



## **BOARD OF SUPERVISORS AGENDA ITEM REPORT** **CONTRACTS / AWARDS / GRANTS**

☐ Award ☐ Contract ☒ Grant

Requested Board Meeting Date: 2-4-2020

or Procurement Director Award ☐

*\* = Mandatory, information must be provided*

**\*Contractor/Vendor Name/Grantor (DBA):**

U.S. Environmental Protection Agency (US EPA)

**\*Project Title/Description:**

Southside Brownfields Assessment Grant

US EPA/Pima County Cooperative Agreement

**\*Purpose:**

To extend the term of the US EPA Brownfields grant an additional year to conduct Brownfields revitalization and economic development activities targeted along unincorporated "Southside" commercial and industrial corridors.

Activities include conducting existing conditions analysis, community outreach, property characterizations, environmental site assessment, and cleanup planning activities. Brownfields are previous developed properties whose productive reuse is complicated by perceived presence of hazardous substances or pollutants from previous land uses (e.g. junk yards, gas stations, vacant lots subject to illegal dumping, etc.). There is no change to the scope of work or budget.

**\*Procurement Method:**

N/A

**\*Program Goals/Predicted Outcomes:**

Goals (PimaProsper):

1. To improve the quality of life of County residents through revitalization and redevelopment efforts.
2. Integrate land use strategies with physical infrastructure, human infrastructure, economic development and resource conservation to ensure the long-range viability of the region.

Predicted Outcomes:

1. Previously abandoned, vacant and distressed public and private properties will be revitalized into:
  - a. Market driven commercial and industrial uses creating jobs and property tax revenue.
  - b. Community amenities and green infrastructure leveraging other federal, state, and local resources and efforts.
2. Creation of Business Infill Incentive and/or Revitalization districts to facilitate redevelopment.

**\*Public Benefit:**

Grant funded brownfields activities support commercial and industrial revitalization efforts that promote jobs and regional economic development initiatives.

**\*Metrics Available to Measure Performance:**

At minimum 30 Phase I Environmental Site Assessments will be conducted. As needed, at minimum 6 Phase II Environmental Site Assessments will be conducted. As needed, 2 Cleanup Plans will be completed.

**\*Retroactive:**

No

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_  
☐ Expense Amount: \$\* \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_

**\*Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

**If Yes, is the Contract to a vendor or subrecipient?**

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

*If Yes, attach Risk's approval.*

Vendor is using a Social Security Number? ☐ Yes ☐ No

*If Yes, attach the required form per Administrative Procedure 22-10.*

**Amendment / Revised Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_  
Amendment No.: \_\_\_\_\_ AMS Version No.: \_\_\_\_\_  
Effective Date: \_\_\_\_\_ New Termination Date: \_\_\_\_\_  
Prior Contract No. (Synergen/CMS): \_\_\_\_\_  
☐ Expense or ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ \_\_\_\_\_

Is there revenue included? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_

**\*Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**Grant/Amendment Information** (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: GTAWGTAM Department Code: CD Grant Number (i.e., 15-123): 16\*017 20\*027  
Effective Date: 07/01/2015 Termination Date: 09/30/2020 Amendment Number: 2  
☐ Match Amount: \$ \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_

**\*All Funding Source(s) required:** U.S. Environmental Protection Agency (US EPA)

**\*Match funding from General Fund?** ☐ Yes ☒ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Match funding from other sources?** ☐ Yes ☒ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Funding Source:** \_\_\_\_\_

**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

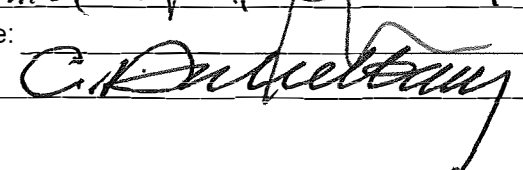
Direct

Contact: Joel Gastelum, Program Manager

Department: CDNC

Telephone: 520-724-6750

Department Director Signature/Date:  1.21.2020

Deputy County Administrator Signature/Date:  23 Jan 2020

County Administrator Signature/Date:  1/24/2020  
(Required for Board Agenda/Addendum Items)

### GRANT APPLICATION APPROVAL REQUEST

**Instructions:** Fill out the top section of this form completely. Contact the program Grants Management & Innovation (GMI) Lead if you require assistance (724-2240). Email your completed request to: [GMI@pima.gov](mailto:GMI@pima.gov). Your request will be forwarded to County Administration for review. Notification of approval requests should be submitted at least 15 business days prior to the application's submission deadline (AP 5-1 Procedure).

Requesting department or entity:	Community Development	Date: 10/3/19
Contact Information:	Name: Joel Gastelum	Telephone: 724-6760
Funding opportunity title:	EPA Brownfields Assessment Cooperative Agreement	
Link to opportunity:	<a href="http://www.epa.gov/brownfields">http://www.epa.gov/brownfields</a>	
Funding agency:	EPA	
Amount to be requested:	\$ 0.00	
Due date and time:	Select One	
What are you going to spend the money on?	This project provides funding for Pima County to inventory, characterize, assess, and conduct cleanup planning and community involvement related activities for Brownfields sites in approximately 35 square miles of land owned by the City of Tucson, and unincorporated land managed by Pima County, in the 'southside' of metropolitan Tucson. The grantee plans to conduct approximately 30 Phase I Assessments and 6 Phase II Assessments. This amendment changes the project/budget period end-date to 9/30/20. It does not change the award amount.	
What will be the benefit to Pima County?	The project will build help with assessments related to redevelopment of the "Southside."	
Indirect costs -- check one:	<input checked="" type="checkbox"/> I will be requesting indirect costs. Indirect-cost rate to be requested: 10 % <input type="checkbox"/> I have attached a request for waiver of indirect costs (GMI Intranet) <input type="checkbox"/> I need help understanding indirect costs	
By: <u>Daniel G. Smith</u> Date: <u>10.7.19</u> Department Director or Designee		

**GRANT COST/BENEFIT ANALYSIS****To be completed by GMI staff**

CFDA No. 66.818

Competitive Criteria:

Not applicable, grant received. This is a second no-cost extension.

Other Factors:

Indirect costs were not included in the original grant proposal.

Number of Awards:

Total amount to be awarded:

Match Required: ☐ Yes ☒ No If required what is the amount/percent: \_\_\_\_\_

Terms Notes (e.g. unusual restrictions, reporting burdens, etc.):

This amendment extends the term to 9/30/2020.

Will this project require additional office/project space?

☐ Yes☐ No

Will this project require staff time that cannot be paid for by the grant?

☐ Yes☐ No

Will your project require any equipment items over \$5,000 per item?

☐ Yes☐ No

Does the proposal use a fixed price contract?

☐ Yes☐ No

Is this project subject to Human Subjects compliance?

☐ Yes☐ No

Does this project involve subrecipients?

☐ Yes☐ No

Is there a Statutory Funding Preference from the funding agency?

☐ Yes☐ No

Allowable Indirect Rate: \_\_\_\_\_ If Indirect is not allowed, attach documentation.

List any other proposal or funder specific requirements:

Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date.

**GMI notes & recommendations:**

Recommend approval. No additional money is being awarded. There is about \$114,000 that has not been spent on the original \$400,000 award (7/1/2015).

By:

GMI Director

Date:

10/10/19

**County Administrator Approval Request**Approved: ☒ Not Approved: ☐ Subject to Further Review: ☐ Yes ☐ No

If your project is subject to further review, please contact your GMI Lead to discuss necessary revisions prior to resubmission of the Grant Approval Application Request.

By:

County Administrator or Designee

Date:

01/11/2019

**RESOLUTION NO. 2020-\_\_\_\_\_**

**RESOLUTION OF THE BOARD OF SUPERVISORS OF PIMA COUNTY, ARIZONA  
EXTENDING THE BROWNFIELDS ASSESSMENT COOPERATIVE AGREEMENT  
WITH THE U.S. ENVIRONMENTAL PROTECTION AGENCY AND AUTHORIZING  
THE CHAIRMAN OF THE BOARD OF SUPERVISORS TO EXECUTE AGREEMENTS.**

**The Board of Supervisors of Pima County, Arizona finds that:**

1. On July 1, 2015, the U.S. Environmental Protection Agency (“EPA”) awarded \$400,000.00 to Pima County to inventory, characterize, assess, and conduct cleanup planning and community involvement related activities for certain Brownfields sites in the City of Tucson and Pima County (Federal Grant Number (FAIN): 99T36101).
2. The original term of the Brownfields Assessment Cooperative Agreement with the EPA (the “Brownfields Agreement”) was to end on September 30, 2019. The Brownfields Agreement is administered by the Community Development and Neighborhood Conservation Department (“CDNC”).
3. On September 19, 2019, EPA agreed to extend the Brownfields Agreement to September 30, 2020 to allow Pima County to continue to use the remaining funds to conduct additional Brownfield’s activities.
4. EPA does not require any documentation from Pima County to accept the amendment the extension of Grant No. 99T36101. Rather, Pima County must, within 21 days of the notice of the amendment to the award, either draw down funds from the grants payment system or fail to file a notice of disagreement with the EPA Award Official in order to accept the funds under.
5. The Pima County Board of Supervisors finds it is in the best interest of Pima County to extend the Brownfields Agreement for an additional year to inventory, characterize, assess, and conduct cleanup planning and community involvement related activities for certain Brownfields sites in the City of Tucson and Pima County.
6. Pima County has entered into contracts with GeoTek Contracting and Remediation, LLC to conduct required Brownfields activities.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. CDNC staff is directed to accept the one-year extension of the Brownfields Agreement. CDNC will not, within 21 days of the notice of the award, file a notice of disagreement with the EPA Award Official. If appropriate, CDNC staff may also accept the extension by drawing down or otherwise obtaining funds from the grant payment system.
2. The Chairman is authorized to sign Agreements, and/or any necessary amendments, between Pima County and GeoTek Contracting and Remediation, LLC to conduct Brownfields activities.

3. The Chairman is authorized to execute Agreements, and/or any necessary amendments, between Pima County and GeoTek Contracting and Remediation, LLC to conduct Brownfields activities.

Passed and adopted, this \_\_\_\_ day of February, 2020.

\_\_\_\_\_  
Richard Elías, Chairman  
Pima County Board of Supervisors

ATTEST:

\_\_\_\_\_  
Clerk of the Board

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Karen S. Friar, Deputy County Attorney