



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: June 9, 2020

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

Jessica M. Estrada

***Project Title/Description:**

Special Education Services. The contract and amendments can be found in OnBase by searching Contracts 18*375 in Doc_ID_AMS.

***Purpose:**

Provide federal and state required education services for students that qualify for special educational programs. Amendment (2) reason: one year extension to include SY 2020 - 2021.

Attachment: Contract Number CT-CS-18*375 (Amendment 02)

***Procurement Method:**

RFP-CSET-PVHS-2018-03 per Pima County Board of Supervisors Policy D29.6 Selection and Contracting of Professional Services.

***Program Goals/Predicted Outcomes:**

Contractor will assist in the development, revisions, and continuance of Pima Vocational High School's policies, procedures, and programs to maintain compliance with all federal and state requirements for special education students.

***Public Benefit:**

By providing all students that attend Pima Vocational High School a quality education at their individual academic levels, students who reside in Pima County will benefit by being able to complete the state requirements for an accredited high school diploma.

***Metrics Available to Measure Performance:**

Ensure that Pima Vocational High School complies with Special Education laws, Individualized Education Program meetings with students and parents, and 45-day screenings of special education students with adequate documentation.

***Retroactive:**

No

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CT Department Code: CS Contract Number (i.e., 15-123): 18-375
Amendment No.: Two (02) AMS Version No.: 7
Effective Date: June 30, 2020 New Termination Date: June 30, 2021
Prior Contract No. (Synergen/CMS): _____

☒ Expense or ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 27,000.00

Is there revenue included? ☐ Yes ☒ No If Yes \$ _____

***Funding Source(s) required:** State Equalization and IDEA

Funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
Effective Date: _____ Termination Date: _____ Amendment Number: _____
☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

***All Funding Source(s) required:**

***Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____

Contact: Irene Medina

Department: Community Services Employment and Training Telephone: 724-9745

Department Director Signature/Date: _____ 4-27-20

Deputy County Administrator Signature/Date: _____ 22 May 2020

County Administrator Signature/Date: _____ 5/22/20
(Required for Board Agenda/Addendum Items)

Pima County Department of Community Services Employment and Training (Pima Vocational High School)

Project: Special Education Services

Contractor: Jessica M. Estrada
538 S. 6th Ave, Apt. B
Tucson, AZ 85701

Contract No.: CT-CS-18*375

Contract Amendment No.: Two (02)

Orig. Contract Term: 07/01/2018 - 06/30/2019
Termination Date Prior Amendment: 06/30/20
Termination Date This Amendment: 06/30/21

Orig. Amount:	\$ 27,000.00
Prior Amendment Amount:	\$ 27,000.00
This Amendment Amount:	\$ 27,000.00
Revised Total Amount:	\$ 81,000.00

PROFESSIONAL SERVICE CONTRACT - AMENDMENT TWO

The parties agree to amend the above-referenced contract as follows:

1. Background and Purpose.

1.1. Background. On June 29, 2018, Pima County ("County") and Jessica M. Estrada ("Contractor") entered into the above referenced agreement to provide special education services to students at Pima Vocational High School ("PVHS").

1.2. Purpose. County requires continued provision of special education services, during the 2020-2021 school year.

2. Term. Pursuant to paragraph 2.2, County exercises the second of four (4) extension options. The Contract will terminate on June 30, 2021

3. Maximum Payment Amount. The maximum amount the County will spend under this Contract, as set forth in Section 5, is increased by \$27,000.00. County's total payments to Contractor under this contract, including any sales taxes, will not exceed \$81,000.00.

4. Scope of Services. This amendment has no revisions to the Scope of Services.

5. Israel Boycott Certification. Pursuant to A.R.S. § 35-393.01, if Contractor engages in for-profit activity and has 10 or more employees, and if this Contract has a value of \$100,000.00 or more, Contractor certifies it is not currently engaged in, and agrees for the duration of this Contract to not engage in, a boycott of goods or services from Israel. The certification does not apply to a boycott prohibited by 50 U.S.C. § 4842 or a regulation issued pursuant to 50 U.S.C. § 4842.

Contract No.: CT-CS-18*375

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Revised 12/8/19

The effective date of this Amendment is June 30, 2020.

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

PIMA COUNTY

Chairman, Board of Supervisors


Date

ATTEST

Clerk of the Board

Date

APPROVED AS TO FORM

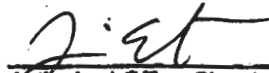


Chris Straub, Deputy County Attorney

04/08/2020

Date

CONTRACTOR




Authorized Officer Signature
Jessica Estman, Sped. Contact

Printed Name and Title
Teacher
5/18/2020

Date

APPROVED AS TO CONTENT



Arnold Palacios, Director
Community Services Employment and Training
4-16-20

Date