



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: January 14, 2020

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

SER-Jobs for Progress of Southern Arizona, Inc.

***Project Title/Description:**

Workforce Development Services. The contract and amendments can be found in OnBase by searching Contract 17*009 in Doc_ID_AMS.

***Purpose:**

This amendment with subrecipient, SER-Jobs for Progress of Southern Arizona, Inc., is to increase funding for youth (Work Statement 2) who are seeking work experience.

Attachment: Contract Number CT-CS-17-009 (Amendment 5)

***Procurement Method:**

RFP-CSET-WFS-2016-06 per Pima County Board of Supervisors Policy D29.6 - Selection and Contracting of Professional Services.

***Program Goals/Predicted Outcomes:**

The program's goal is to prepare job seekers for current and projected demand occupations that offer wages that allow self-sufficiency or that have a clear career path leading to self-sufficiency. A minimum of fifty youth will be placed in work experience positions which will provide up to 300 hours of hands-on experience.

***Public Benefit:**

This program supports Pima County's economic development by helping to develop a trained and productive labor force that meets employers' needs.

***Metrics Available to Measure Performance:**

SER will submit monthly summary reports which include the number of persons served, completed, exited, placed on a job, placed into Workforce Investment Board target industries, and the average wage at placement.

***Retroactive:**

Yes, due to several language changes. The negative impact of this amendment not being approved is additional youth would not receive work experience.

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To: COB. 1-7-20
ver. 53
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(1) Attachment

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient?

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-10.

Amendment / Revised Award Information

Document Type: CT Department Code: CS Contract Number (i.e., 15-123): 17-009
Amendment No.: 5 AMS Version No.: 53
Effective Date: 1/1/20 New Termination Date: 6/30/20 (No change)
Prior Contract No. (Synergen/CMS): _____

☒ Expense or ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 79,920.00

Is there revenue included? ☐ Yes ☒ No If Yes \$ _____

***Funding Source(s) required:** Amendment 5 funding source increase is from the U.S. Department of Labor - Workforce Innovation and Opportunity Act

Funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
Effective Date: _____ Termination Date: _____ Amendment Number: _____
☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

***All Funding Source(s) required:**

***Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____

Contact: Rise Hart

Department: Community Services

Telephone: 724-5723

Department Director Signature/Date: _____

Deputy County Administrator Signature/Date: _____

County Administrator Signature/Date: _____

(Required for Board Agenda/Addendum Items)

Pima County Department of Community Services, Employment and Training Department

Project: Workforce Development Services

Awardee: SER-Jobs for Progress of Southern Arizona, Inc.
40 West 28th Street
Tucson, AZ 85713

Contract No.: CT-CS-17*009

Contract Amendment No.: 05

DUNS No.: 964816636		SAM Registration Date: 3/19/19	
Research or Development:		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Federal or State Contract No.:		DI19-002205 PCC2015-2020	Award Date: 2019
Required Match:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Match Amount:	
Indirect Cost Rate:	<input type="checkbox"/>	<input type="checkbox"/> NICR	<input type="checkbox"/> de minimis <input checked="" type="checkbox"/> None
Status of Contractor:		<input checked="" type="checkbox"/> Subrecipient	<input type="checkbox"/> Contractor

Original Contract Term:	07/01/16 – 06/30/17	Orig. Contract Amount:	\$775,954.00
Term Prior Amendment:	06/30/20	Prior Amended Amount:	\$2,432,124.72
Term This Amendment	06/30/20	Amount This Amendment:	\$79,920.00
		Revised Contract Amount:	\$3,287,998.72

CFDA	Grant Program	National Funding	Pima County Award
17.258	U.S. Department of Labor ("DOL")/Arizona Department of Economic Security ("ADES") Workforce Innovation and Opportunity Act ("WIOA") -Adult	\$776,736,000.00	\$1,702,383.00
17.278	WIOA- Dislocated Worker	\$1,015,530,000.00	\$2,669,206.00
17.259	WIOA-Youth	\$831,842,000.00	\$1,947,861.00
93.093	Health Profession Opportunity Grant ("HPOG")	\$58,000,000.00	\$594,493.00

AMENDMENT FIVE

1. BACKGROUND AND PURPOSE.

1.1 Background. On June 7, 2016, Pima County ("County") approved the above-referenced Contract with SER-Jobs for Progress of Southern Arizona, Inc. ("Awardee"), to provide workforce development services for adult, dislocated worker and youth job seekers.

1.2 Purpose.

1.2.1. County provided Workforce Innovation and Opportunity Act ("WIOA") Youth grant funds to Awardee and other subrecipients to provide workforce development services for youth.

1.2.2. There was an addition error in Amendment 4 and the amount of WIOA funds allocated for 7/1/19 – 6/30/20 was misstated. The correct Maximum Allocated Amount for this time period from the WIOA grant should have been \$755,979.48. The correct Total Anticipated

Expenditures from the WIOA grant from 7/1/16 – 6/30/20 should have been \$2,855,615.72. This Amendment corrects that error.

1.2.3. In addition to the correction of the error, this Amendment increases the level of WIOA grant funding for the contract year ending 6/30/20 for the following reasons:

1.2.3.1. One of the Subrecipients was unable to fulfill its obligations to provide work experience for youth and County has reclaimed such funds.

1.2.3.2. There remains a need in Pima County to provide workforce development services for youth.

1.2.3.3. County has reviewed Awardee's performance under this Contract and that Awardee has the capacity to provide additional workforce development services for youth as set forth herein during the term of the Contract.

1.2.3.4. County is, therefore, providing the reclaimed WIOA-Youth funds to Awardee to increase work experience opportunities for youth.

2. COMPENSATION AND PAYMENT, SECTION 3.0 is amended as follows:

2.1 **Paragraph 3.1** is amended to increase "the Maximum Allocated Amount":

FROM: \$3,208,078.72

TO: \$3,287,998.72

2.2 **Paragraph 3.2**, the table is deleted in its entirety and replaced with the following:

Funding Source	Maximum Amount Allocated				Total Anticipated Expenditure per Funding Source
	7/1/16-6/30/17	7/1/17-6/30/18	7/1/18-6/30/19	7/1/19-6/30/20	
WIOA grant	\$652,954.00	\$657,182.00	\$789,500.24	\$835,899.48	\$2,935,535.72
HPOG	\$43,000.00	\$45,000.00	\$45,000.00	\$50,000.00	\$183,000.00
HVRP	-0-	-0-	\$9,463.00	-0-	\$9,463.00
Pima County General Funds	\$80,000.00	\$80,000.00	-0-	-0-	\$160,000.00
Anticipated Allocations TOTAL	\$775,954.00	\$782,182.00	\$843,963.24	\$885,899.48	\$3,287,998.72

3. ISRAEL BOYCOTT CERTIFICATION, SECTION 33.0 is added to read:

Pursuant to A.R.S. § 35-393.01, if Contractor engages in for-profit activity and has 10 or more employees, and if this Contract has a value of \$100,000.00 or more, Contractor certifies it is not currently engaged in, and agrees for the duration of this Contract to not engage in, a boycott of goods or services from Israel. This certification does not apply to a boycott prohibited by 50 U.S.C. § 4842 or a regulation issued pursuant to 50 U.S.C. § 4842.

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4. **EXHIBIT A-1 – SCOPE OF WORK**, is amended as follows:

4.1 **GENERAL PROVISIONS, PROGRAM COMPONENTS, SECTION 3.0**, the table is deleted in its entirety and replaced with the following:

Work Statement	Workforce Development Services	Maximum Amount Allocated Amount			
		7/1/2016 – 6/30/2017	7/1/2017 – 6/30/2018	7/1/2018 – 6/30/2019	7/1/2019 – 6/30/2020
1	Adults and dislocated workers	\$644,856.00	\$649,599.00	\$659,864.58	\$670,334.85
2	Youth	\$131,098.00	\$132,583.00	\$184,098.66	\$215,564.63

4.2. **WORK STATEMENT NO. 2 – WORKFORCE DEVELOPMENT SERVICES FOR YOUTH** is amended as follows:

4.2.1. **OUTCOMES, SECTION 2.0 – paragraph 2.5** is amended to increase the minimum number of youth placed in Work Experience positions:

FROM: thirty (30)

TO: fifty (50)

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- 4.2.2 **BUDGET, SECTION 3.0, paragraph 3.3**, the table is deleted in its entirety and replaced with the following:

Budget Line Item	MAXIMUM ALLOCATED AMOUNT			
	July 1, 2016 – June 30, 2017	July 1, 2017 – June 30, 2018	July 1, 2018 – June 30, 2019	July 1, 2019 – June 30, 2020
Operating Budget				
Salary and ERE (No overtime)	\$67,032.00	\$68,373.00	\$69,740.46	\$71,135.27
Staff Development	\$300.00	\$306.00	\$312.12	\$318.36
Travel	\$1,851.00	\$1,888.00	\$1,925.76	\$1,964.28
Equipment	\$250.00	\$255.00	\$260.10	\$265.30
Supplies	\$400.00	\$408.00	\$416.16	\$424.48
Communications	\$488.00	\$498.00	\$507.96	\$518.12
Space	\$2,068.00	\$2,109.00	\$2,151.18	\$2,194.20
Other Operating	\$1,909.00	\$1,946.00	\$1,984.92	\$2,024.62
Total Operating Budget	\$74,298.00	\$75,783.00	\$77,298.66	\$78,844.63
Other Allocation(s)				
Work Experience for Youth Wages*	\$56,800.00	\$56,800.00	\$106,800.00	\$136,720.00
TOTAL BUDGET	\$131,098.00	\$132,583.00	\$184,098.66	\$215,564.63

All other provisions of this Agreement, not specifically changed by this amendment, will remain in effect and be binding upon the parties.

This amendment is effective on January 1, 2020.

IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein:

PIMA COUNTY:

Chairman, Pima County Board of Supervisors

Date: _____

ATTEST:

AWARDEE:



Authorized Signature

ERNEST URIAS Director
Printed Name & Title

Date: 19 Dec 2019

Clerk of the Board Date

APPROVED AS TO CONTENT:



Director, Employment & Training

APPROVED AS TO FORM:



Karen S. Friar, Deputy County Attorney