



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: June 9, 2020

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

Tucson Preparatory School

***Project Title/Description:**

United States Housing and Urban Development (USHUD) Continuum of Care Program (CoC) - La Casita, a Transitional Housing program for young adults experiencing homelessness in Pima County. The contract and amendments can be found in OnBase by searching Contracts 16*306 in Doc_ID_AMS.

***Purpose:**

La Casita addresses the high priority gap in housing and supportive services to Tucson's homeless, unaccompanied youth and parenting young adults ages 18 to 24. La Casita focuses on skill development in four areas: educational, vocational, social, and personal living that provide program participants with an individualized and integrated program of transitional housing, education, employment assistance and job training, intensive case management, life skills training and a comprehensive support system.

Due to the Fair market rents for housing increase, this is amendment will provide additional rental assistance funding for program participants in the housing program.

Attachment: Contract Number CT-CS-16-306 (Amendment 6)

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.020, Competitive sealed proposals, RFP No. RFP-CSET- 2015-6 was conducted with delegated authority.

***Program Goals/Predicted Outcomes:**

This program provides transitional housing to a minimum of twenty homeless young adults ages 18-24. All participants will complete Employability Skills Training and 70% will obtain a high school diploma.

***Public Benefit:**

The La Casita Program provides a method for homeless young adults to obtain housing, education, and employment.

***Metrics Available to Measure Performance:**

As a USHUD program, metrics are measured through the Homeless Management Information System (HMIS).

***Retroactive:**

No.

10: COB - 5-26-20
Ver. - 15
pgs - 3 (1)

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____***Funding Source(s) required:**Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No**If Yes, is the Contract to a vendor or subrecipient?**Were insurance or indemnity clauses modified? ☐ Yes ☐ No*If Yes, attach Risk's approval.*Vendor is using a Social Security Number? ☐ Yes ☐ No*If Yes, attach the required form per Administrative Procedure 22-10.***Amendment / Revised Award Information**Document Type: CT Department Code: CS Contract Number (i.e., 15-123): 16-306Amendment No.: 6 AMS Version No.: 15Effective Date: 6/9/2020 New Termination Date: 6/30/2020 (no change)

Prior Contract No. (Synergen/CMS): _____

☒ Expense or ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 11,600.00Is there revenue included? ☐ Yes ☒ No If Yes \$ _____***Funding Source(s) required:** United States Housing and Urban Development (USHUD)-Continuum of Care (CoC) ProgramFunding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____**Grant/Amendment Information** (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Amendment Number: _____

☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____***All Funding Source(s) required:*****Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____***Funding Source:** _____***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**Contact: Rise HartDepartment: Community Services Telephone: 724-5723Department Director Signature/Date:  4-15-20Deputy County Administrator Signature/Date:  22 May 2020

County Administrator Signature/Date: _____

(Required for Board Agenda/Addendum Items)

**Pima County Department of Community Services, Employment and Training Department
SULLIVAN JACKSON EMPLOYMENT CENTER (SJEC)**

Project: United States Housing and Urban Development Continuum of Care Program – La Casita

Awardee: Tucson Preparatory School
104 E. Prince Road
Tucson, AZ 85705

Contract No.: CT-CS-16-306

Contract Amendment No.: Six (6)

Original Contract Term:	07/01/16 – 06/30/17	Orig. Contract Amount:	\$134,517.00
Term Prior Amendment:	06/30/20	Prior Amended Amount:	\$398,128.00
Term This Amendment	06/30/20	Amount This Amendment:	\$11,600.00
		Revised Contract Amount:	\$544,245.00

DUNS No.: 830086406		SAM Registration Date: 3/5/20	
Research or Development:		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Federal or State Contract No.:		AZ0032L9T011811	Award Date: 2019
Required Match:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Match Amount:	25%
Indirect Cost Rate:	<input type="checkbox"/>	<input type="checkbox"/> NICR	<input type="checkbox"/> de minimis <input checked="" type="checkbox"/> None
Status of Contractor:		<input checked="" type="checkbox"/> Subrecipient	<input type="checkbox"/> Contractor

CFDA	Grant Program	National Funding	Pima County Award
14.267	United States Housing and Urban Development ("USHUD") Continuum of Care Homeless Program ("CoC") – La Casita	\$1,890,000,000.00	\$200,199.00

GRANT FUNDED AGREEMENT – AMENDMENT SIX (6)

1. BACKGROUND AND PURPOSE.

1.1 Background.

1.1.1. On June 7, 2016, Pima County ("County") and Tucson Preparatory School ("Awardee"), entered into the above-referenced contract to provide supportive services and rental assistance to the homeless in Pima County.

1.1.2. County, as Grantee, receives Continuum of Care ("CoC") Program funds from the United States Housing and Urban Development to provide services for the Pima County homeless youth and young adults participating in the La Casita Program.

1.2 Purpose.

1.2.1. Fair market rents ("FMR") for housing being provided for Program Participants has increased beyond what was anticipated when the parties entered into the Agreement and HUD has approved the limited transfer of funds between line items to cover the additional costs.

- 1.2.2. County has CoC funds available to cover the FMR increases for La Casita Program Participants through June 30, 2020.
- 1.2.3. County finds that Awardee needs additional funds to cover the FMR increases.
- 1.2.4. County has reviewed Awardee's performance of the services and finds it satisfactory.

2. **COMPENSATION AND PAYMENT**, SECTION 3.0 is amended as follows:

2.1 Paragraph 3.1, the table is deleted in its entirety and replaced with the following:

Dates of Services	Amount allocated
July 1, 2016 – June 30, 2017	\$137,973.00
July 1, 2017 – June 30, 2018	\$127,744.00
July 1, 2018 – June 30, 2019	\$138,464.00
July 1, 2019 – June 30, 2020	\$140,064.00
Maximum Allocated Amount	\$544,245.00

2.2 Paragraph 3.13 is amended to decrease the allowable transfer of funds between budget line items:

FROM: 15%

TO: 10%

3. **COORDINATION**, SECTION 27.0 is amended to change Awardee's contact:

FROM: Steven Nelson, 520-724-7306, Steven.Nelson@pima.gov

TO: Jenifer Darland, 520-724-7312, Jenifer.Darland@pima.gov

4. **ISRAEL BOYCOTT CERTIFICATION**, SECTION 33.0 is added to read:

Pursuant to A.R.S. § 35-393.01, if Awardee engages in for-profit activity and has 10 or more employees, and if this Agreement has a value of \$100,000.00 or more, Awardee certifies it is not currently engaged in, and agrees for the duration of this Agreement to not engage in, a boycott of goods or services from Israel. This certification does not apply to a boycott prohibited by 50 U.S.C. § 4842 or a regulation issued pursuant to 50 U.S.C. § 4842.

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5. **EXHIBIT A – SCOPE OF WORK, BUDGET**, SECTION 6, paragraph 6.1, the table is deleted in its entirety and replaced with the following table:

BUDGET LINE ITEM	AMOUNT
Case Management	\$50,000.00
Rental Assistance	\$83,744.00
Transportation	\$1,150.00
Life Skills	\$850.00
Administrative Costs (5%)	\$4,320.00
Total Program Budget	\$140,064.00

All other provisions of this Agreement, not specifically changed by this amendment, will remain in effect and be binding upon the parties.

IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein:

PIMA COUNTY

AWARDEE

Chair, Board of Supervisors



Authorized Signature

Date: _____

Jody Sullivan, Executive Director
Printed Name and Title

ATTEST:

Date: May 14, 2020

Clerk of the Board Date

APPROVED AS TO CONTENT:



Director, Community Services, Employment & Training

APPROVED AS TO FORM:



Karen S. Friar, Deputy County Attorney