



**BOARD OF SUPERVISORS AGENDA ITEM REPORT  
CONTRACTS / AWARDS / GRANTS**

Award  Contract  Grant

Requested Board Meeting Date: December 17, 2019

\* = Mandatory, information must be provided

or Procurement Director Award

**\*Contractor/Vendor Name/Grantor (DBA):**

Goodwill Industries of Southern Arizona, Inc.

**\*Project Title/Description:**

Workforce Development Services. The contract and amendments can be found in OnBase by searching Contracts 16\*441 in Doc\_ID\_AMS.

**\*Purpose:**

This amendment with subrecipient, Goodwill Industries of Southern Arizona, Inc., is to add funding for youth job seekers (Work Statement 2) who are seeking work experience.

Attachment: Contract Number CT-CS-16-441 (Amendment 9)

**\*Procurement Method:**

RFP-CSET-WFS-2016-06 per Pima County Board of Supervisors Policy D29.6 - Selection and Contracting of Professional Services.

**\*Program Goals/Predicted Outcomes:**

The program's goal is to prepare job seekers for current and projected demand occupations that offer wages that allow self-sufficiency or that have a clear career path leading to self-sufficiency. Fifteen additional youth will receive at least the minimum wage for up to 300 hours of work experience.

**\*Public Benefit:**

This program supports Pima County's economic development by helping to develop a trained and productive labor force that meets employers' needs.

**\*Metrics Available to Measure Performance:**

Goodwill Industries of Southern Arizona, Inc. will submit monthly summary reports which include the numbers of persons served, completed, exited, placed on a job, placed into Workforce Investment Board target industries, and the average wage at placement.

**\*Retroactive:**

No.

To: CoB - 11.26.19  
Ver. - 39  
yjs - 3  
(1)

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e.,15-123): \_\_\_\_\_

Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_

Expense Amount: \$\* \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_

**\*Funding Source(s) required:**

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds?  Yes  No

**If Yes, is the Contract to a vendor or subrecipient?**

Were insurance or indemnity clauses modified?  Yes  No

*If Yes, attach Risk's approval.*

Vendor is using a Social Security Number?  Yes  No

*If Yes, attach the required form per Administrative Procedure 22-10.*

**Amendment / Revised Award Information**

Document Type: CT Department Code: CS Contract Number (i.e.,15-123): 16-441

Amendment No.: 9 AMS Version No.: 39

Effective Date: 12/17/19 New Termination Date: 6/30/20

Prior Contract No. (Synergen/CMS): \_\_\_\_\_

Expense or  Revenue  Increase  Decrease Amount This Amendment: \$ 56,800.00

Is there revenue included?  Yes  No If Yes \$ \_\_\_\_\_

**\*Funding Source(s) required:** Amendment 9 funding source increase is from the U.S. Department of Labor - Workforce Innovation and Opportunity Act

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**Grant/Amendment Information** (for grants acceptance and awards)  Award  Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e.,15-123): \_\_\_\_\_

Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_

Match Amount: \$ \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_

**\*All Funding Source(s) required:**

\*Match funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Match funding from other sources?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

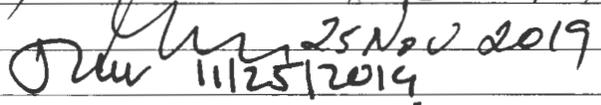
\*Funding Source: \_\_\_\_\_

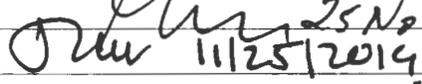
**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Rise Hart

Department: Community Services Telephone: 724-5723

Department Director Signature/Date:  11-23-19

Deputy County Administrator Signature/Date:  25 Nov 2019

County Administrator Signature/Date:  11/25/2019

*(Required for Board Agenda/Addendum Items)*

**Pima County Department of Community Services, Employment and Training Department**

**Project:** Workforce Development Services

**Awardee:** Goodwill Industries of Southern Arizona, Inc.  
1940 E. Silverlake Rd., Suite 405  
Tucson, AZ 85713

**Contract No.:** CT-CS-16\*441

**Contract Amendment No.:** 09

Original Contract Term:	07/01/16 – 06/30/17	Orig. Contract Amount:	\$264,311.00
Term Prior Amendment:	06/30/20	Prior Amended Amount:	\$1,103,801.97
Term This Amendment:	06/30/20	Amount This Amendment:	\$56,800.00
		Revised Contract Amount:	\$1,424,912.97

<b>DUNS No.:</b> 074458654		<b>SAM Registration Date:</b> 2/11/19		
<b>Research or Development:</b>		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<b>Federal or State Contract No.:</b>		DI19-002205 PCC2015-2020		<b>Award Date:</b> 2019
<b>Required Match:</b>		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		<b>Match Amount:</b>
<b>Indirect Cost Rate:</b>		<input checked="" type="checkbox"/> Federal 19.27%		<input type="checkbox"/> NICR <input type="checkbox"/> de minimis <input type="checkbox"/> None
<b>Status of Contractor:</b>		<input checked="" type="checkbox"/> Subrecipient		<input type="checkbox"/> Contractor

CFDA	Grant Program	National Funding	Pima County Award
17.258	U.S. Department of Labor (“DOL”)/Arizona Department of Economic Security (“ADES”) Workforce Innovation and Opportunity Act (WIOA)-Adult	\$776,736,000.00	\$2,309,890.00
17.278	WIOA-Dislocated Worker	\$1,015,530,000.00	\$4,976,591.00
17.259	WIOA-Youth	\$831,842,000.00	\$2,347,242.00
93.093	Health Profession Opportunity Grant (HPOG)	\$58,000,000.00	\$594,493.00

**AMENDMENT NINE**

**1. BACKGROUND AND PURPOSE.**

1.1. Background. Pima County (“County”) and Goodwill Industries of Southern Arizona, Inc. (“Awardee”), entered into the above-referenced contract to provide workforce development services for adults, dislocated workers, and youth.

1.2. Purpose. County operates a workforce development program at Pima County ARIZONA@WORK (an American Job Center, formerly the Pima County One Stop).

1.2.1. There has been an increase in the number of requests for work experience for youth.

1.2.2. WIOA funding is available to provide wages to support youth work experience.

1.2.3. County has reviewed Awardee’s performance of the services and finds it satisfactory.

2. **COMPENSATION AND PAYMENT, SECTION 3.0** – is amended as follows:

2.1. **Paragraph 3.1** is amended to increase “the Maximum Allocated Amount”:

FROM: \$1,368,112.97

TO: \$1,424,912.97

2.2. **Paragraph 3.2**, the table is deleted in its entirety and replaced with the following:

Funding Source	Maximum Amount Allocated				Total Anticipated Expenditure per Funding Source
	7/1/16 – 6/30/17	7/1/17 – 6/30/18	7/1/18 – 6/30/19	7/1/19 – 6/30/20	
U.S. Dept. of Labor/AZ Dept. of Economic Security (WIOA)	\$306,100.60	\$316,679.00	\$319,899.26	\$382,234.11	\$1,324,912.97
Pima Community College HPOG	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$100,000.00
<b>Anticipated Allocations TOTAL</b>	<b>\$331,100.60</b>	<b>\$341,679.00</b>	<b>\$344,899.26</b>	<b>\$407,234.11</b>	<b>\$1,424,912.97</b>

3. **EXHIBIT A – SCOPE OF WORK** is amended as follows:

3.1. **PROGRAM COMPONENTS, SECTION 3.0** is deleted in its entirety and replaced with the following:

Work Statement	Workforce Development Services	Amount Allocated			
		7/1/2016 – 6/30/2017	7/1/2017 – 6/30/2018	7/1/2018 – 6/30/2019	7/1/2019 – 6/30/2020
1	Adults	\$94,832.60	\$80,550.00	\$81,933.80	\$83,345.34
2	Youth	\$131,505.00	\$136,445.00	\$117,637.90	\$175,654.65
3	Employer Outreach – Adults and Dislocated Workers	\$69,842.00	\$71,248.00	\$72,663.78	\$74,117.06
4	Employer Outreach – Youth	\$34,921.00	\$53,436.00	\$72,663.78	\$74,117.06

3.2. **WORK STATEMENT NO. 2 – WORKFORCE DEVELOPMENT SERVICES FOR YOUTH** is amended as follows:

3.2.1. **OUTCOMES, SECTION 2.0, paragraph 2.5** is amended to increase the minimum number of youth in Work Experience positions:

FROM: fifteen (15)

TO: thirty (30)

**REMAINDER OF PAGE INTENTIONALLY LEFT BLANK**

3.2.2. **BUDGET, SECTION 3.0, paragraph 3.3**, the table is deleted in its entirety and replaced with the following:

Budget Item	Amount Allocated			
	July 1, 2016 through June 30, 2017	July 1, 2017 through June 30, 2018	July 1, 2018 through June 30, 2019	July 1, 2019 through June 30, 2020
<b>Operating Budget</b>				
Salary and ERE (No overtime)	\$53,496.00	\$54,566.00	\$55,657.32	\$56,770.47
Travel	\$600.00	\$612.00	\$624.24	\$636.72
Equipment	-0-	-0-	-0-	-0-
Supplies	-0-	-0-	-0-	-0-
Communications	\$600.00	\$612.00	\$624.24	\$636.72
Other Operating	\$3,779.00	\$3,855.00	\$3,932.10	\$4,010.74
<b>Total Operating Budget</b>	<b>\$58,475.00</b>	<b>\$59,645.00</b>	<b>\$60,837.90</b>	<b>\$62,054.65</b>
<b>Other Allocation(s)</b>				
Work Experience Wage for Youth*	\$73,030.00	\$76,800.00	\$56,800.00	\$113,600.00
<b>TOTAL BUDGET</b>	<b>\$131,505.00</b>	<b>\$136,445.00</b>	<b>\$117,637.90</b>	<b>\$175,654.65</b>

This amendment is effective on December 17, 2019.

All other provisions of the Contract not expressly modified in this Amendment will remain in effect and be binding on the parties.

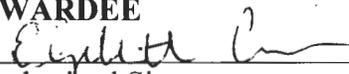
IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein:

**PIMA COUNTY**

\_\_\_\_\_  
Chairman, Board of Supervisors

Date: \_\_\_\_\_

**AWARDEE**

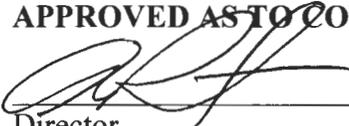
  
\_\_\_\_\_  
Authorized Signatory

Elizabeth Gulick, President/CEO  
\_\_\_\_\_  
Printed Name & Title

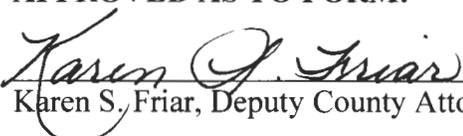
Date: 11-18-19

\_\_\_\_\_  
Clerk of the Board Date

**APPROVED AS TO CONTENT:**

  
\_\_\_\_\_  
Director Date  
Employment and Training

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Karen S. Friar, Deputy County Attorney