



**BOARD OF SUPERVISORS AGENDA ITEM REPORT**  
**CONTRACTS / AWARDS / GRANTS**

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: March 17, 2020

\* = Mandatory, information must be provided

or Procurement Director Award ☐

**\*Contractor/Vendor Name/Grantor (DBA):**

Interfaith Community Services

**\*Project Title/Description:**

AZ Dept. of Economic Security Community Action Agency - Emergency Services Network (ESN). The contract and amendments can be found in OnBase by searching Contracts 18\*405 in Doc\_ID\_AMS.

**\*Purpose:**

Interfaith Community Services, a subrecipient, assists eligible households with case management for the Eviction Prevention Program. Funding is ultimately used to ensure households become and remain self-sufficient.

Arizona Department of Housing (ADOH) issued an amendment to extend the agreement term for an eighteen-month period from February 1, 2019 to June 30, 2020. Therefore, this amendment is to extend the current termination date of April 30, 2020 to June 30, 2020.

Attachment: Contract Number CT-CS-18-405 (Amendment 4)

**\*Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.020, Competitive sealed proposals, RFP No. RFP-CSET-CAA-ESN-2018-06 was conducted with delegated authority.

**\*Program Goals/Predicted Outcomes:**

Eviction Prevention Program - 117 eligible low-income households.

**\*Public Benefit:**

The benefit of the program is that it will help in alleviating poverty, prevent homelessness, prevent utility shutoffs while promoting self-sufficiency to Pima County residents.

**\*Metrics Available to Measure Performance:**

Monthly case management and service reports.

**\*Retroactive:**

No.

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Procure Dept 03/09/20 PM03:24

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(1) Allendum

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_

Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_

☐ Expense Amount: \$\* \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_**\*Funding Source(s) required:**Funding from General Fund? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No**If Yes, is the Contract to a vendor or subrecipient?**Were insurance or indemnity clauses modified? ☐ Yes ☐ No*If Yes, attach Risk's approval.*Vendor is using a Social Security Number? ☐ Yes ☐ No*If Yes, attach the required form per Administrative Procedure 22-10.***Amendment / Revised Award Information**Document Type: CT Department Code: CS Contract Number (i.e., 15-123): 18-405Amendment No.: 4 AMS Version No.: 12Effective Date: 04/01/2020 New Termination Date: 06/30/2020

Prior Contract No. (Synergen/CMS): \_\_\_\_\_

☒ Expense or ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ 0.00Is there revenue included? ☐ Yes ☒ No If Yes \$ \_\_\_\_\_**\*Funding Source(s) required:** Amendment 4 funding source is from AZ Department of Housing - Housing Trust FundFunding from General Fund? ☐ Yes ☒ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_**Grant/Amendment Information** (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e., 15-123): \_\_\_\_\_

Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_

☐ Match Amount: \$ \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_**\*All Funding Source(s) required:****\*Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_**\*Match funding from other sources?** ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_**\*Funding Source:** \_\_\_\_\_**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** \_\_\_\_\_Contact: Rise HartDepartment: Community ServicesTelephone: 724-5723

Department Director Signature/Date: \_\_\_\_\_

3-6-20

Deputy County Administrator Signature/Date: \_\_\_\_\_

County Administrator Signature/Date: \_\_\_\_\_

(Required for Board Agenda/Addendum Items)

C. J. Schuchman 3/9/2020

**Pima County Department of Community Services, Employment and Training Department  
Community Action Agency Program**

**Project:** Emergency Services Network (ESN)

**Awardee:** Interfaith Community Services  
2820 W. Ina Road  
Tucson, AZ 85741

**Contract No.:** CT-CS-18\*405

**Contract Amendment No.:** 04

Original Contract Term:	07/01/18 – 06/30/19	Orig. Contract Amount:	\$195,951.00
Termination Date Prior Amendment:	06/30/20	Prior Amendments Amount:	\$408,467.00
Termination Date This Amendment:	06/30/20	This Amendment Amount:	-0-
		Revised Total Amount:	\$604,418.00

<b>DUNS No.:</b> 809419398		<b>SAM Registration Date:</b> 09/17/19	
<b>Research or Development:</b>		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<b>Federal or State Contract No.:</b>	ADES15-089143 521-19	<b>Award Date:</b>	2019
<b>Required Match:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>Match Amount:</b>	
<b>Indirect Cost Rate:</b>	<input type="checkbox"/>	<input type="checkbox"/> NICR	<input type="checkbox"/> de minimis <input checked="" type="checkbox"/> None
<b>Status of Contractor:</b>	<input checked="" type="checkbox"/> Subrecipient		<input type="checkbox"/> Contractor

CFDA	Grant Program	National Funding	Pima County Award
93.558	Arizona Department of Economic Security (ADES)/U.S. Department of Health and Human Services (USHHS) Short Term Crisis Services/Temporary Assistance to Needy Families (STCS/TANF)	\$13,122,810.00	\$540,565.00
93.569	ADES/USHHS Community Services Block Grant (CSBG)	\$674,000,000.00	\$789,659.00
93.568	ADES/USHHS Low Income Home Energy Assistance Program (LIHEAP)	\$3,255,435,546.00	\$3,561,229.00
N/A	Arizona Department of Housing (ADOH) Housing Trust Fund (HTF)	\$2,000,000.00	\$575,000.00

## AMENDMENT FOUR

### 1. BACKGROUND AND PURPOSE.

#### 1.1 Background.

- 1.1.1. Pima County ("County") and Interfaith Community Services ("Awardee"), entered into the above-referenced Contract to provide supportive services and rental assistance to the homeless in Pima County.
- 1.1.2. On October 15, 2019, this Contract was amended to use the remaining balance of \$76,536.00 of HTF funds for Eviction Prevention Program ("EPP") Services.
- 1.1.3. Arizona Department of Housing ("ADOH") issued an amendment to extend the agreement term for an eighteen-month period from February 1, 2019 to June 30, 2020.
- 1.1.4. Awardee has the capacity to provide the EPP services set forth herein.

2. **EXHIBIT A1 – SCOPE OF WORK, WORK STATEMENT NO. 2 -- EVICTION PREVENTION PROGRAM, BUDGET, SECTION 4.0**, is amended to clarify that the amounts set forth in the budget table will cover program services provided **July 1, 2019 through June 30, 2020**.

All other provisions of this Agreement, not specifically changed by this amendment, will remain in effect and be binding upon the parties.

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