



**BOARD OF SUPERVISORS AGENDA ITEM REPORT**  
**CONTRACTS / AWARDS / GRANTS**

☐ Award ☐ Contract ☒ Grant

**Requested Board Meeting Date:** May 19, 2020

*\* = Mandatory, information must be provided*

**or Procurement Director Award** ☐

**\*Contractor/Vendor Name/Grantor (DBA):**

Arizona Community Action Association dba Wildfire

**\*Project Title/Description:**

2019-20 Utility Assistance Programs

**\*Purpose:**

This is a revenue agreement awarded to the county to administer energy program funding to eligible low-income clients for utility repair/replacement, utility deposits/bill assistance, mortgage/rental assistance and other emergency needs for Trico customers. This amendment adds TRICO Emergency Assistance funds of \$140,960.00

Attachment: Contract Number 07012019-20 (Amendment 3)

Indirect cost does not apply.

**\*Procurement Method:**

Not applicable to grant award.

**\*Program Goals/Predicted Outcomes:**

Trico funding to support Trico customers who reside in Pima County. Due to COVID-19, Community Services is experiencing an increased demand in services due to job loss, school closures and health and safety concerns. Services includes but is not limited to the following: utility assistance, rent assistance, eviction prevention, mortgage assistance, medical and food expenses. These critical services ensure low-income Pima County residents remain or become self-sufficient.

**\*Public Benefit:**

The program will provide emergency assistance funds to eligible Pima County residents. The assistance will result in prevention of homelessness, continuation or restoration of utility services and/or maintain or replace utility-related apparatus to ensure the safety and health of Pima County residents experience hardships and/or crisis.

**\*Metrics Available to Measure Performance:**

Performance reports provided via the Emergency Services Network database insures appropriate delivery of services.

**\*Retroactive:**

No.

*GMI Approved 5-13-20 JLS*

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_  
☐ Expense Amount: \$ \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_

**\*Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? \_\_\_\_\_

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

**Amendment / Revised Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
Amendment No.: \_\_\_\_\_ AMS Version No.: \_\_\_\_\_  
Effective Date: \_\_\_\_\_ New Termination Date: \_\_\_\_\_  
Prior Contract No. (Synergen/CMS): \_\_\_\_\_

☐ Expense or ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ \_\_\_\_\_

Is there revenue included? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_

**\*Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**Grant/Amendment Information** (for grants acceptance and awards) ☐ Award ☒ Amendment

Document Type: GTAM Department Code: CS Grant Number (i.e., 15-123): 20-44  
Effective Date: 7/01/2019 Termination Date: 6/30/20 (no change) Amendment Number: 3  
☐ Match Amount: \$ \_\_\_\_\_ ☒ Revenue Amount: \$ 140,960.00

**\*All Funding Source(s) required:** Amendment 3 funding source is from Trio Electric Cooperative.

**\*Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Match funding from other sources?** ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Funding Source:** \_\_\_\_\_

**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** \_\_\_\_\_

Contact: Manira Cervantes

Department: Community Services

Telephone: 724-5710

Department Director Signature/Date: \_\_\_\_\_

5-12-20

Deputy County Administrator Signature/Date: \_\_\_\_\_

12 June 20

County Administrator Signature/Date: \_\_\_\_\_

(Required for Board Agenda/Addendum Items)



## **Amendment No. Three (3) to the 2019-2020**

### **Independent Contractor Agreement**

**Contract No. 07012019-20**

The Independent Contract Agreement dated July 1, 2019, between Arizona Community Action Association (dba Wildfire) and Pima County, on behalf of the Pima County - Community Action Agency (hereinafter "Contractor") to conduct application intake and eligibility determination for utility bill assistance and deposits is hereby amended as follows:

#### **Purpose of the Amendment:**

1. To allocate funds in the following way:
  - a. Trico funds in the amount of \$140,960.00.

#### **Amendment to:**

Section I. Services and Programs – 1.2 Fund Sources; Attachment 1:

Trico: To allocate the Direct Service amount of \$180,960.00 and the Program Delivery amount of \$0.00. The allocation for Trico will be \$180,960.00 (Direct Service + Program Delivery).

#### **Whole Agreement:**

Unless otherwise noted herein, all other provisions of the original Agreement will remain in place for the duration of the original Agreement.

**[Signature page follows]**

IN WITNESS WHEREOF, the undersigned have executed this Amendment No. Three (3), effective as of the effective date.

CONTRACTOR  
Pima County – Board of Supervisors

Arizona Community Action Association (dba  
Wildfire), an Arizona nonprofit corporation

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Ramón Valadez  
Title: Chairman, Board of Supervisors

Name: Cynthia Zwick

Title: Executive Director

Date: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST:

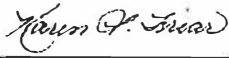
By: \_\_\_\_\_

Address:  
340 E Palm Lane, Suite 315  
Phoenix, Arizona 85004  
Fax: 602-604-0644  
E-mail: cswick@wildfireaz.org

Name: Julie Castenada  
Title: Clerk of the Board

Date: \_\_\_\_\_

APPROVED AS TO FORM:

By: 

Name: Karen S. Friar  
Title: Deputy County Attorney

Date: \_\_\_\_\_

APPROVED AS TO CONTENT:

By: 

Name: Arnold Palacios  
Title: Director, Community Services Employment  
and Training

Date: 5-12-20

Address:  
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Tucson, AZ 85713  
Email: manira.cervantes@pima.gov