



## **BOARD OF SUPERVISORS AGENDA ITEM REPORT** **CONTRACTS / AWARDS / GRANTS**

☐ Award ☐ Contract ☒ Grant

Requested Board Meeting Date: 12/3/2019

\* = Mandatory, information must be provided

or Procurement Director Award ☐

**\*Contractor/Vendor Name/Grantor (DBA):**

University of Alaska at Fairbanks sub - award pursuant to the authority of the National Science Foundation

**\*Project Title/Description:**

Collaborative Research: Advancing professional development and broadening participation in informal science learning via the integration of science and art.

**\*Purpose:**

Pima County Public Library will identify and support key library staff to participate in workshops, on-line learning and guided development to enhance STEAM (Science, Technology, Engineering, Art, and Mathematics) offerings for youth in PCPL libraries.

**\*Procurement Method:**

Not applicable to grant awards.

**\*Program Goals/Predicted Outcomes:**

This is a no cost extension of an existing grant. The new termination date will be 6/30/20. PCPL and the University of Alaska at Fairbanks will collaborate to design, deliver, and study professional development for additional library staff as Informal Science Learning (ISL) educators in the arena of equity-focused STEAM (Science, Technology, Engineering, Art, and Mathematics) teaching and learning.

**\*Public Benefit:**

This initiative will promote an effective community of practice and broadening participation of Pima County youth in science through science-art integration on the topics of the biology, chemistry and optics as it provides a mechanism for informal science learning in the library.

**\*Metrics Available to Measure Performance:**

The research questions associated with the professional development activities will address the ways in which change occurs and focus on all three levels: individual, institutional, and for the community of practice. The methods are qualitative and quantitative. UAF will conduct evaluations through including videotaped observations, pre and post interviews, surveys and analysis of on-line and off-line artifacts.

**\*Retroactive:**

No.

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_

Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_

☐ Expense Amount: \$\* \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_**\*Funding Source(s) required:**Funding from General Fund? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No**If Yes, is the Contract to a vendor or subrecipient?** \_\_\_\_\_Were insurance or indemnity clauses modified? ☐ Yes ☐ No*If Yes, attach Risk's approval.*Vendor is using a Social Security Number? ☐ Yes ☐ No*If Yes, attach the required form per Administrative Procedure 22-73.***Amendment / Revised Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_

Amendment No.: \_\_\_\_\_ AMS Version No.: \_\_\_\_\_

Effective Date: \_\_\_\_\_ New Termination Date: \_\_\_\_\_

Prior Contract No. (Synergen/CMS): \_\_\_\_\_

☐ Expense or ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ \_\_\_\_\_Is there revenue included? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_**\*Funding Source(s) required:**Funding from General Fund? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_**Grant/Amendment Information** (for grants acceptance and awards) ☐ Award ☒ AmendmentDocument Type: GTAM Department Code: LIB Grant Number (i.e., 15-123): 20-012Effective Date: 1/1/2019 Termination Date: 06/30/2020 Amendment Number: 1☐ Match Amount: \$ \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_**\*All Funding Source(s) required:** University of Alaska at Fairbanks**\*Match funding from General Fund?** ☐ Yes ☒ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_**\*Match funding from other sources?** ☐ Yes ☒ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_**\*Funding Source:** \_\_\_\_\_**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

University of Alaska at Fairbanks sub - award pursuant to the authority of the National Science Foundation

Contact: Beth Matthias-LoghryDepartment: Library Telephone: 520-594-5613Department Director Signature/Date: Andrew J. Mathewson 11-12-19Deputy County Administrator Signature/Date: 13 Nov 2019County Administrator Signature/Date: C. R. D. B. 11/13/19  
(Required for Board Agenda/Addendum Items)

### GRANT APPLICATION APPROVAL REQUEST

**Instructions:** Fill out the top section of this form completely. Contact the program Grants Management & Innovation (GMI) Lead if you require assistance (724-2240). Email your completed request to: [GMI@pima.gov](mailto:GMI@pima.gov). Your request will be forwarded to County Administration for review. Notification of approval requests should be submitted at least 15 business days prior to the application's submission deadline (AP 5-1 Procedure).

Requesting department or entity:	Library	Date: 10/17/19
Contact information:	Name: Beth Matthias-Loghry	Telephone: (520) 594-5613
Funding opportunity title:	University of Alaska at Fairbanks sub - award Collaborative Research: Advancing professional	
Link to opportunity:	<a href="https://www.nsf.gov/pubs/2017/nsf17573/nsf17573.pdf">https://www.nsf.gov/pubs/2017/nsf17573/nsf17573.pdf</a>	
Funding agency:	sub award pursuant to the authority of the National Science Foundation	
Amount to be requested:	\$ 0.00	
Due date and time:	Select One	
What are you going to spend the money on?	This is a no cost extension of an existing grant. The new termination date will be 6/30/20	
What will be the benefit to Pima County?	<p>This initiative will promote an effective community of practice and broadening participation of Pima County youth in science through science-art integration on the topics of the biology, chemistry and optics as it provides a mechanism for informal science learning in for more library staff to design effective STEAM programming.</p> <p>Notes: the existing Indirect-cost rate is 10%</p>	
Indirect costs -- check one:	<input checked="checked" type="checkbox"/> I will be requesting indirect costs. Indirect-cost rate to be requested: 10 % <input type="checkbox"/> I have attached a request for waiver of Indirect costs (GMI Intranet) <input type="checkbox"/> I need help understanding Indirect costs	
By: <u><i>Andrew P. MacKewson</i></u>		Date: <u>10-17-19</u>
Department Director or Designee		

<b>GRANT COST/BENEFIT ANALYSIS</b> <b>To be completed by GMI staff</b>			
<b>CFDA No.</b>	47.076		
<b>Competitive Criteria:</b>	University of Alaska Fairbanks (UAF) is the pass-through entity of National Science Foundation (NSF) award to design, deliver, and study informal science learning educators in equity-learning, integrating art and science to promote interest. In performance period 01/01/2019 through 12/31/2019, Pima County Public Library as subrecipient has participated, and continues to participate, in training and curricula/materials development in order to teach science in library camps.		
<b>Other Factors:</b>	No cost extension requested and approved by PTE to hold one additional training session with recently hired Library staff in December 2019.		
<b>Number of Awards:</b>	<b>Total amount to be awarded:</b> \$0		
<b>Match Required:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If required what is the amount/percent: _____		
<b>Terms Notes (e.g. unusual restrictions, reporting burdens, etc.):</b>	Subrecipient agrees to comply with PTE's data sharing and access requirements and grants to PTE copyrights and data rights. No cost extensions require written approval of PTE, must be requested not less than 30 days prior to effective date of requested change. Subrecipient certifies its policy of financial conflicts complies with requirements of NSF. Annual technical/progress reports to be submitted w/in 45 days prior to end of each budget period		
Will this project require additional office/project space?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Temporary training/meeting space
Will this project require staff time that cannot be paid for by the grant?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Will your project require any equipment items over \$5,000 per item?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Does the proposal use a fixed price contract?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Is this project subject to Human Subjects compliance?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Does this project involve subrecipients?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Is there a Statutory Funding Preference from the funding agency?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Allowable Indirect Rate 10% <i>de minimis</i> Indirect is not allowed, attach documentation.			
<b>List any other proposal or funder specific requirements:</b>	Scope of work: In partnership with UAF, PCPL provides professional development to its informal educators by identifying most appropriate individuals to participate in training (2-day in-person workshop, series of self-paced online learning activities, and guided development of new/redesigned science, technology, engineering, arts, math (STEAM) activities that are appropriate to PCPL goals and direction) and offers STEAM training to youth.		
<b>GMI notes &amp; recommendations:</b> PCPL has remained in ongoing communications with PTE throughout the grant implementation period. UAF has been enthusiastic in response to PCPL efforts and by email indicated award of the no-cost extension. A second round of training is scheduled for early December 2019; the original end of the grant has been extended by agreement from 12/31/2019 to 6/30/20. Documentation attached. AD			
By: <u><i>Amy Froh</i></u> Date: <u>10/21/19</u> <div style="text-align: center; margin-top: -10px;">GMI Director</div>			
<b>County Administrator Approval Request</b>			
Approved: <u><i>[Signature]</i></u> Not Approved: _____ Subject to Further Review: <input type="checkbox"/> Yes <input type="checkbox"/> No			
If your project is subject to further review, please contact your GMI Lead to discuss necessary revisions prior to resubmission of the Grant Approval Application Request.			
By: <u><i>[Signature]</i></u> Date: <u>10/22/2019</u> <div style="text-align: center; margin-top: -10px;">County Administrator or Designee</div>			

SHIP TO: CONNIE CARTER  
 GEOPHYSICAL INSTITUTE  
 2156 KOYUKUK  
 PO BOX 757320  
 FAIRBANKS AK 99775-7320

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UNIVERSITY OF ALASKA FAIRBANKS  
 PROCUREMENT & CONTRACT SVCS  
 PO BOX 757940  
 FAIRBANKS AK 99775-7940  
 Tele: (907) 474-7315 Fax: (907) 474-7720

**SEND ORIGINAL AND ONE (1) COPY OF INVOICE**

UNIVERSITY OF ALASKA FAIRBANKS  
 ACCOUNTS PAYABLE  
 PO BOX 757920  
 FAIRBANKS AK 99775-7920  
 Tele: (907) 474-7031 Fax: (907) 474-7046

Vendor ID NO: 31223070

TO: PIMA COUNTY  
 PIMA COUNTY PUBLIC LIBRARY  
 101 N STONE AVE  
 TUCSON AZ 85701

**PURCHASE ORDER**

NO. **P0530114**

DATE: 10/10/18

THIS NUMBER MUST BE SHOWN ON ALL INVOICES, PACKAGES,  
 CORRESPONDENCE, ETC.

Procurement Officer

Date

PURCHASE AUTHORIZED ONLY WHEN SIGNED ABOVE BY THE AUTHORIZED AGENT

**"Unless otherwise superseded, vendor shall comply with University of Alaska Terms and Conditions of Purchase Order, located at [www.alaska.edu/swproc/downloads/terms.pdf](http://www.alaska.edu/swproc/downloads/terms.pdf)"**

SHIP VIA		F.O.B. TERMS		TERMS	
		Not Applicable		Net 30	
DELIVERY DATE		BUYER NAME		TIN #92-6000147	
06/30/20		Maren Savage		Tax Exempt No A-125217	
ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENDED PRICE
	CHANGE ORDER #1				
	THIS CHANGE ORDER IS ISSUED TO AUTHORIZE A NO COST EXTENSION THROUGH JUNE 30, 2020 IN ACCORDANCE WITH MOD 1. THE SUBAWARD PERIOD OF PERFORMANCE IS JANUARY 1, 2019 THROUGH JUNE 30, 2020.				
	THIS CHANGE ORDER IS EFFECTIVE OCTOBER 4, 2019.				
1	THIS PURCHASE ORDER IS ISSUED TO FUND UNIVERISTY OF ALASKA FAIRBANKS SUBAWARD NO. UAF 19-0031 FOR PROJECT ENTITLED "COLLABORATIVE RESEARCH: FOSTERING STEAM THROUGH TSL PROFESSIONAL DEVELOPMENT."		SVC		25,000.00
	PERIOD OF PERFORMANCE: JANUARY 01, 2019 THROUGH DECEMBER 21, 2019				
2	CONTINUATION OF LINE ITEM 1.		SVC		2,300.00
	THE PURCHASE ORDER TERMS AND CONDITIONS LISTED ABOVE ARE NOT APPLICABLE TO THIS SUBAWARD.				
	SUBMIT ALL INVOICES TO THE ACCOUNTS PAYABLE ADDRESS OR FAX NUMBER ABOVE, OR VIA EMAIL TO <a href="mailto:uaf-ofa-ap@alaska.edu">uaf-ofa-ap@alaska.edu</a> .				
	***** NATIONAL SCIENCE FOUNDATION CFDA: 47.096 GRANT: 1713156 (ORI) *****				
				<b>TOTAL</b>	<b>27,300.00</b>

**FDP Amendment  
Number 1**

Pass-Through Entity (PTE)

Subrecipient

University of Alaska Fairbanks Entity Name Pima County Public Library  
Email Address  
Laura Conner Principal Investigator Kendra Davey

Project Title: Collaborative Research: Fostering STEAM Through ISL Professional Development

PTE Federal Award No:

1713155

Federal Awarding Agency:

National Science Foundation (NSF)

Revised Period of Performance:

Start Date: January 1, 2019 End Date: Jun 30, 2020

Amount Funded This Action:

\$ 0.00

Subaward No:

UAF 19-0031

Total Amount of Federal Funds Obligated to Date:

\$ 27,300.00

Cost Share:

☐ Yes ☒ No

Subject to FFATA:

☒ Yes ☐ No

Automatic Carryover:

☒ Yes ☐ No

**Amendment(s) to Original Terms and Conditions**

This Amendment revises the above-referenced Subaward Agreement as follows:

- ☒ This is a No Cost Extension. The Period of Performance is hereby extended through June 30, 2020.
- ☐ to is hereby added to the Period of Performance, which is revised to be consistent with the Period of Performance Start and End Date above.
- ☐ Additional funds in the amount of are hereby authorized for the current period.
- ☐ Carryover in the amount of is hereby authorized as shown below.
- ☐ Other (see below)

*For clarity, all amounts stated in this amendment are in United States Dollars*

**All other terms and conditions of this Subaward Agreement remain in full force and effect.**

By an Authorized Official of PTE:

Name: Maren O Savage, CRA, GWCCM  
Title: Restricted Funds Management Officer

Date

By an Authorized Official of Subrecipient:

Name: Elizabeth L. Matthias-Lockard  
Title: Service Manager, Administration

Date

FDP Amendment Form