



## **BOARD OF SUPERVISORS AGENDA ITEM REPORT** **CONTRACTS / AWARDS / GRANTS**

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: 04/07/2020 Addendum

\* = Mandatory, information must be provided

or Procurement Director Award ☐

**\*Contractor/Vendor Name/Grantor (DBA):**

Habitat for Humanity Tucson, Inc.

**\*Project Title/Description:**

Shelter Technical Assistance and Maintenance Support

This contract can be found in OnBase by searching Contracts 19\*514 in Doc\_ID\_AMS.

**\*Purpose:**

The program will address the needs of local non-profit organizations that manage emergency shelter, transitional housing or permanent supportive housing in Pima County. The program will provide technical assistance and support to help these organizations make "safe, healthy and green" improvements.

Attachment Contract Number CT-CD-19-514 (Amendment 01)

**\*Procurement Method:**

This Subrecipient Agreement is a non-procurement contract and not subject to Procurement rules.

**\*Program Goals/Predicted Outcomes:**

Goal: Increase efficiency, effectiveness and sustainability to operate and to budget for needed facility capital improvements.

Outcome: There will be safer, healthier and more efficient facility operations to better serve clients, including homeless and special populations.

**\*Public Benefit:**

The program will meet the HUD CDBG National Objective to include technical assistance, training and facility improvements to better meet the emergency, transitional and permanent supportive housing needs in Pima County.

**\*Metrics Available to Measure Performance:**

At a minimum, nine (9) non-profit organizations that operate emergency shelter, transitional and permanent supportive housing in Pima County will increase their services capability and effectiveness.

**\*Retroactive:**

Yes, to April 01, 2019. Finalizing documentation and re-confirmation of metrics were part of the issues that caused the contract processing delays. If not approved, the services will not be provided.

PER 2770M0402000 KFPD

DP

To: COB- 3.27.20  
ver. - 4  
pgs - 2 (1)

Addendum

Procure Dept 03/26/20 RM08:13

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_

Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_

☐ Expense Amount: \$\* \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_**\*Funding Source(s) required:**Funding from General Fund? ☐ Yes ☒ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No**If Yes, is the Contract to a vendor or subrecipient?** \_\_\_\_\_Were insurance or indemnity clauses modified? ☐ Yes ☐ No*If Yes, attach Risk's approval.*Vendor is using a Social Security Number? ☐ Yes ☐ No*If Yes, attach the required form per Administrative Procedure 22-10.***Amendment / Revised Award Information**Document Type: CT Department Code: CD Contract Number (i.e., 15-123): 19-514Amendment No.: 01 AMS Version No.: 04Effective Date: 04/01/2019 New Termination Date: 03/31/2021

Prior Contract No. (Synergen/CMS): \_\_\_\_\_

☒ Expense or ☐ Revenue ☐ Increase ☒ Decrease Amount This Amendment: \$ 00.00Is there revenue included? ☐ Yes ☒ No If Yes \$ \_\_\_\_\_**\*Funding Source(s) required:** U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG)Funding from General Fund? ☐ Yes ☒ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_**Grant/Amendment Information** (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e., 15-123): \_\_\_\_\_

Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_

☐ Match Amount: \$ \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_**\*All Funding Source(s) required:****\*Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_**\*Match funding from other sources?** ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_**\*Funding Source:** \_\_\_\_\_**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** \_\_\_\_\_Contact: Joel Gastelum, Program Manager, 724-6750/Ana Durazo 724-2696Department: Community Development and Neighborhood Conservation Telephone: 724-2696Department Director Signature/Date: [Signature] 3.16.20Deputy County Administrator Signature/Date: [Signature] 3/23/20County Administrator Signature/Date: [Signature] 3/23/20  
(Required for Board Agenda/Addendum Items)

**Pima County Community Development and Neighborhood Conservation Department**

**Program:** *Shelter Technical Assistance and Maintenance Support*  
CDBG Non-Profit Organization Capacity Building Activity

**Contractor:** Habitat for Humanity Tucson, Inc.  
3501 North Mountain Avenue  
Tucson, Arizona 85719

**Contract No.:** CT-CD-19-514

**Contract Amendment No.:** One (1)

Original Contract Term:	04/01/19-03/31/20	Orig. Contract Amount:	\$45,000.00
Termination Date Prior Amendment:	N/A	Prior Amendments Amount:	-0-
Termination Date This Amendment:	03/31/2021	This Amendment Amount:	-0-
		Total Amount:	\$45,000.00

<b>DUNS No.:</b> 148805864				
<b>Research or Development:</b>		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<b>Federal Contract No.:</b> B-18-UC-04-0502				
<b>Required Match:</b>		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<b>Indirect Cost Rate:</b>		<input type="checkbox"/> Federal		
		<input type="checkbox"/> NICR		<input type="checkbox"/> de minimis
				<input checked="" type="checkbox"/> None
<b>Status of Contractor:</b>		<input checked="" type="checkbox"/> Subrecipient		<input type="checkbox"/> Contractor

CFDA	Program Description	Nation Funding	Pima County Award
14.218	Community Development Block Grant (CDBG)	FY18 \$3,300,000,000	FY18 \$2,903,833.00

**AMENDMENT NO. ONE (1)****1.0 BACKGROUND AND PURPOSE.****1.1. Background.**

- 1.1.1. County appropriated \$45,000.00 of FY 2018-2019 Community Development Block Grant ("CDBG") funds for Habitat for Humanity Tucson, Inc. ("Subrecipient") to provide Non-Profit Capacity Building activities to organizations that manage emergency shelter, transitional housing.

**1.2. Purpose.**

- 1.2.1. The assessment process and associated review and reports is taking longer than anticipated, necessitating an extension of the term.
- 1.2.2. The Board of Supervisors finds it is in the best interests of the residents of Pima County to extend the Agreement for an additional one (1) year to allow Subrecipient to complete the project.

**2.0 TERM AND EXTENSIONS, SECTION 2.0.** Pursuant to **paragraph 2.2**, County exercises the extension option. This Contract will terminate on **March 31, 2021**.

**3.0 SECTION 35.0 – ISRAEL BOYCOTT CERTIFICATION** is added:

Pursuant to A.R.S. § 35-393.01, if Subrecipient engages in for-profit activity and has 10 or more employees, and if this Agreement has a value of \$100,000.00 or more, Subrecipient certifies it is not currently engaged in, and agrees for the duration of this Agreement to not engage in, a boycott of goods or services from Israel. This certification does not apply to a boycott prohibited by 50 U.S.C. § 4842 or a regulation issued pursuant to 50 U.S.C. § 4842

All other provisions of this Agreement, not specifically changed by this amendment, will remain in effect and be binding upon the parties.

**PIMA COUNTY**

\_\_\_\_\_  
Chairman, Board of Supervisors

Date: \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Date

**APPROVED AS TO CONTENT:**

Dan Matheny

Interim Director

3.17.2020

Date

Community Development & Neighborhood  
Conservation

**APPROVED AS TO FORM:**

Karen S. Friar

Karen S. Friar, Deputy County Attorney

**AGENCY**

T VanHook Schuld  
Authorized Signatory

T VanHook Schuld CEO  
Printed Name & Title

Date: 03/03/2020