



BOARD OF SUPERVISORS AGENDA ITEM REPORT

CONTRACTS / AWARDS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: 06/09/2020

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

Immedia, LLC

***Project Title/Description:**

AV Control Equipment

***Purpose:**

Amendment of Award: Master Agreement No. MA-PO-20-032, Amendment No. 01. This Amendment is for a one-time increase in the amount of \$10,000.00 for a cumulative not-to-exceed contract amount of \$310,000.00. This increase is required to pay for the programming of four (4) replacement TV monitors in the Emergency Operations Center Policy Room, and to further fund the MA for future programming needs. Administering Department: Office of Emergency Management & Homeland Security and Information Technology.

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.24.010, Cooperative procurement authorized, on September 17, 2019, the Board of Supervisors approved an award of contract for an initial term of one (1) year with four (4) one-year renewal options, an award amount of \$300,000.00 for year 1 and a subsequent annual award amount of \$20,000.00 for years 2-5.

PRCUID: 352637

Attachment: Master Agreement.

***Program Goals/Predicted Outcomes:**

Improve reliability and stability of the AV control equipment housed in the Emergency Operations Center.

***Public Benefit:**

Ensuring the continuity of operations of Pima County departments, community stakeholders, and local, state, and federal jurisdictions.

***Metrics Available to Measure Performance:**

Monitor and maintain EOC equipment for optimal performance daily by activating systems to keep the EOC in a state of 24/7 readiness.

***Retroactive:**

No.

To: COB 5/22/2020(1)

Vers: 2

Pgs: 2

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e.,15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____***Funding Source(s) required:**Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No**If Yes, is the Contract to a vendor or subrecipient?**Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: MA Department Code: PO Contract Number (i.e.,15-123): 20-032

Amendment No.: 01 AMS Version No.: 2

Effective Date: 06/09/2020 New Termination Date: _____

Prior Contract No. (Synergen/CMS): _____

☒ Expense or ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 10,000.00Is there revenue included? ☐ Yes ☒ No If Yes \$ _____***Funding Source(s) required:** Emergency Management Performance Grant (EMPG)
General FundFunding from General Fund? ☒ Yes ☐ No If Yes \$ _____ % 50**Grant/Amendment Information** (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e.,15-123): _____

Effective Date: _____ Termination Date: _____ Amendment Number: _____

☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____***All Funding Source(s) required:*****Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____***Funding Source:** _____***If Federal funds are received, is funding coming directly from the
Federal government or passed through other organization(s)?**Contact: Troy McMaster, Procurement Officer *Troy McMaster* Division Manager: *Shawna*Department: Procurement *mgg* 5/21/2020 Telephone: 520.724.8728

Department Director Signature/Date: _____

Deputy County Administrator Signature/Date: _____ 5-21-2020

County Administrator Signature/Date: *C. R. Melton* 5/22/20
(Required for Board Agenda/Addendum Items)



MASTER AGREEMENT

PIMA COUNTY, ARIZONA

THIS IS NOT AN ORDER - TRANSMISSION CONSTITUTES
CONTRACT EXECUTION

Master Agreement No: 20000000000000000032

MA Version: 2

Page: 1 of 2

Description: AV Control Equipment

I S S U E R	Pima County Procurement Department	T E R M S	Initiation Date:	06-09-2020	
	130 W. Congress St. 3rd Fl		Expiration Date:	09-16-2020	
	Tucson AZ 85701				
	Issued By:		TROY MCMASTER		
	Phone:		5207248728		
	Email:		troy.mcmaster@pima.gov		
			<div><div>NTE Amount:</div><div>\$310,000.00</div></div> <div><div>Used Amount:</div><div>\$299,211.14</div></div>		

V E N D O R	IMMEDIA LLC	Contact:	MOLLY FIELDS
	7661 E Gray Road	Phone:	480-355-3953
	Scottsdale AZ 85260	Email:	mollyfields@immedia-tech.com
		Terms:	0.00 %
		Days:	30

Shipping Method: Vendor Method

Delivery Type:

FOB: FOB Dest, Freight Prepaid

Modification Reason

This Amendment No. 01 is for a one-time increase in the amount of \$10,000.00 for a cumulative not-to-exceed contract amount of \$310,000.00. This increase is required to pay for the programming of four (4) replacement TV monitors in the Emergency Operations Center Policy Room, and to further fund the MA for future programming needs.

This Master Agreement incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this agreement. All transactions and conduct are required to conform to these documents.



MASTER AGREEMENT DETAILS

Master Agreement No: 20000000000000000032

MA Version: 2

Page: 2 of 2

Line	Description					
1	AV Control Equipment Discount 0.0000 %	UOM EA	Unit Price \$196,094.00	Stock Code	VPN	MPN
2	AV Control Labor Discount 0.0000 %	UOM EA	Unit Price \$88,151.61	Stock Code	VPN	MPN
3	AV Control Sales Tax Discount 0.0000 %	UOM EA	Unit Price \$14,965.53	Stock Code	VPN	MPN