



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: June 9, 2020

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

Christine Nybakken dba Nybakken Group L.L.C.

***Project Title/Description:**

Special Education and Youth Development support. This contract and amendments can be found in On Base by searching Contract CT-CS-18*376 in Doc_ID_AMS.

***Purpose:**

Contractor will observe and assess students in classrooms or in group settings to determine whether special education, English Learner (EL), and/or other support services may be necessary, and if so, determine the specific services required. Contractor shall ensure that any necessary referrals are made. Amendment (2) reason: one year extension to include SY 2020 - 2021.

Attachment: Contract Number CT-CS-18*376 (Amendment 02)

***Procurement Method:**

RFP-CSET-PVHS-2018-03 per Pima County Board of Supervisors Policy D29.6 Selection and Contracting of Professional Services.

***Program Goals/Predicted Outcomes:**

Contractor will assist Pima Vocational High School in meeting all federal and state requirements for providing exceptional services to youth who qualify for special education, EL, and/or other support services.

***Public Benefit:**

By providing all students that attend Pima Vocational High School a quality education at their individual academic levels, students who reside in Pima County will benefit by being able to complete the state requirements for an accredited high school diploma.

***Metrics Available to Measure Performance:**

The modification of lessons for such students that will accommodate curricula successfully without compromising mastery of required academic standards.

***Retroactive:**

No

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount: \$ _____ ☐ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CT Department Code: CS Contract Number (i.e., 15-123): 18-376
Amendment No.: Two (02) AMS Version No.: 7
Effective Date: June 30, 2020 New Termination Date: June 30, 2021
Prior Contract No. (Synergen/CMS): _____
☒ Expense or ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 30,000.00

Is there revenue included? ☐ Yes ☒ No If Yes \$ _____

*Funding Source(s) required: State Equalization and IDEA

Funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
Effective Date: _____ Termination Date: _____ Amendment Number: _____
☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

***All Funding Source(s) required:**

*Match funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

*Match funding from other sources? ☐ Yes ☐ No If Yes \$ _____ % _____

*Funding Source: _____

*If Federal funds are received, is funding coming directly from the
Federal government or passed through other organization(s)? _____

Contact: Irene Medina

Department: Community Services Employment & Training Telephone: 724-9745

Department Director Signature/Date: _____ 4-27-20

Deputy County Administrator Signature/Date: _____ 27 May 2020

County Administrator Signature/Date: _____ 5/22/20
(Required for Board Agenda/Addendum Items)

Pima County Department of Community Services Employment and Training (Pima Vocational High School)

Project: Special Education and Youth Development Support

Contractor: Christine Nybakken
dba Nybakken Group, L.L.C.
9647 E. 5th Avenue, #306
Denver, CO 80230

Contract No.: CT-CS-18*376

Contract Amendment No.: Two (02)

Orig. Contract Term: 07/01/2018 - 06/30/2019
Termination Date Prior Amendment: 06/30/20
Termination Date This Amendment: 06/30/21

| | |
|--------------------------------|---------------------|
| Orig. Amount: | \$ 30,000.00 |
| Prior Amendment Amount: | \$ 30,000.00 |
| This Amendment Amount: | \$ 30,000.00 |
| Revised Total Amount: | \$ 90,000.00 |

PROFESSIONAL SERVICE CONTRACT - AMENDMENT TWO

The parties agree to amend the above-referenced contract as follows:

1. Background and Purpose.

1.1. Background. On June 29, 2018, Pima County ("County") and Nybakken Group L.L.C. ("Contractor") entered into the above referenced agreement for the provision of services to determine exceptional service needs of students at Pima Vocational High School ("PVHS") and provide teacher support and training.

1.2. Purpose. PVHS requires continued provision of Contractor's services during the 2020-2021 school year.

2. Term. Pursuant to paragraph 2.2, County exercises the second of four (4) extension options. The Contract will terminate on June 30, 2021

3. Maximum Payment Amount. The maximum amount the County will spend under this Contract, as set forth in Section 5, is increased by \$30,000.00. County's total payments to Contractor under this contract, including any sales taxes, will not exceed \$90,000.00.

4. Scope of Services. This amendment has no revisions to the Scope of Services.

5. Israel Boycott Certification. Pursuant to A.R.S. § 35-393.01, if Contractor engages in for-profit activity and has 10 or more employees, and if this Contract has a value of \$100,000.00 or more, Contractor certifies it is not currently engaged in, and agrees for the duration of this Contract to not engage in, a boycott of goods or services from Israel. The certification does

Contract No.: CT-CS-18*376

Revised 12/6/19

The effective date of this Amendment is June 30, 2020.

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

PIRA COUNTY

Chairman, Board of Supervisors

Date

ATTEST

Clerk of the Board

Date

APPROVED AS TO FORM




Chris Strach, Deputy County Attorney

04/09/2020

Date

CONTRACTOR

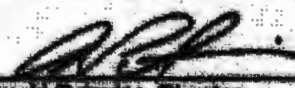


Authorized Officer Signature
Christine Nybakken, owner

4/19/2020

Date

APPROVED AS TO CONTENT



Arnold Palacios, Director
Community Services Employment and Training

4-16-20

Date