  
Last First Middle

Business Address: 6421 N. Oracle Road Tucson 85704  
Street City Zip

License #: 109081

I hereby certify that pursuant to A.R.S. 4-201, I posted notice in a conspicuous place on the premises proposed to be licensed by the above applicant and said notice was posted for at least twenty (20) days.

Brian J. Rutledge PCSD Process Server 520-301-1212  
Print Name of City/County Official Title Phone Number

B. J. Rutledge 6-4-2020  
Signature Date Signed

Return this affidavit with your recommendations (i.e., Minutes of Meeting, Verbatim, etc.) or any other related documents.  
If you have any questions please call (602) 542-5141 and ask for the Licensing Division.



**Pima County Clerk of the Board**  
**Julie Castañeda**

**Melissa Manriquez**  
Deputy Clerk

Administration Division  
130 W. Congress, 1st Floor  
Tucson, AZ 85701  
Phone: (520) 724-8449 • Fax: (520) 222-0448

Management of Information & Records Division  
1640 East Benson Highway  
Tucson, Arizona 85714  
Phone: (520) 351-8454 • Fax: (520) 791-6666

TO: Development Services, Zoning Division  
FROM: Melissa Whitney  
Administrative Support Specialist Senior  
DATE: 5/13/2020  
RE: Zoning Report - Application for Liquor License

Attached is the application of:

Erika Judith Rascon  
d.b.a. Tacos Del Rancho  
6421 N. Oracle Road  
Tucson, AZ 85704

Arizona Liquor License Job No. 109081  
Series 12, Restaurant  
New License ☒  
Person Transfer  
Location Transfer

ZONING REPORT

DATE: 5/26/2020

Will current zoning regulations permit the issuance of the license at this location?

Yes ☒ No ☐

If No, please explain:

  
Pima County Zoning Inspector

When complete, please return to [cob\\_mail@pima.gov](mailto:cob_mail@pima.gov)

MAY 26 2020 09:17 PCD CLK-HD

20-08-9393

State of Arizona  
Department of Liquor Licenses and Control

Created 05/12/2020 @ 01:47:49 PM

Local Governing Body Report

LICENSE

Number: Type: 012 RESTAURANT  
\* Name: TACOS DEL RANCHO  
State: Pending  
Issue Date: Expiration Date:  
Original Issue Date:  
\* Location: 6421 N ORACLE ROAD  
TUCSON, AZ 85704  
USA  
\* Mailing Address: 6421 N ORACLE ROAD  
TUCSON, AZ 85704  
USA  
Phone: (000)000-0000  
Alt. Phone: (480)291-2539  
Email: ERIKAR92@GMAIL.COM

AGENT

Name: ERIKA JUDITH RASCON  
Gender: Female  
\* Correspondence Address: 6421 N ORACLE ROAD  
TUCSON, AZ 85704  
USA  
Phone: (480)291-2539  
Alt. Phone:  
Email: ERIKAR92@GMAIL.COM

OWNER

Name: EEGC INC  
Contact Name: ERIKA JUDITH RASCON  
Type: CORPORATION  
AZ CC File Number: 1973171 State of Incorporation: AZ  
Incorporation Date: 04/10/2019  
\* Correspondence Address: 6421 N ORACLE ROAD  
TUCSON, AZ 85704  
USA  
Phone: (480)291-2539  
Alt. Phone:  
Email: ERIKAR92@GMAIL.COM

Officers / Stockholders

Name: Title:

AMENDMENT

20 MAY 12 09:14 PM 148

DE-10-KT-034/19-20-MAY-21-YHA

JOB#109081  
Judith Rascon  
Tacos Del Rancho  
% Interest:

**State of Arizona**  
**Department of Liquor Licenses and Control**

Created 05/11/2020 @ 02:36:55 PM

Local Governing Body Report

**LICENSE**

Number:		Type:	012 RESTAURANT
Name:	TACOS EL RANCHO		
State:	Pending		
Issue Date:		Expiration Date:	
Original Issue Date:			
Location:	641 N ORACLE ROAD TUCSON, AZ 85704 USA		
Mailing Address:	641 N ORACLE ROAD TUCSON, AZ 85704 USA		
Phone:	(000)000-0000		
Alt. Phone:	(480)291-2539		
Email:	ERIKAR92@GMAIL.COM		

**AGENT**

Name:	ERIKA JUDITH RASCON
Gender:	Female
Correspondence Address:	641 N ORACLE ROAD TUCSON, AZ 85704 USA
Phone:	(480)291-2539
Alt. Phone:	
Email:	ERIKAR92@GMAIL.COM

**OWNER**

Name:	EEGC INC	
Contact Name:	ERIKA JUDITH RASCON	
Type:	CORPORATION	
AZ CC File Number:	1973171	State of Incorporation: AZ
Incorporation Date:	04/10/2019	
Correspondence Address:	641 N ORACLE ROAD TUCSON, AZ 85704 USA	
Phone:	(480)291-2539	
Alt. Phone:		
Email:	ERIKAR92@GMAIL.COM	

**Officers / Stockholders**

Name:	Title:	% Interest:
-------	--------	-------------

MAY 12 2020 11:22 PM C D K OF BD

*MW*

ERIKA JUDITH RASCON

Director/STOCKHOLDER

100.00

**EEGC INC - Director/STOCKHOLDER**

Name: ERIKA JUDITH RASCON  
Gender: Female  
Correspondence Address: 641 N ORACLE ROAD  
TUCSON, AZ 85704  
USA  
Phone: (480)291-2539  
Alt. Phone:  
Email: ERIKAR92@GMAIL.COM

## APPLICATION INFORMATION

Application Number: 109081  
Application Type: New Application  
Created Date: 5/11/2020

Abbey

## QUESTIONS & ANSWERS

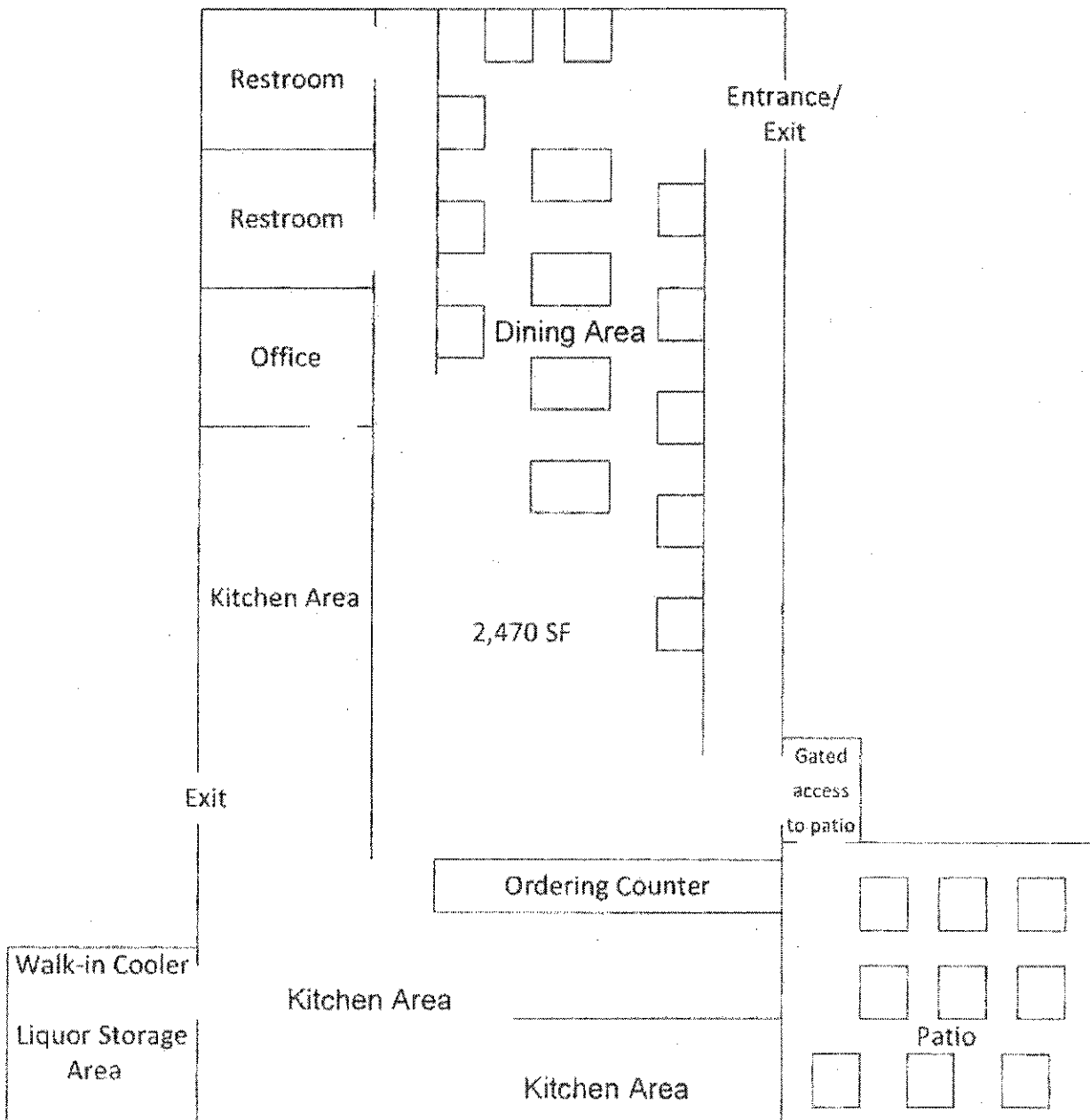
### 012 Restaurant

- 1) Are you applying for an Interim Permit (INP)?  
No
- 2) Are you one of the following? Please indicate below.  
Property Tenant  
Sub-tenant  
Property Owner  
Property Purchaser  
Property Management Company  
PROPERTY TENNANT
- 3) Is there a penalty if lease is not fulfilled?  
Yes  
What is the penalty?  
COLLECT ANY UNPAID MINIMUM ANNUAL RENTAL, PERCENTAGE RENTAL, ADDITIONAL RENT, COMMON AREA EXPENSES AND OTHER CHARGERS, WHICH HAVE BECOME PAYABLE, OR WHICH MAY THEREAFTER BECOME PAYABLE.
- 4) Is the Business located within the incorporated limits of the city or town of which it is located?  
Yes
- 5) What is the total money borrowed for the business not including the lease?  
Please list each amount owed to lenders/individuals.  
ZERO
- 6) Is there a drive through window on the premises?  
Yes
- 7) If there is a patio please indicate contiguous or non-contiguous within 30 feet.  
CONTIGUOUS
- 8) Is your licensed premises now closed due to construction, renovation or redesign or rebuild?  
Yes  
If yes, what is your estimated completion date?  
JUNE 15, 2020

## DOCUMENTS

DOCUMENT TYPE	FILE NAME	UPLOADED DATE
RECORDS REQUIRED FOR AUDIT	AUDIT SERIES FORM TACOS DEL RANCHO.pdf	04/27/2020
QUESTIONNAIRE	ERIKA JUDITH RASCON QUESTIONNAIRE.pdf	04/27/2020
RESTAURANT OPERATION PLAN	restaurant operation plan and driver's license for Tacos Del Rancho.pdf	04/28/2020
MENU	menu for tacos del rancho.pdf	04/28/2020
DIAGRAM/FLOOR PLAN	diagram of premise for Tacos Del Rancho.pdf	04/28/2020

North



2011/11/17 11:24 AM





Arizona Department of Liquor Licenses and Control  
800 W Washington 5th Floor  
Phoenix, AZ, 85007-2934  
www.azliquor.gov  
(602) 542-5141

DLLC USE ONLY  
Job #: 109081

RESTAURANT OPERATION PLAN

1. Name of restaurant (Please print): Tacos del Rancho
2. List equipment below by Make, Model, and Capacity : (PROVIDE THE FOLLOWING ITEMS ONLY, NO ATTACHMENTS)

Grill	Vulcan Model No. VCRG36M 36in 75,000 BTU
Oven	N/A
Freezer	True Model TUC-24F-HS Single Door 115/60/1-54
Refrigerator	Custom made 13ft x 10ft walk-in refrigerator
Sink	Krowne Model No. HS 2L
Dish Washing Facilities	Empura Model BPS-1854-3-18-FE 90" 3 Comp
Food Preparation Counter (Dimensions)	3 Qty. Regency Model 600TR2448G 24"x48"
Other	

3. Attach a copy of your full menu including prices (examples: Breakfast, Lunch, Dinner, and Nonalcoholic beverages).
4. List the seating capacity for:

- a. Restaurant dining area of your premises: 75  
(Do not include patio seating)
- b. Bar area of your premises: +0
- c. Total dining and bar seating capacity of your premises: = 75

5. What Type of dinnerware and utensils are utilized within your restaurant?

☒ Reusable ☐ Disposable ☐ Both

6. Does your restaurant have a bar area that is distinct and separate from the dining area? ☐ YES ☒ No

(If yes, what percentage of the public floor space does this area cover?) \_\_\_\_\_ %

7. What percentage of your public premises is used primarily for restaurant dining?

(Do not include kitchen, bar, hi-top tables, or game area.) 45 %

8. Does your restaurant contain any games, televisions, or any other entertainment? ☒ YES ☐ No  
(If yes, specify what types and how many (examples: 4-TV's, 2-Pool Tables, 1-Video Game, etc.)

3-TV's 50in

9. Do you have live entertainment or dancing? ☐ YES ☒ No  
(If yes, what type and how often 8.5  
example: DJ-2 x a week, Karaoke-2 x a month, Live Band-1 x a month, etc.)

10. Use space below to list how many employees for each position to fully staff your business.

Position	How many
Cooks	5
Bartenders	0
Hostesses	0
Managers	2
Servers	6
Other ( )	
Other ( )	
Other ( )	

I, Erika Judith Rascon, hereby declare that I am the APPLICANT for this application.  
I have read this application and the contents and all statements true, correct and complete.

X

Erika Judith Rascon  
(Signature of APPLICANT)

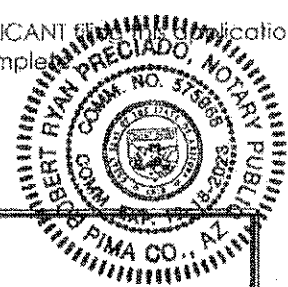
**NOTARY**

State of Arizona County of Pima

The foregoing instrument was acknowledged before me this 28 day of Apr. 1 2020  
Day Month Year

My Commission Expires on: 12/18/2023  
Date

[Signature]  
Signature of Notary Public





Arizona Department of Liquor Licenses and  
Control

800 W Washington 5th Floor  
Phoenix, AZ 85007-2934  
www.azliquor.gov  
(602) 542-5141

**RECORDS REQUIRED FOR AUDIT**

**Applies to Series 11 (Hotel/Motel W/Restaurant) & Series 12 (Restaurant) Only**

**MAKE A COPY OF THIS DOCUMENT AND KEEP IT WITH YOUR DLLC RECORDS**

In the event of an audit, you will be asked to provide to the Department any documents necessary to determine compliance with A.R.S. §4-205.02(G). Such documents requested may include however, are not limited to:

1. All invoices and receipts for the purchase of food and spirituous liquor for the licensed premises.
2. A list of **all** food and liquor vendors
3. The restaurant menu used during the audit period
4. A price list for alcoholic beverages during the audit period
5. Mark-up figures on food and alcoholic products during the audit period
6. A recent, **accurate** inventory of food and liquor (taken within two weeks of the Audit Interview Appointment)
7. Monthly Inventory Figures - beginning and ending figures for food and liquor
8. Chart of accounts (copy)
9. Financial Statements-Income Statements-Balance Sheets
10. General Ledger
  - A. Sales Journals/Monthly Sales Schedules
    - 1) Daily sales Reports (to include the name of each waitress/waiter, bartender, etc. with sales for that day)
    - 2) Daily Cash Register Tapes - Journal Tapes and Z-tapes
    - 3) Dated Guest Checks
    - 4) Coupons/Specials/Discounts
    - 5) Any other evidence to support income from food and liquor sales
  - B. Cash Receipts/Disbursement Journals
    - 1) Daily Bank Deposit Slips
    - 2) Bank Statements and canceled checks
11. Tax Records
  - A. Transaction Privilege Sales, Use and Severance Tax Return (copies)
  - B. Income Tax Return - city, state and federal (copies)
  - C. Any supporting books, records, schedules or documents used in preparation of tax returns
12. Payroll Records
  - A. Copies of all reports required by the State and Federal Government
  - B. Employee Log (A.R.S. §4-119)
  - C. Employee time cards (actual document used to sign in and out each work day)
  - D. Payroll records for all employees showing hours worked each week and hourly wages

2011/11/14 11:11 AM

13. Off-site Catering Records (must be complete and separate from restaurant records)

- A. All documents which support the income derived from the sale of food off the license premises.
- B. All documents which support purchases made for food to be sold off the licensed premises.
- C. All coupons/specials/discounts

The sophistication of record keeping varies from establishment to establishment. Regardless of each licensee's accounting methods, the amount of gross revenue derived from the sale of food and liquor must be substantially documented.

**REVOCATION OF YOUR LIQUOR LICENSE MAY OCCUR IF YOU FAIL TO COMPLY WITH  
A.R.S. §4-210(A)7 AND A.R.S. §4-205.02(G).**

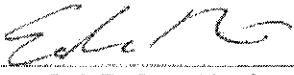


**A.R.S. §4-210(A)7**

The licensee fails to keep for two years and make available to the department upon reasonable request all invoices, records, bills or other papers and documents relating to the purchase, sale and delivery of spirituous liquors and, in the case of a restaurant or hotel-motel licensee, all invoices, records, bills or other papers and documents relating to the purchase, sale and delivery of food.

**A.R.S. §4-205.02(G)**

For the purpose of this section:

- 1. "Restaurant" means an establishment which derives **at least forty percent (40%)** of its gross revenue from the sale of food.
- 2. "Gross revenue" means the revenue derived from all sales of food and spirituous liquor on the licensed premises, regardless of whether the sales of spirituous liquor are made under a restaurant license issued pursuant to this section or under any other license that has been issued for the premises pursuant to this article.

<b>NOTARY</b>	
I, (Print Full Name) <u>Erika Judith Rascon</u> , have read and understand all aspects of this statement	
X (Signature) <u></u> Controlling Person / Agent	State of <u>Arizona</u> County of <u>Pima</u> the foregoing instrument was acknowledged before me this
My commission expires on: <u>10/06/2021</u>	<u>30<sup>th</sup></u> of <u>March</u> 20 <u>20</u> Day Month Year
	<u></u> Signature of NOTARY PUBLIC

**MAKE A COPY OF THIS DOCUMENT AND KEEP IT WITH RECORDS REQUIRED BY THE STATE**