



## **BOARD OF SUPERVISORS AGENDA ITEM REPORT** **CONTRACTS / AWARDS / GRANTS**

☐ Award ☐ Contract ☒ Grant

Requested Board Meeting Date: 12-17-2019

\* = Mandatory, information must be provided

or Procurement Director Award ☐

**\*Contractor/Vendor Name/Grantor (DBA):**

Arizona State Parks Board on behalf of the National Park Service

**\*Project Title/Description:**

Grant Award: Pima County Cienega Corridor Cultural Resources Survey

**\*Purpose:**

In accordance with Pima County's Certified Local Government Participant Agreement with Arizona State Parks Contract No. 01-73-A-1443639-0111, and Resolution No. 2011-7, Pima County is certified as eligible to receive Federal pass-through grants for historic preservation planning, including the identification of archaeological and historic sites on county conservation lands.

Since the voter-approved bonds of 1997 and 2004, Pima County has acquired in fee title nearly 100,000 acres dedicated for open space conservation and MSCP mitigation. For the purposes of archaeological and historic site preservation, primary objectives are the inventory, documentation, and monitoring of cultural resources, as well as assessing threats -both from environmental and human agents-- to better manage and protect cultural resources on County open space lands.

The results of this survey will provide the information needed for Pima County's management and protection of cultural resources on conservation lands. This project is also being conducted to support of the development of the Cienega Corridor Management Plan (for acceptance by the U.S. Fish & Wildlife Service). The management plan is being developed as part of the Section 10 Multi-Species Conservation Plan.

**\*Procurement Method:**

N/A

**\*Program Goals/Predicted Outcomes:**

OSC applied for the 2019-2020 Certified Local Government Pass-Through Grant to support inventory of cultural resources on County-owned conservation lands in the Cienega Creek Corridor that has been allocated as MSCP mitigation lands. Goals include: Identify cultural resources to better manage and protect these sites; Provide better understanding of prehistoric/historic lifeways through time; Identify sites being impacted by erosion and other natural processes; Identify cultural resources impacted by vandalism, looting, recreation, etc.; Identify variables for modeling a more refined chronological and spatial understanding of human settlement at the landscape/watershed level; Identify areas with traditionally associated peoples and Tribal significance (traditional cultural places); Identify areas that may have related historic period resources (eg. ranches, roads, stage stations, etc.); Fulfill cultural resources oversight and management responsibilities outlined in the Section 10 Multi-Species Conservation Plan.

**\*Public Benefit:**

Voter support of the conservation of the County's open space lands is evidenced by the 2004 voter-approved bonds that led to the acquisition of over 105,000 acres of land. The current project aims to provide critical information related the County's stewardship and management responsibilities for inventorying and preserving these cultural landscapes for current and future generations.

**\*Metrics Available to Measure Performance:**

Work completion by September 30, 2020; Remain within budget; synthesis of recovered information into development of cultural resources management plans for County conservation properties.

**\*Retroactive:**

N/A

GMI Approved 12/19/19 *[Signature]*

Revised 5/2018

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_

Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_

☐ Expense Amount: \$\* \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_**\*Funding Source(s) required:**Funding from General Fund? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No**If Yes, is the Contract to a vendor or subrecipient?** \_\_\_\_\_Were insurance or indemnity clauses modified? ☐ Yes ☐ No*If Yes, attach Risk's approval.*Vendor is using a Social Security Number? ☐ Yes ☐ No*If Yes, attach the required form per Administrative Procedure 22-73.***Amendment / Revised Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_

Amendment No.: \_\_\_\_\_ AMS Version No.: \_\_\_\_\_

Effective Date: \_\_\_\_\_ New Termination Date: \_\_\_\_\_

Prior Contract No. (Synergen/CMS): \_\_\_\_\_

☐ Expense or ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ \_\_\_\_\_Is there revenue included? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_**\*Funding Source(s) required:**Funding from General Fund? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_**Grant/Amendment Information** (for grants acceptance and awards)☒ Award ☐ AmendmentDocument Type: GTAW Department Code: SUS Grant Number (i.e., 15-123): P19AF00142 / 20\*064Effective Date: Date of last sign Termination Date: 9/30/2020 Amendment Number: \_\_\_\_\_☒ Match Amount: \$ 40,000.00 (including in-kind labor) ☒ Revenue Amount: \$ 20,000.00**\*All Funding Source(s) required:** National Park Service (NPS CLG Pass-Through Grant through AZ State Historic Preservation Office (SHPO))**\*Match funding from General Fund?** ☒ Yes ☐ No If Yes \$ up to \$40,000.00 % \_\_\_\_\_**\*Match funding from other sources?** ☐ Yes ☒ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_**\*Funding Source:** \_\_\_\_\_**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

CLG Pass-Through Grant from NPS through Arizona State Parks

Contact: Courtney Rose, Ph.D., Program ManagerDepartment: Office of Sustainability & ConservationTelephone: 520-724-9488

Department Director Signature/Date: \_\_\_\_\_

11/26/2019

Deputy County Administrator Signature/Date: \_\_\_\_\_

12/3/19

County Administrator Signature/Date: \_\_\_\_\_

(Required for Board Agenda/Addendum Items)

C. D. Sweetberry 12/3/19

**GRANT APPLICATION APPROVAL REQUEST**

**Instructions:** Fill out the top section of this form completely. Contact the program Grants Management & Innovation (GMI) Lead if you require assistance (724-2240). Email your completed request to: [GMI@pima.gov](mailto:GMI@pima.gov). Your request will be forwarded to County Administration for review. Notification of approval requests should be submitted at least 15 business days prior to the application's submission deadline (AP 5-1 Procedure).

**1**

**GRANT COST/BENEFIT ANALYSIS****To be completed by GMI staff**

CFDA No. 15.904

Competitive Criteria:

This grant comes through Arizona State Parks Historic Preservation and is 100% pass-through National Park Service Historic Preservation Funds granted to Certified Local Governments. County Administrator Chuck Huckleberry penned and signed the application letter. No NOFO was issued by Parks this year, the latest is a version from 2017 which is attached.

Other Factors:

This grant was applied for in August and recently awarded. The department was not included in the new grant policy and process meetings. They filed a GTAP in Advantage and it was approved by GMI Finance. Laura Samuelson noted that no GAAR was attached.

Number of Awards:

Total amount to be awarded: \$ 20,000.00

Match Required: ☒ Yes ☐ No If required what is the amount/percent: 40%

Terms Notes (e.g. unusual restrictions, reporting burdens, etc.):

The budget for this grant shows that the project costs \$60,000 of which \$20,000 is grant funded. PC over-matched the grant. 100% of the funds are slated to go to a consultant to conduct the study. At the time this grant was applied for we were using 10% voluntary indirect and "services" were not counted when calculating indirect and therefore were not charged to this grant. The NOFO for the funds from the NPS allows up to 25% in administrative costs including indirect costs. Dorothee Harmon is setting up a meeting with Linda Mayro to go over new grant policies so that future grant applications will comply with policies.

Will this project require additional office/project space?

☐ Yes ☒ No

Will this project require staff time that cannot be paid for by the grant?

☒ Yes ☐ No

Will your project require any equipment items over \$5,000 per item?

☐ Yes ☒ No

Does the proposal use a fixed price contract?

☐ Yes ☒ No

Is this project subject to Human Subjects compliance?

☐ Yes ☒ No

Does this project involve subrecipients?

☐ Yes ☒ No

Is there a Statutory Funding Preference from the funding agency?

☐ Yes ☒ No

Allowable Indirect Rate: 10% If Indirect is not allowed, attach documentation.

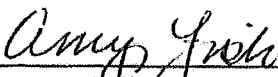
List any other proposal or funder specific requirements:

No unusual requirements.

GMI notes &amp; recommendations:

Recommend approval. The Sustainability Office will be informed about applying for indirect on their future grants. LAK

By:

  
GMI Director

Date:

11/15/19

**County Administrator Approval Request**Approved: ☒Not Approved: ☐Subject to Further Review: ☐ Yes ☐ No

If your project is subject to further review, please contact your GMI Lead to discuss necessary revisions prior to resubmission of the Grant Approval Application Request.

By:



Date:

11/15/2019

County Administrator or Designee



**State Historic Preservation Office**  
1100 West Washington, Phoenix, Arizona 85007  
**FEDERAL PASS-THROUGH PARTICIPANT AGREEMENT**



This Agreement is entered into by and between the **Arizona State Parks Board** and the **Pima County** and becomes effective on the date of signature by the authorized representative of Arizona State Parks.

**PROGRAM:** Federal Historic Preservation Fund Certified Local Government Pass-Through

**PROJECT TITLE:** Cienega Corridor Cultural Resource Survey

**PROJECT TYPE:** Survey & Inventory

**STATE PROJECT NUMBER:** 441916

**FEDERAL PROJECT NUMBER:** AZ-19-10016

**FFY OF REVENUE:** 2019

**NPS/HPF GRANT #:** P19AF00142

**CDFA NUMBER:** 15-904

**PROJECT PERIOD:** Upon full execution through end of Federal Fiscal Year, September 30, 2020.

<b>FEDERAL FUNDS:</b>	\$20,000.00	33%
<b>PARTICIPANT MATCH:</b>	\$40,000.00	67%
<b>TOTAL PROJECT COST:</b>	\$60,000.00	100%

**APPROVED SCOPE OF  
WORK AND SPECIAL  
CONDITIONS:** Attachment A

**AUTHORITIES TO ENTER INTO THIS AGREEMENT:** (statute, resolution, minutes, etc.)

STATE: A.R.S. §§ 41-511.04 (A) (8), 41-511.04 (D) (1) & 41-511.05 (2) and Resolution 11/2000.

FEDERAL: 36 CFR 61.7 (a)

**AWARDING OFFICIALS ON BEHALF OF THE NATIONAL PARK SERVICE AND THE ARIZONA STATE PARKS BOARD:**

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Kathryn Leonard**  
**State Historic Preservation Officer**

ACCEPTANCE OF ALL TERMS OF THIS AGREEMENT  
AND ITS ATTACHMENTS IS ACKNOWLEDGED BY THE  
PARTICIPANT'S SIGNATURE BELOW.

Participant's Signature \_\_\_\_\_

Name (Typed) \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Timothy Franquist**  
**Deputy Director, Arizona State Parks**

PARTICIPANT ATTORNEY APPROVAL AS TO FORM AND AS  
BEING WITHIN THE AUTHORITY OF THE PARTICIPANT.

Attorney's Signature \_\_\_\_\_

**KELL OLSON**

Name (Typed) \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_



**State Historic Preservation Office**  
1100 West Washington, Phoenix, Arizona 85007  
**FEDERAL PASS-THROUGH PARTICIPANT AGREEMENT**



**ATTACHMENT A**  
**Approved Project Scope and Special Conditions**

**PARTICIPANT:** Pima County

**PROJECT TITLE:** Cienega Corridor Cultural Resource Survey

**PROJECT TYPE:** Survey and Inventory

**STATE PROJECT NUMBER:** 441916  
**FEDERAL PROJECT NUMBER:** AZ-19-016

**STATE PLAN OBJECTIVES:** Integrated Preservation Planning  
Maximized Funding  
Better Resource Management

**APPROVED PROJECT SCOPE:**

1. Creation of cultural resource survey
- 2.
- 3.
- 4.
- 5.

**SPECIAL CONDITIONS:**