



Board of Supervisors Memorandum

June 9, 2020

Fiscal Year 2020/21 Recommendations by the Outside Agency Community Advisory Committee to Fund Outside Agency Service Categories and General Service Agencies

Background

The Outside Agency Community Advisory Committee (the Committee) is a panel of six members appointed by each of the Board of Supervisors and County Administrator to serve as their representatives. The Community Development & Neighborhood Conservation Department (CDNC), soon to be Community & Workforce Development, staff this Committee. Outside Agency (OA) funding is competitively made available on a bi-annual basis with this fiscal year 2020/21 general fund recommendations comprising year-one of the next two-year cycle. Throughout OA process, the Committee reviews and advises on the progress of all funded programs, from time to time, inviting specific agencies to make presentations if there are any programmatic, fiscal or contractual issues that may require further assessment, discussion or technical assistance from staff.

In summary, for Fiscal Year 2020/21 the Committee and staff recommend funding 85 Outside Agency programs totaling \$3,664,906 to agencies providing direct public benefit to Pima County residents.

Discussion

This year, the Committee issued a Request for Funding to receive applications from nonprofit agencies to provide community services related to County functions and obligations. Sixty-seven (67) community-based agencies, submitted 114 applications, totaling nearly \$6 million in requests. In direct response to Covid-19, for the first time ever, the OA Committee conducted its public meetings, application reviews, and agency presentations, remotely. Also in response to the pandemic the request of the Deputy County Administrator, the OA Committee considered and incorporated a 5% budget decrease across the five Outside Agency Service Categories (Community Services, Emergency Food & Clothing, Senior Support, Support Services, Shelter & Domestic Violence and Youth, Young Adults & Family Support).

In addition to Services Category programs as reviewed by the Committee, the Outside Agency Program also reviews staff recommendations for General Service Category programs determined to meet a critical need for Pima County; fulfill a regional purpose; or, fill a gap in the service delivery system. Similar to categorical programs, agencies respond to the OA Request for Funding with recommendations considered by the Board. CDNC staff contracts and reviews General Service programs regularly, monitoring for contract compliance, program delivery, and organizational capacity. In certain circumstances, General Service funded agencies may also receive resources and support from other departments that effectively manage those agreements.

The Honorable Chairman and Members, Pima County Board of Supervisors
Re: **Fiscal Year 2020/21 Recommendations by the Outside Agency Community Advisory Committee to Fund Outside Agency Service Categories and General Service Agencies**
June 9, 2020
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The Outside Agency Program represents a consistent and transparent process to appropriate general funds each budget year to local non-profit agencies to provide human service programs, addressing critical community needs while effectively leveraging other resources for the benefit of County residents. More detailed information regarding the Outside Agency Program is provided in the attached May 19, 2020 Memorandum from Ms. Rosalva Bullock, Chair, Outside Agency Community Advisory Committee.

Recommendation

I recommend the 85 Outside Agency programs, as recommended by the Outside Agency Community Advisory Committee and staff, be funded pursuant to the adoption of the Fiscal Year 2020/21 Pima County Budget. Listed below is a summary by OA category.

Outside Agency Funding by Category

Community Services	\$367,610
Emergency Food and Clothing	\$721,255
Senior Support	\$174,795
Support Services, Shelter & Domestic Violence	\$399,570
Youth, Young Adults & Family Support	\$625,817
General Services	\$905,199
County Departments Managing OA Funds	\$470,660
Total	\$3,664,906

Sincerely,



C.H. Huckelberry
County Administrator

CHH/mp – June 1, 2020

c: Francisco Garcia, MD, MPH, Deputy County Administrator & Chief Medical Officer
Community & Health Services
Daniel Tylutki, Interim Director, Community Development & Neighborhood
Conservation
Rosalva Bullock, Chair, Outside Agency Community Advisory Committee



BOARD OF SUPERVISORS AGENDA ITEM REPORT

Requested Board Meeting Date: 06/09/2020

Title: Outside Agency FY2020-2021 Funding Recommendations

Introduction/Background:

The Outside Agency Program provides financial support to nonprofit community agencies that collaborate with the County to provide public services to County constituents. The six funding categories include: Community Services, Emergency Food and Clothing Services, Senior Support Services, Support Services, Shelter & Domestic Violence and Youth, Young Adult and Family Support Services; and the General Services Agencies. Prior to funding recommendations being made, each agency and/or program is reviewed for both programmatic and financial performance, capacity, contract compliance and potential risk. The total Outside Agency funding recommendation for FY 2020-2021 is \$3,664,906.

Discussion:

The program provides significant benefits to the County and to the community by delivering services in rural and isolated communities where it would be expensive to station County staff; leverage of local and outside resources by providing matching funds for nonprofit agency grants; collaboration and sharing of resources among agencies and communities; and improved access to services across a wide geographical area.

Conclusion:

The Outside Agency Program compliments and expands services provided directly by the County. The funding recommendations reviewed and recommended by the Outside Agency Committee and General Services programs recommended for funding are listed. (See list attached).

Recommendation:

It is recommended that the Board of Supervisors approved the attached list of Fiscal Year 2020-2021 Outside Agency Grants, appropriate funding in the total amount of \$3,664,906.00 to fund the Outside Agency Program and authorize the Chair of the Board to sign funding contracts with each of the agencies listed.

Fiscal Impact:

General Funds

Board of Supervisor District:

☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☒ All

Department: Community Development Telephone: 520-724-6754

Contact: Daniel Tylutki Telephone: 520-724-6754

Department Director Signature/Date: Daniel Tylutki 5/19/2020

Deputy County Administrator Signature/Date: [Signature] 22 May 2020

County Administrator Signature/Date: C. Duckert 5/22/20



Memorandum

Date: May 19, 2020

To: Chuck H. Huckelberry
County Administrator

From: Ms. Rosalva Bullock, Chair
Outside Agency Community
Advisory Committee

Via: Francisco Garcia 
Deputy County Administrator

Re: FY 2020-21 Recommendations for Outside Agency Program Funding

Background

The Outside Agency Community Advisory Committee (the Committee) is a panel of six members appointed by each of the Board of Supervisors and County Administrator to serve as their representatives. The Community Development & Neighborhood Conservation Department (CDNC) staff this Committee.

Duties and responsibilities of the Committee including reviewing and making funding recommendations on five of the six eligible CDNC supported Outside Agency (OA) service categories including: Community Services; Emergency Food and Clothing; Senior Support Services; Support Services, Shelter and Domestic Violence; and, Youth, Young Adult and Family Support. The Committee does not make recommendations for CDNC General Services category allocations, nor other funding requests for the other County departments that manage and administer OA funds, e.g. Natural Resources, Parks and Recreation, Community Services, Employment and Training, and Economic Development.

Discussion

Outside Agency funds are made available on a two-year funding cycle. In the fall of 2019, CDNC issued a bi-annual Request for Proposals, via the ZoomGrants online application system, with 67 community-based agencies submitting 114 program applications for FY 2020-21 OA funding. The Committee initially assumed level funding for the Outside Agency Program with FY 2020-21 County Budget; however, later implemented a minimum 5% cut as directed by staff in response to anticipated revenue losses impacted by the Covid-19 public health emergency.

For FY 2020-21 OA funds, the Committee held (6) open public meetings between January and April, at the Pima County Housing Center. Staff provided reports to the Committee regarding the status of agencies currently funded, in addition to, brief application overviews. Over 60 agencies made presentations to the Committee to discuss and answer questions re details of their new or existing programs, in addition to, a review of their respective budgets and narratives.

FY 2019-20 OA Committee Recommendations

The Committee reviewed 114 program applications from 67 non-profit agencies requesting \$5,923,173 for \$2,289,047 in proposed OA funding budgeted for FY 2020-21. There were 23 proposals for

Pima County Community Development and Neighborhood Conservation

Kino Service Center

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new programs totaling \$1,046,689 in requests, which the Committee is recommending funding to two (2) agencies totaling of \$41,440. During the recommendation process, one agency withdrew their application resulting in \$18,413 remaining to allocate. The Committee discussed allocation options in light of the Covid-19 pandemic and decided to prioritize funding for food sustainability and senior programs, in addition to, agencies receiving smaller awards.

Pursuant to Board review and approval of the attached OA funding recommendations, in October 2020 the Committee will meet to review the following:

- Year-end reports for the previous two-year FY 2018-19 and FY 2019-20 OA process,
- Status of FY 2020-21 OA contracts, and
- First quarterly reports for FY 2020-21 funded agencies.

Conclusion

The Outside Agency Committee employs a public process that is community based and transparent; it is an extraordinary practice. Each Committee member recognizes their individual responsibility to evaluate the community needs of Pima County to make informed, appropriate and reasonable recommendations to the Board of Supervisors for valued Outside Agency general fund resources. The Committee has embraced the use of the ZoomGrants online application system, which has significantly improved and added efficiency to OA review and monitoring process. Finally, the Committee would like to thank the CDNC staff for their community knowledge and expertise in supporting the OA Committee's mission and purpose.

A list of all funding recommendations by the Committee for FY 2020-21 is included as an attachment.

Outside Agency Community Advisory Committee Members

Committee Member	Representing	District
Onita Davis	Ally Miller	1
Victor Soltero	Chairman Ramon Valadez	2
Noe Mayotte	Sharon Bronson	3
Jeannine Mortimer, Vice Chair	Steve Christie	4
Rosalva Bullock, Chair	Betty Villegas	5
Steve Huffman	Chuck Huckelberry	County Administrator

Cc: Members, Outside Agency Advisory Committee

Daniel Tylutki, Interim Director

Ana Basurto, Outside Agency Program Coordinator

Jenn Felix, Community Development Program Coordinator

COMMUNITY SERVICES CATEGORY

Agency	Program Title	FY20/22 Amount Requested	Committee Recommended
Amistad y Salud, Clinica Amistad	Community Health and Wellness	\$35,000	\$20,800
Catholic Community Services, COPD	Supporting Deaf/Deaf-Blind and Hard of Hearing Persons	\$50,000	\$37,105
Community Home Repair Projects of Arizona	Roof Repair and Replacement Program	\$100,000	\$23,700
DIRECT Center for Independence	Counseling DIRECTIONS	\$25,000	\$15,840
International Rescue Committee in Tucson	Job Readiness Training for Newly Arrived Refugees (formerly Job Readiness)	\$35,000	\$18,555
International Rescue Committee in Tucson	Medical Case Management for Refugees	\$35,000	\$18,100
Jewish Family & Children's Services of So Az	HoME	\$45,000	\$28,735
Our Family Services, Inc	Outside Agency 20-21 (Center)	\$37,369	\$31,500
RISE, L.L.C.	RISE Equipment Recycling	\$50,000	\$18,555
Southern Arizona Aid to Visually Impaired (SAAVI)	Health and Wellness Pgm for Blind Seniors	\$20,000	\$15,000
Southern Arizona Legal Aid	Homeowner and Tenant Protection Pgm	\$120,000	\$77,160
El Rio Santa Cruz Health Center - St. Elizabeth Health Center	Patient Centered Medical Home for the Uninsured	\$47,250	\$42,650
YWCA of Southern Arizona	YWCA Women's Counseling Network	\$40,000	\$19,910
OTHER RESPONDENT AGENCIES			
Ajo Center for Sustainable Agriculture	Pima County Agricultural Workforce Development Program	\$215,000	\$0
DIRECT Center for Independence	Linkages	\$40,000	\$0
International Rescue Committee in Tucson	Immigration Program	\$35,000	\$0
International Rescue Committee in Tucson	Refugee Gardening Program	\$15,000	\$0
Southwest Fair Housing Counsel	Fair Housing Plus	\$50,000	\$0
	Category Subtotal	\$994,619	\$367,610

EMERGENCY FOOD & CLOTHING CATEGORY

Agency	Program Title	FY20/22 Amount Requested	Committee Recommended
Arivaca Coordinating Council - Arivaca Human Resources	Arivaca Human Resource Emergency Food and Clothing	\$58,000	\$48,205
Catholic Community Svs, Pio Decimo Ctr	Emergency Food and Clothing	\$46,957	\$31,485
Community Food Bank, Inc.	Community Food Bank- Caridad Community Kitchen	\$25,000	\$23,140
Community Food Bank, Inc.	Community Food Bank - Child Nutrition Programs	\$25,000	\$17,000
Community Food Bank, Inc.	Community Food Bank - Branch Resource Centers	\$75,000	\$69,045
Community Food Bank, Inc.	Community Food Bank - Emergency Food Assistance	\$350,000	\$321,885
Diaper Bank of Southern Arizona	Diapers for Infants, Children, Disabled, and Seniors	\$40,000	\$19,100
IMPACT of Southern Arizona	IMPACT Food Bank	\$35,000	\$32,160
IMPACT of Southern Arizona	IMPACT Clothing Bank	\$32,000	\$26,320
Sahuarita Food Bank	Emergency Food For Sahuarita and Unincorporated Pima County	\$45,000	\$24,700
Southern Arizona AIDS Foundation	Food For Life	\$100,000	\$88,800
TMM Family Services Inc.	Community Closet	\$21,000	\$19,415
OTHER RESPONDENT AGENCIES			
Ajo Center for Sustainable Agriculture	Good Food For All: Emergency Fresh Food Assistance for Ajo, AZ	\$55,000	\$0
Arivaca Coordinating Council-Arivaca Human Resources	Food Pantry & After School Food Program	\$36,401	\$0
Portable Practical Educational Preparation	Amado Community Alliance	\$19,000	\$0
Category Subtotal		\$963,358	\$721,255

SENIOR SUPPORT CATEGORY

Agency	Program Title	FY20/22 Amount Requested	Committee Recommended
Administration of Resources and Choices	Elder Shelter at ARC	\$50,000	\$32,380
Catholic Community Services	Quincie Douglas Breakfast (formerly TUL program)	\$35,000	\$28,110
Interfaith Community Services	Special Diet Meals for At-Risk Seniors	\$25,000	\$23,690
Interfaith Community Services	Transportation Services for At-Risk Seniors	\$30,000	\$21,825
Mobile Meals of Southern Arizona, Inc.	Home-Delivered, Medically-Tailored Meals for Low Income Seniors	\$35,000	\$24,635
St. Luke's Home	"Stronger, Longer" Senior Dietary Program (formerly St. Luke's Senior Dietary Program)	\$50,000	\$20,450
YWCA of Southern Arizona	HNS Las Comadritas	\$40,000	\$23,705
OTHER RESPONDENT AGENCIES			
Friends of the Pima County Public Library, Inc.	Volunteer Coordinator	\$46,127	\$0
Green Valley Assistance Services, Inc., dba Valley Assistance Services	SHiM(R) Safety and Health in Motion Fall Prevention	\$16,000	\$0
Green Valley Assistance Services, Inc., dba Valley Assistance Services	Valley Assistance Services Volunteer Coordination and Senior Support program	\$20,000	\$0
Pima Council on Aging	Emergency Services	\$60,000	\$0
Category Subtotal		\$407,127	\$174,795

SUPPORT, SHELTER, & DV SERVICES CATEGORY

Agency	Program Title	FY20/22 Amount Requested	Committee Recommended
Catholic Community Services, Pio Decimo Center	Case Management for Homeless Families & Pio Decimo Center Clients	\$58,110	\$38,500
Interfaith Community Services	Eastside Financial Assistance	\$20,000	\$16,525
International Rescue Committee in Tucson	Housing and Family Support	\$35,000	\$15,000
Old Pueblo Community Services	City County Homeless Work Program	\$30,000	\$23,675
Our Family Services, Inc.	Outside Agency 20-21 (HYS - CUP)	\$24,925	\$22,875
Our Family Services, Inc.	Outside Agency 20-21 (Emergency Shelter-HFS)	\$39,102	\$34,895
Primavera Foundation, Inc.	Casa Paloma: Providing basic needs, housing and support services	\$28,000	\$24,650
Primavera Foundation, Inc.	Primavera Foundation: HIP Support Services	\$40,000	\$28,725
Primavera Foundation, Inc.	Primavera Foundation: Supportive Housing Program	\$40,000	\$33,350
Southern Arizona AIDS Foundation	SAAF Anti-Violence Project	\$30,000	\$22,950
The Salvation Army	The Salvation Army Motel Voucher Program	\$20,000	\$16,325
TMM Family Services Inc.	Case Management for Emergency Housing	\$16,000	\$15,300
Tucson Center for Women and Children, Emerge Center Against Domestic Abuse	Comprehensive Domestic Abuse	\$115,000	\$106,800
OTHER RESPONDENT AGENCIES			
Administration of Resources and Choices	ARC S.A.F.E. House	\$25,000	\$0
Green Valley Assistance Services, Inc., dba Valley Assistance Services	MAP A Plan/Workforce Training program	\$50,000	\$0
Interfaith Community Services	Hotel Vouchers for Temporary Housing	\$25,000	\$0
Pima County Attorney's Office	Specialty Courts Housing Initiative	\$40,000	\$0
YWCA of Southern Arizona	Promotoras Ropiendo Cadenas	\$50,000	\$0
	Category Subtotal	\$686,137	\$399,570

YOUTH, YOUNG AD, & FAMILY SUPPORT CATEGORY

Agency	Program Title	FY20/22 Amount Requested	Committee Recommended
Arivaca Action Center Incorporated	Arivaca Action Center, Inc, Early Learning Center	\$25,000	\$16,500
Arizona Youth Partnership	Rural Marana Afterschool Program	\$30,000	\$23,515
Arizona's Children Association	Family Education & Support Services	\$30,000	\$23,480
Arizona's Children Association	Las Familias	\$30,000	\$25,580
Catholic Community Services, Pio Decimo Center	Childcare for the Working Poor	\$130,000	\$105,850
Child & Family Resources, Inc.	Pima County Healthy Families	\$41,000	\$37,780
Chicanos Por La Causa, Inc.	CPLC Nahui Ollin Youth Prevention	\$78,560	\$20,037
Girl Scouts of Southern Arizona	Adelante Jovencitas-Foster Care	\$28,000	\$22,500
Higher Ground a Resource Center	Community Schools Initiative	\$67,661	\$23,340
International Sonoran Desert Alliance	Ajo Las Artes GED & Jobs Program	\$47,500	\$44,180
Jewish Family & Children's Services of Southern Az	Project Safe Place (PSP)	\$30,000	\$24,000
Literacy Connects	Youth Center After-School and Summer Programming	\$40,000	\$37,500
Make Way for Books	The Story Project	\$35,000	\$16,960
Pima Prevention Partnership	Pima County Teen Court	\$40,000	\$26,280
Southern Arizona AIDS Foundation	ALLY	\$45,000	\$37,665
Southern Arizona AIDS Foundation	Eon Youth Program	\$40,000	\$26,300
Tu Nidito Children and Family Services	Children to Children	\$25,000	\$20,140
Tu Nidito Children and Family Services	Pathways	\$25,000	\$19,670
Youth On Their Own	YOTO Program (Stipends)	\$88,000	\$74,540
OTHER RESPONDENT AGENCIES			
Child & Family Resources, Inc.	Too Good for Drugs	\$54,000	\$0
Green Valley Assistance Services, Inc., dba Valley Assistance Services	Youth Financial Literacy Program	\$15,000	\$0
International School for Peace	International School for Peace	\$25,000	\$0
Sunnyside Foundation, Inc	Sunnyside Foundation, Inc	\$52,500	\$0
Category Subtotal		\$1,022,221	\$625,817

GENERAL SERVICES CATEGORY

Agency	Program Title	FY20/22 Amount		Staff Recommended
		Requested		
Arizona Board of Regents, Pima County Cooperative Extension	4-H Challenge Course	\$25,000		\$20,900
Arizona Board of Regents, University of Arizona	Mobile Health Program for Medically Underserved Residents	\$60,485		\$42,940
Arizona Board of Regents, University of Arizona	Pima County Cooperative Extension	\$52,254		\$40,375
Arizona-Sonora Desert Museum	Buffelgrass Education & Coordination	\$49,000		\$46,550
El Rio Santa Cruz Neighborhood Health Center, Inc.	Trichloroethylene (TCE) Program	\$163,200		\$155,040
Friends of Robles	Robles Ranch Community Food Bank & My Friends Closet	\$52,057		\$34,200
Habitat for Humanity Tucson	Shelter Technical Assistance & Maintenance Support	\$50,000		\$33,440
Metropolitan Education Commission	Metropolitan Education Commission	\$77,275		\$66,500
Metropolitan Education Commission	Regional College Access Center	\$70,000		\$49,400
Pima Council on Aging	Elder Rights & Benefits	\$132,300		\$125,685
Pima Council on Aging	Family Caregiver Support Program	\$19,600		\$18,620
Pima Council on Aging	Home Delivered Meals	\$19,680		\$18,690
Pima Council on Aging	Neighbors Care Program	\$58,000		\$55,100
Pima Council on Aging	Senior Companion	\$30,000		\$28,500
Pima County Community Land Trust	Housing Counseling	\$61,000		\$57,950
Socialserve, Inc.	PimaCountyHousingSearch.org	\$25,000		\$18,620
Southern Arizona Children's Advocacy Center	Support Services for Child Victims	\$73,000		\$68,939
United Way of Tucson & Southern Arizona	Volunteer Income Tax Assistance Program (VITA)	\$25,000		\$23,750
Category Subtotal		\$1,042,851		\$905,199

County Departments Managing OA Programs with Other Sources

Agency	Program Title	FY20/22 Amount		Staff Recommended
		Requested		
Conservation Legacy, Inc, dba Arizona Conservation Corps	Arizona Conservation Corps	\$108,900		\$108,900
Desert Survivors Inc.	Desert Survivors Inc.	\$63,760		\$63,760
Pima Association of Governments	Overall Work Program (OWP)	\$298,000		\$298,000
Category Subtotal		\$470,660.00		\$470,660.00