



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: 06/09/2020

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

Cox Arizona Telcom, LLC

***Project Title/Description:**

Telecommunication Carrier Services

***Purpose:**

Amendment of Award: Master Agreement No. MA-PO-17-073, Amendment No. 08. This Amendment is for a one-time increase in the amount of \$585,000.00 for a cumulative not-to-exceed contract amount of \$2,906,500.00. This increase is needed to meet the demand of the increase in services throughout Pima County. Administering Department: Information Technology.

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.24.010, Cooperative procurement authorized, on December 23, 2015, the Procurement Director approved an award of contract for an initial term of one (1) year and an annual award amount of \$250,000.00 with four (4) one-year renewal options.

On October 18, 2016, the Board of Supervisors approved Amendment No. 01, which replaced MA-PO-16-118 with MA-PO-17-073 and increased the annual award amount by \$162,500.00 for a cumulative not-to-exceed contract amount of \$412,500.00.

On November 16, 2016, the Procurement Director approved Amendment No. 02, which extended the termination date to 01/09/2018 and added the annual award amount of \$412,500.00 for a cumulative not-to-exceed contract amount of \$825,000.00. Three (3) renewal options remained.

On September 19, 2017, the Procurement Director approved Amendment No. 03, which extended the termination date to 01/09/2019 and added a partial annual award amount of \$97,800.00 for a cumulative not-to-exceed contract amount of \$922,800.00. Two (2) renewal options remained.

On August 21, 2018, the Procurement Director approved Amendment No. 04, which added the remaining annual award amount of \$314,700.00 for a cumulative not-to-exceed contract amount of \$1,237,500.00.

On October 1, 2018, the Procurement Director approved Amendment No. 05, which extended the termination date to 01/09/2020 and added the annual award amount of \$412,500.00 for a cumulative not-to-exceed contract amount of \$1,650,000.00. One (1) renewal option remained.

On December 3, 2019, the Board of Supervisors approved Amendment No. 06 for a one-time increase in the amount of \$259,000.00 for a cumulative not-to-exceed contract amount of \$1,909,000.00.

On January 1, 2020, the Procurement Director approved Amendment No. 07, which extended the termination date to 01/09/2021 and added the annual award amount of \$412,500.00 for a cumulative not-to-exceed contract amount of \$2,321,500.00.

PRCUID: 196295

Attachment: Department Memo & Contract Amendment No. 08

***Program Goals/Predicted Outcomes:**

Continue to provide Telecommunication services to County facilities.

***Public Benefit:**

Provide reliable Telecommunication carrier service to all County officer and facilities to assist the public.

***Metrics Available to Measure Performance:**

Minimum downtime (0.001%) Contract specifications.

***Retroactive:**

No.

To: COB 5-18-20(1)

Revised 8/2017

Vers: 8

Pgs: 3

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? ☒ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

***Is the Contract to a vendor or subrecipient?**

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment / Revised Award Information

Document Type: MA Department Code: PO Contract Number (i.e., 15-123): 17-073

Amendment No.: 08 AMS Version No.: 21

Effective Date: 06/09/2020 New Termination Date: _____

Prior Contract No. (Synergen/CMS): _____

☒ Expense or ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 585,000.00

Is there revenue included? ☐ Yes ☒ No If Yes \$ _____

***Funding Source(s) required:** Internal Service Fund

Funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Amendment Number: _____

☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

***All Funding Source(s) required:**

*Match funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

*Match funding from other sources? ☐ Yes ☐ No If Yes \$ _____ % _____

*Funding Source: _____

*If Federal funds are received, is funding coming directly from the
Federal government or passed through other organization(s)? _____

Contact: Troy McMaster, Procurement Officer Angela McMillan Division Manager: Angela McMillan 5/15/2020

Department: Procurement Mag 5/15/2020 Telephone: 520-724-8728

Department Director Signature/Date: Carol Ann 05/15/2020

Deputy County Administrator Signature/Date: C. DeLubany 5/10/20

County Administrator Signature/Date: _____
(Required for Board Agenda/Addendum Items)



PIMA COUNTY

INFORMATION TECHNOLOGY

MEMORANDUM

Date: March 30, 2020

To: Mary Jo Furphy
Procurement Director

From: Dan Hunt
Chief Information Officer

Re: Cox Communications MA 17*0073

The Information Technology Department uses the Cox Communications Master Agreement (MA) to purchase a variety of telecommunications services such as internet access, remote site Wide Area Network connections, telephone services and TV services as needed throughout County operations.

From December 2019 to February 2020 we have exhausted almost half of our annual award of \$412,500 on our Cox Communications MA. Currently, there is only \$215,808.82 available. In 2016 the annual award for Cox Services was increased to the current amount of \$412,500. However, as technology needs have increase so has the County's need for additional services from Cox Communications. Each year beginning in 2018 we have had to request additional funds to pay for the increase of services being consumed. Annual spending for all department usage has now reached \$66,000 per month or \$792,000 annually plus one costs for new facility build outs. This request is for a one-time increase of \$585,000 to cover the current county needs during this contract year.

DH/dd

Pima County Information Technology Department

Project: Telecommunication Carrier Services

Contractor: Cox Arizona Telcom, LLC

1440 E. 15th St.

Tucson, AZ 85719

520-867-7575

Stephanie Bankemper

Stephanie.bankemper@cox.com

Contract No.: MA-PO-17-073

Contract Amendment No.: Eight (08)

Orig. Contract Term: 01/10/2016 - 01/09/2017	Orig. Amount:	\$ 250,000.00
Termination Date Prior Amendment: 01/09/20	Prior Amendments Amount:	\$2,071,500.00
Termination Date This Amendment: 01/09/21	This Amendment Amount:	\$ 585,000.00
	Revised Total Amount:	\$2,906,500.00

CONTRACT AMENDMENT

The parties agree to amend the above-referenced contract as follows:

1. **Background and Purpose.** The parties agree the following information is accurate:
 - 1.1. Background. On 12/23/15, County and Cox Arizona Telecom LLC ("Contractor") entered into the above referenced agreement to provide Telecommunication Carrier Services.
 - 1.2. The initial term of the Contract was one (1) year with four (4) additional one-year renewal options and an annual award amount of \$250,000.00.
 - 1.3. The County has increased the total annual award amount in prior amendments to \$2,071,500.00.
 - 1.4. The County has also exercised four renewal options and the current termination date is January 9, 2021.
 - 1.5. Purpose. County requires continued Telecommunication Carrier Services.
2. **Maximum Payment Amount.** The maximum amount the County will spend under this Contract, as set forth in Section 19.1, is increased by \$585,000.00. County's total payments to Contractor under this contract, including any sales taxes, will not exceed \$2,906,500.00.

The effective date of this Amendment is June 9, 2020.

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

PIMA COUNTY

Chairman, Board of Supervisors

Date

ATTEST

Clerk of the Board

Date

APPROVED AS TO FORM



Stacey Roseberry, Deputy County Attorney

5/15/2020

Date

Cox Arizona Telcom, LLC

DocuSigned by:


Authorized Officer Signature
Kevin Kappler, Director of Sales

Printed Name and Title
5/14/2020

Date