



## BOARD OF SUPERVISORS AGENDA ITEM REPORT CONTRACTS / AWARDS / GRANTS

Award ☒ Contract ☐ Grant

Requested Board Meeting Date: February 18, 2020

\* = Mandatory, information must be provided

or Procurement Director Award ☐

**\*Contractor/Vendor Name/Grantor (DBA):**

Compass Affordable Housing, Inc.

**\*Project Title/Description:**

United States Housing and Urban Development (USHUD) Continuum of Care Program (CoC) - One Stop Rapid Rehousing. The contract and amendment can be found in OnBase by searching Contracts 18\*078 in Doc\_ID\_AMS.

**\*Purpose:**

USHUD awarded Pima County \$201,545.00 for 2019-2020 to provide rapid re-housing and employment services to people experiencing homelessness in order for them to become self-sufficient. The rental assistance portion was \$113,880.00. Compass Affordable Housing, Inc. received \$104,375.00 of the rental assistance allocation from the County.

This amendment will provide the balance of available rental assistance to Compass Affordable Housing, Inc.

Attachment: Contract Number CT-CS-18-078 (Amendment 3)

**\*Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.020, Competitive sealed proposals, RFP No. RFP-CSET-2015-4 was conducted with delegated authority.

**\*Program Goals/Predicted Outcomes:**

Compass Affordable Housing will provide at least 15 rental units for eligible households at any given time, up to 24 households per year.

**\*Public Benefit:**

The program provides the resources necessary for households experiencing homelessness in Pima County to obtain employment and housing and become self-sufficient.

**\*Metrics Available to Measure Performance:**

As a USHUD program, metrics are measured through the Homeless Management Information System.

**\*Retroactive:**

No.

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**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_

Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_

☐ Expense Amount: \$\* \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_**\*Funding Source(s) required:**Funding from General Fund? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No**If Yes, is the Contract to a vendor or subrecipient?**Were insurance or indemnity clauses modified? ☐ Yes ☐ No*If Yes, attach Risk's approval.*Vendor is using a Social Security Number? ☐ Yes ☐ No*If Yes, attach the required form per Administrative Procedure 22-10.***Amendment / Revised Award Information**Document Type: CT Department Code: CS Contract Number (i.e., 15-123): 18-078Amendment No.: 3 AMS Version No.: 9Effective Date: 3/1/20 New Termination Date: 10/31/20 (No change)

Prior Contract No. (Synergen/CMS): \_\_\_\_\_

☒ Expense or ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 9,505.00Is there revenue included? ☐ Yes ☒ No If Yes \$ \_\_\_\_\_**\*Funding Source(s) required:** United States Housing and Urban Development - Continuum of Care ProgramFunding from General Fund? ☐ Yes ☒ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_**Grant/Amendment Information** (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e., 15-123): \_\_\_\_\_

Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_

☐ Match Amount: \$ \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_**\*All Funding Source(s) required:****\*Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_**\*Match funding from other sources?** ☒ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_**\*Funding Source:** \_\_\_\_\_**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** \_\_\_\_\_Contact: Rise HartDepartment: Community ServicesTelephone: 724-5723

Department Director Signature/Date: \_\_\_\_\_

Deputy County Administrator Signature/Date: \_\_\_\_\_

County Administrator Signature/Date: \_\_\_\_\_

(Required for Board Agenda/Addendum Items)

**PIMA COUNTY DEPARTMENT OF COMMUNITY SERVICES, EMPLOYMENT & TRAINING  
– Sullivan Jackson Employment Center**

**Project:** United States Housing and Urban Development Continuum of Care Program –  
One Stop Rapid Rehousing

**Awardee:** Compass Affordable Housing, Inc.  
48 North Tucson Blvd. Suite 102  
Tucson, AZ 85716

**Contract No.:** CT-CS-18\*078

**Contract Amendment No.:** Three (3)

Original Contract Term:	10/01/17 – 09/30/18	Orig. Contract Amount:	\$160,463.00
Termination Date Prior Amendment:	10/31/20	Prior Amendments Amount:	\$320,926.00
Termination Date This Amendment	10/31/20	This Amendment Amount:	\$9,505.00
		Revised Total Amount:	\$490,894.00

<b>DUNS No.:</b> 830239427		<b>SAM Registration Date:</b> 1/22/19	
<b>Research or Development:</b>		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<b>Federal Contract No:</b> AZ0167L9T011803		<b>Award Date:</b>	2019
<b>Required Match:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>Match Amount:</b>	25%
<b>Indirect Cost Rate:</b>	<input type="checkbox"/>	<input type="checkbox"/> NICR	<input type="checkbox"/> de minimis <input checked="" type="checkbox"/> None
<b>Status of Contractor:</b>		<input checked="" type="checkbox"/> Subrecipient	<input type="checkbox"/> Contractor

CFDA	Grant Program	National Funding	Pima County Award
14.267	Continuum of Care Homeless Program (“CoC”) One Stop Rapid Rehousing	\$1,890,000,000.00	\$201,545.00

**GRANT FUNDING AGREEMENT – AMENDMENT THREE (3)**

**1. BACKGROUND AND PURPOSE**

**1.1. Background.**

- 1.1.1. On October 3, 2017, Pima County (“County”) and Compass Affordable Housing, Inc. (“Awardee”), entered into the above-referenced Agreement to fund Rapid Re-Housing (“RRH”), employment and training assistance, and other necessary supportive services for the homeless throughout Pima County.
- 1.1.2. On August 6, 2019, County approved \$201,545.00 RRH funds from the United States Housing and Urban Development (“HUD”) Grant AZ0167L9T011803.

**1.2. Purpose.**

- 1.2.1. HUD awarded County \$113,880.00 for rental assistance in 2019-2020 (County Contract No. GTAW-19-009).

- 1.2.2. On October 15, 2019, Awardee received \$104,375.00 of the rental assistance allocation from the County for 2019-2020.
- 1.2.3. County has determined it is appropriate to provide the balance of available rental assistance funding to Awardee.

**2. COMPENSATION AND PAYMENT, SECTION 3.0** is amended as follows:

2.1. **Paragraph 3.1** is amended to increase the Maximum Allocated Amount:

FROM: \$481,389.00

TO: \$490,894.00

2.2. **Paragraph 3.13** is amended to decrease the allowable transfer of funds between budget line items:

FROM: 15%

TO: 10%

**3. COORDINATION, SECTION 25.0** is amended to change Awardee's contact:

FROM: Steven Nelson

TO: Jenifer Darland, 520-724-7312  
Jenifer.Darland@pima.gov

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4. **EXHIBIT A – SCOPE OF WORK, BUDGET, SECTION 6.0, paragraph 6.1**, the table is deleted in its entirety and replaced with the following:

BUDGET LINE ITEM	AMOUNT ALLOCATED		
	October 1, 2017 through September 30, 2018	October 1, 2018 through October 31, 2019	November 1, 2019 through October 31, 2020
Case Management	\$43,750.00	\$43,750.00	\$43,750.00
Rental Assistance	\$104,375.00	\$104,375.00	\$113,880.00
Transportation	\$1,500.00	\$1,500.00	\$1,500.00
Moving Costs	\$626.00	\$626.00	\$626.00
Utility Assistance	\$4,188.00	\$4,188.00	\$4,188.00
Administrative Costs	\$6,024.00	\$6,024.00	\$6,024.00
<b>Total Program Budget</b>	<b>\$160,463.00</b>	<b>\$160,463.00</b>	<b>\$169,968.00</b>

This amendment is effective on March 1, 2020.

All other provisions of this Agreement, including the provisions set forth in the Exhibits and attachments, not specifically changed by this Amendment, shall remain in effect and be binding upon the parties.

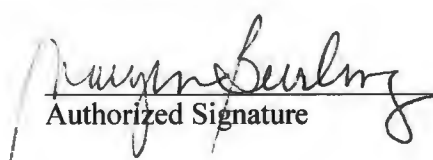
**PIMA COUNTY:**

\_\_\_\_\_  
Chairman, Pima County Board of Supervisors

Date: \_\_\_\_\_

ATTEST:

**AWARDEE:**

  
\_\_\_\_\_  
Authorized Signature

  
\_\_\_\_\_  
Printed Name & Title

Date: 1-14-20

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Date

APPROVED AS TO CONTENT:

  
\_\_\_\_\_  
Director, Community Services, Employment and  
Training

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Karen S. Friar, Deputy County Attorney