



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: March 17, 2020

** = Mandatory, information must be provided*

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

SER-Jobs for Progress of Southern Arizona, Inc.

***Project Title/Description:**

Workforce Assistance for the Homeless. The contract and amendments can be found in OnBase by searching Contracts 16*358 in Doc_ID_AMS.

***Purpose:**

SER-Jobs for Progress of Southern Arizona, Inc., a subrecipient, provides critical workforce activities to homeless youth, veterans, families and individuals as part of the Sullivan Jackson Employment Center program. Additionally, they provide emergency shelter/motel vouchers for families to maintain family unity and at-risk youth for the purpose of safety.

This amendment is to provide SER-Jobs for Progress of Southern Arizona, Inc. with additional funding for motel vouchers (Work Statement 4) due to the increase in demand.

Attachment: Contract Number CT-CS-16-358 (Amendment 6)

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.020, Competitive sealed proposals, RFP No. RFP-CSET-WFS-2016-06 was conducted with delegated authority.

***Program Goals/Predicted Outcomes:**

Up to one hundred and eighteen unduplicated families and individuals will receive shelter/motel vouchers.

***Public Benefit:**

The program provides a path for people experiencing homelessness in Pima County to find and maintain employment and housing.

***Metrics Available to Measure Performance:**

SER will report monthly numbers of participants who completed the program and average wage of placement.

***Retroactive:**

No.

To: COB- 3-9-20
Ver. - 61
pgs - 4 (1)

Addendum

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____***Funding Source(s) required:**Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No**If Yes, is the Contract to a vendor or subrecipient?**Were insurance or indemnity clauses modified? ☐ Yes ☐ No*If Yes, attach Risk's approval.*Vendor is using a Social Security Number? ☐ Yes ☐ No*If Yes, attach the required form per Administrative Procedure 22-10.***Amendment / Revised Award Information**Document Type: CT Department Code: CS Contract Number (i.e., 15-123): 16-358Amendment No.: 6 AMS Version No.: 61Effective Date: 3/17/20 New Termination Date: 6/30/20 (no change)

Prior Contract No. (Synergen/CMS): _____

☒ Expense or ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 17,000.00Is there revenue included? ☐ Yes ☐ No If Yes \$ _____***Funding Source(s) required:** Amendment 6 funding sources if from the U.S. Dept of Housing & Urban Development and Pima County General FundsFunding from General Fund? ☒ Yes ☐ No If Yes \$ 1,545.40 % _____**Grant/Amendment Information** (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Amendment Number: _____

☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____***All Funding Source(s) required:*****Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____***Funding Source:** _____***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____Contact: Rise HartDepartment: Community ServicesTelephone: 724-5723

Department Director Signature/Date: _____

Deputy County Administrator Signature/Date: _____

County Administrator Signature/Date: _____
(Required for Board Agenda/Addendum Items)

Pima County Department of Community Services, Employment and Training Department**Project:** Workforce Assistance for the Homeless**Awardee:** SER-Jobs for Progress of Southern Arizona, Inc.
40 West 28th Street
Tucson, AZ 85713**Contract No.:** CT-CS-16*358**Contract Amendment No.:** 06

DUNS No.: 964816636		SAM Registration Date: 3/19/19	
Research or Development:		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Federal or State Contract No.:	AZ0027L9T011811 AZ0032L9T011811 AZ0042L9T011811 AZ0167L9T011803 DI18-002139 City of Tucson 18700 ADOH 563-17 ESG HUD 2017-22 Secure Futures	Award Date:	2019
Required Match:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Match Amount:	
Indirect Cost Rate:	<input type="checkbox"/>	<input type="checkbox"/> NICR	<input type="checkbox"/> de minimis <input checked="" type="checkbox"/> None
Status of Contractor:	<input checked="" type="checkbox"/> Subrecipient		<input type="checkbox"/> Contractor

Original Contract Term:	07/01/16 – 06/30/17	Orig. Contract Amount:	\$472,610.50
Term Prior Amendment:	06/30/20	Prior Amended Amount:	\$1,813,442.49
Term This Amendment	06/30/20	Amount This Amendment:	\$17,000.00
		Revised Contract Amount:	\$2,303,052.99

CFDA	Grant Program	National Funding	Pima County Award
14.267	U.S. Department of Housing and Urban Development ("HUD") Continuum of Care Homeless Program ("CoC")	\$1,890,000,000.00	\$1,485,438.00
93.667	Arizona Department of Economic Security ("ADES") Social Services Block Grant - Title 20 ("SSBG")	\$1,700,000,000.00	\$39,906.00
14.267	City of Tucson ECHO Permanent Supportive Housing Program	\$1,890,000,000.00	\$53,761.00
N/A	State of Arizona Housing Program Fund ("AZHPF") Pima County Links Rapid Rehousing Project ("PCLRRP")	\$2,000,000.00	\$400,000.00
14.231	HUD Emergency Solutions Grant ("ESG")	\$310,000,000.00	\$235,286.00
14.267	HUD Secure Futures Rapid Rehousing	\$1,890,000,000.00	\$41,987.00

AMENDMENT SIX

1. BACKGROUND AND PURPOSE.

1.1 Background.

1.1.1. On June 21, 2016, Pima County ("County") approved the above-referenced Contract with SER-Jobs for Progress of Southern Arizona, Inc. ("Awardee"), to provide workforce development services for the homeless.

1.1.2. County, as a Grantee, receives federal grant funds for the ESG program.

1.2 Purpose.

1.2.1. Demand for motel vouchers has increased.

1.2.2. County has ESG funds and general funds available for motel voucher assistance, when needed to shelter homeless individuals and families.

1.2.3. County finds that Awardee has the capacity to use additional funds to provide additional motel vouchers.

1.2.4. County has reviewed Awardee's performance of the services and finds it satisfactory.

2. COMPENSATION AND PAYMENT, SECTION 3.0 – is amended as follows:

2.1 **Paragraph 3.1** is amended to increase "the Maximum Allocated Amount":

FROM: \$2,286,052.99

TO: \$2,303,052.99

2.2 **Paragraph 3.2**, the table is deleted in its entirety and replaced with the following:

Funding Source	Maximum Amount Allocated				Total Anticipated Expenditure per Funding Source
	July 1, 2016 – June 30, 2017	July 1, 2017 – June 30, 2018	July 1, 2018 – June 30, 2019	July 1, 2019 – June 30, 2020	
HUD CoC	\$376,696.50	\$353,962.50	\$386,633.46	\$368,195.10	\$1,485,487.56
Secure Futures	-0-	-0-	-0-	\$2,000.00	\$2,000.00
SSBG	\$40,000.00	\$40,000.00	\$40,000.00	\$30,400.00	\$150,400.00
ECHO	\$8,653.00	\$75,748.00	\$75,556.39	\$67,741.60	\$227,698.99
PCLRRP	-0-	\$43,190.00	\$41,204.00	\$37,994.81	\$122,388.81
HUD ESG	-0-	\$20,000.00	\$24,000.00	\$39,454.60	\$83,454.60
LEAP-2	-0-	-0-	\$25,000.00	-0-	\$25,000.00
Pima County General Funds ("PCGF")	\$47,261.00	\$47,261.00	\$51,051.67	\$61,049.36	\$206,623.03
Anticipated Allocations TOTAL	\$472,610.50	\$580,161.50	\$643,445.52	\$606,835.47	\$2,303,052.99

2.3 **Paragraph 3.15** is deleted in its entirety and replaced with the following:

Changes between the Total Operating Budget and the Other Allocation(s) line item are not allowed.

3. ISRAEL BOYCOTT CERTIFICATION, SECTION 33.0 is added to read:

Pursuant to A.R.S. § 35-393.01, if Contractor engages in for-profit activity and has 10 or more employees, and if this Agreement has a value of \$100,000.00 or more, Contractor certifies it is not currently engaged in, and agrees for the duration of this Agreement to not engage in, a boycott of

goods or services from Israel. This certification does not apply to a boycott prohibited by 50 U.S.C. § 4842 or a regulation issued pursuant to 50 U.S.C. § 4842.

4. EXHIBIT A-2 – WORK STATEMENT NO. 4 – EMERGENCY SERVICES MOTEL VOUCHERS, Paragraph 2.1 is amended to increase the number of motel vouchers provided:

FROM: up to seventy-two (72) unduplicated families and individuals

TO: up to one hundred and eighteen (118) unduplicated families and individuals

5. 2019-2020 Budget for Work Statement 4 has been revised and is set forth in the attached **Exhibit B**.

All other provisions of this Agreement, not specifically changed by this amendment, will remain in effect and be binding upon the parties.

This amendment is effective on March 17, 2020.


IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein:

PIMA COUNTY:

Chairman, Pima County Board of Supervisors

Date: _____

AWARDEE:



Authorized Signature

Ernest Urias, Director
Printed Name & Title


Date: 3/4/2020

ATTEST:

Clerk of the Board

Date

APPROVED AS TO CONTENT:



Director, Employment & Training

APPROVED AS TO FORM:



Karen S. Friar, Deputy County Attorney

EXHIBIT B
Workforce Assistance for the Homeless
Work Statements No. 1, 2, 3, 4 - Budgets 2019-2020

WORK STATEMENT NO. 1 -- OUTREACH, CASE MANAGEMENT & GENERAL ADMINISTRATION SERVICES

Budget Item	Funding Source	Projected Amount July 1, 2019 - June 30, 2020
Salary and ERE (No Overtime)	HUD CoC	\$186,617.11
	ECHO	\$48,219.19
	HPF - PCLRRP	\$27,326.14
	OSRRH	\$31,101.55
	SSBG	\$17,862.20
	PCGF	\$6,925.58
Staff Development	PCGF	\$2,467.31
Travel	HUD CoC	\$2,537.81
	SSBG	\$2,537.80
	PCGF	\$2,537.80
Equipment/Supplies	n/a	\$0.00
Communications	n/a	\$0.00
Operating Costs	PCGF	\$11,135.98
TOTAL		\$339,268.47

WORK STATEMENT NO. 2 -- SUPPORTIVE SERVICES

Budget Item	Funding Source	Projected Amount July 1, 2019 - June 30, 2020
Support Services	HUD CoC	\$17,875.12
	ECHO	\$7,454.17
	HPF - PCLRRP	\$3,301.80
	OSRRH	\$1,069.64
	PCGF	\$34,037.29
Operating Costs	HUD CoC	\$2,875.02
	ECHO	\$828.24
	OSRRH	\$118.85
	HPF - PCLRRP	\$366.87
TOTAL		\$67,927.00

WORK STATEMENT NO. 3 -- EMPLOYABILITY SKILLS WORKSHOPS

Program	Funding Source	Projected Amount July 1, 2019 - June 30, 2020
Employability skills for homeless	HUD CoC	\$120,000.00
Maximum number of workshops = 80	ECHO	\$11,240.00
Maximum number of workshop hours = 40	HPF - PCLRRP	\$7,000.00
Cost per workshop = \$1,953.00	OSRRH	\$6,000.00
	SSBG	\$10,000.00
	SF	\$2,000.00
TOTAL		\$156,240.00

WORK STATEMENT NO. 4 -- EMERGENCY SERVICES MOTEL VOUCHERS

Program	Funding Source	Projected Amount July 1, 2019 - June 30, 2020
Motel Vouchers	ESG	\$39,454.60
Operating Costs	PCGF	\$3,945.40
TOTAL		\$43,400.00

Key:

HUD CoC = U.S. Department of Housing and Urban Development (HUD)-Continuum of Care Program
ECHO = City of Tucson ECHO Permanent Supportive Housing Program
HPF - PCLRRP = State of Arizona Housing Program Fund - Pima County Links Rapid Rehousing Project
OSRRH = HUD One Stop Rapid Rehousing
SSBG = Arizona Department of Economic Security Social Services Block Grant
ESG = HUD Emergency Solutions Grant
SF = HUD Secure Futures
PCGF = Pima County General Funds