



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: February 4, 2020

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

Goodwill Industries of Southern Arizona, Inc.

***Project Title/Description:**

Workforce Development Services in the ARIZONA@WORK - Workshops. The contract and amendments can be found in OnBase by searching Contracts 16*309 in Doc_ID_AMS.

***Purpose:**

This amendment with Goodwill Industries of Southern Arizona, Inc., a subrecipient, is to provide additional Workforce Innovation and Opportunity Act (WIOA) funding to accommodate the increase in the number of workshops for adults and dislocated workers.

The U.S. Department of Labor increased the amount of WIOA grant funding provided to County. The Board of Supervisors accepted the additional funds on October 15, 2019 (GTAM-CS-20-007).

Attachment: Contract Number CT-CS-16-309 (Amendment 6)

***Procurement Method:**

RFP-CSET-WS-2015-09 per Pima County Board of Supervisors Policy D29.6 - Selection and Contracting of Professional Services

***Program Goals/Predicted Outcomes:**

90% of the participants will complete the module taken and be able to navigate to find job leads, prepare on-line applications and résumés.

***Public Benefit:**

Workshops, labs and other group activities are a cost-effective method of providing workforce services that support Pima County's economic development by helping to develop a trained and productive labor force that meets employers' needs.

***Metrics Available to Measure Performance:**

Participants will provide evaluations indicating satisfaction with the workshop and recommendations for improvement.

***Retroactive:**

No.

To: COB 1-27-20
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Addendum

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Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e.,15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____***Funding Source(s) required:**Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No**If Yes, is the Contract to a vendor or subrecipient?**Were insurance or indemnity clauses modified? ☐ Yes ☐ No*If Yes, attach Risk's approval.*Vendor is using a Social Security Number? ☐ Yes ☐ No*If Yes, attach the required form per Administrative Procedure 22-73.***Amendment / Revised Award Information**Document Type: CT Department Code: CS Contract Number (i.e.,15-123): 16-309Amendment No.: 6 AMS Version No.: 38Effective Date: 2/4/2020 New Termination Date: 6/30/20 (no change)

Prior Contract No. (Synergen/CMS): _____

☒ Expense or ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 3,523.22Is there revenue included? ☐ Yes ☒ No If Yes \$ _____***Funding Source(s) required:** Amendment 6 funding source increase is from the U.S. Department of Labor - Workforce Innovation and Opportunity ActFunding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____**Grant/Amendment Information** (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e.,15-123): _____

Effective Date: _____ Termination Date: _____ Amendment Number: _____

☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____***All Funding Source(s) required:*****Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____***Funding Source:** _____***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**Contact: Rise HartDepartment: Community ServicesTelephone: 724-5723

Department Director Signature/Date: _____

Deputy County Administrator Signature/Date: _____

County Administrator Signature/Date: _____

(Required for Board Agenda/Addendum Items)

Pima County Department of Community Services, Employment and Training Department

Project: Workforce Development Services in the ARIZONA@WORK – Workshops

Awardee: Goodwill Industries of Southern Arizona, Inc.
1940 E. Silverlake Rd., Suite 405
Tucson, AZ 85713

Contract No.: CT-CS-16*309

Contract Amendment No.: 06

Original Contract Term:	07/01/16 – 06/30/17	Orig. Contract Amount:	\$56,448.00
Termination Date Prior Amendment:	06/30/20	Prior Amendments Amount:	\$225,353.82
Termination Date This Amendment	06/30/20	This Amendment Amount:	\$3,523.22
		Revised Total Amount:	\$285,325.04

DUNS No.: 074458654		SAM Registration Date: 12/12/19	
Research or Development:		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Federal Contract No.:		DI19-002205 & PCC2015-2020	Award Date: 2019
Required Match:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Match Amount:	
Indirect Cost Rate:	<input checked="" type="checkbox"/> Federal 19.27%	<input type="checkbox"/> NICR	<input type="checkbox"/> de minimis <input type="checkbox"/> None
Status of Contractor:		<input checked="" type="checkbox"/> Subrecipient	<input type="checkbox"/> Contractor

CFDA	Grant Program	National Funding	Pima County Award
17.258	U.S. Department of Labor (“DOL”)/AZ Department of Economic Security (“ADES”) Workforce Innovation and Opportunity Act (WIOA)-Adult	\$776,736,000.00	\$2,309,890.00
17.278	WIOA-Dislocated Worker	\$1,015,530,000.00	\$4,976,591.00
17.259	WIOA-Youth	\$831,842,000.00	\$2,347,242.00
93.093	Health Profession Opportunity Grant (HPOG)	\$58,000,000.00	\$601,926.00

AMENDMENT SIX

1. BACKGROUND AND PURPOSE.

1.1 Background.

- 1.1.1. On April 19, 2016, Pima County (“County”) and Goodwill Industries of Southern Arizona, Inc. (“Awardee”), entered into the above-referenced contract to provide workforce development services for adults, dislocated workers, and youth.
- 1.1.2. The U.S. Department of Labor increased the amount of Workforce Innovation and Opportunity Act (“WIOA”) grant funding provided to County. The Board of Supervisors accepted the additional funds on October 15, 2019 (GTAM-CS-20-007).

1.2 Purpose. County operates a workforce development program at Pima County ARIZONA@WORK (an American Job Center, formerly the Pima County One Stop).

- 1.2.1. There has been an increase in the number of requests for workshops provided at Pima County ARIZONA@WORK for adults and dislocated workers.

1.2.2. Awardee's time will be reallocated from youth services to adult and dislocated workers services, although Awardee may provide youth services upon request of County.

1.2.3. County has reviewed Awardee's performance of the services and finds it satisfactory.

2. COMPENSATION AND PAYMENT, SECTION 3.0 – is amended as follows:

2.1 **Paragraph 3.1** is amended to increase "the Maximum Allocated Amount":

FROM: \$281,801.82

TO: \$285,325.04

2.2 **Paragraph 3.2**, the table is deleted in its entirety and replaced with the following:

Funding Source	Maximum Amount Allocated				Anticipated Expenditure
	July 1, 2016 – June 30, 2017	July 1, 2017 – June 30, 2018	July 1, 2018 – June 30, 2019	July 1, 2019 – June 30, 2020	
WIOA grant	\$10,574.00	\$31,369.10	\$31,369.10	\$36,172.30	\$109,484.50
HPOG	\$6,644.80	\$12,448.20	\$8,000.00	\$8,000.00	\$35,093.00
Pima County General Funds	\$72,579.20	\$18,920.86	\$24,623.74	\$24,623.74	\$140,747.54
Anticipated Allocations TOTAL	\$89,798.00	\$62,738.16	\$63,992.84	\$68,796.04	\$285,325.04

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3. **EXHIBIT A – SCOPE OF WORK, BUDGET, SECTION 4**, the table for **January 1, 2019 through June 30, 2020** is deleted in its entirety and replaced with the following:

Work Statement	Workshop Program	Maximum Number of Workshops	Maximum Number of Hours	Cost per Delivered Workshop	Maximum Payment
4	Employability Skills	44	32.5	\$1,220.39	\$53,697.16
4	Employability Skills for Youth	2*	12	\$477.54	\$955.08
5	Résumé Writing Lab	12	6.5	\$244.08	\$2,928.96
7	Basic Computer Skills for Job Seekers	12	20	\$853.21	\$10,238.52
8	Youth Financial Literacy	2*	6.5	\$244.08	\$488.16
9	Youth Leadership	2*	6.5	\$244.08	\$488.16
TOTAL		74	N/A	N/A	\$68,796.04

* If requested by County.

This Amendment is effective on February 4, 2020.

All other provisions of the Contract not expressly modified in this Amendment will remain in effect and be binding on the parties.

IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein:

PIMA COUNTY:

Chairman, Pima County Board of Supervisors

Date: _____

ATTEST:

AWARDEE:




Authorized Signature

Elizabeth Gulick co-President/CEU
Printed Name & Title

Date: 1-16-2020

Clerk of the Board Date

APPROVED AS TO CONTENT:



Director, Employment & Training

APPROVED AS TO FORM:



Karen S. Friar, Deputy County Attorney