



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: December 3, 2019

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

Tucson Youth Development, Inc.

***Project Title/Description:**

Youth - Workforce Development Services. The contract can be found in OnBase by searching Contracts 19*221 in Doc_ID_AMS.

***Purpose:**

Contractor will provide workforce services to youth to ensure attainment of skills needed to successfully obtain and retain employment and encourage, at a minimum, graduation from high school. The program will improve prospects for future employability for youth participating in the program.

Attachment: Contract Number CT-CS-19-221 (Amendment 1)

***Procurement Method:**

RFP-CSET-YSY-2016-02 per Pima County Board of Supervisors Policy D29.6 - Selection and Contracting of Professional Services.

***Program Goals/Predicted Outcomes:**

Contractor will serve up to 75 total youth in the Workforce Development Services Program.

40 youth in the Work Experience and 10 youth in the LEAP

Participants will successfully complete at least 95% of scheduled work hours.

Participant will increase work readiness and occupational skills as measured through pre- and post- testing and assessment of performance.

25 youth in the Basic Education (BE) Program

Participants in the BE Program will average a grade level increase of at least one-half and attain at least 80% proficiency in work readiness skills.

The program will stress basic reading, writing, math, science and oral communication skills.

***Public Benefit:**

The benefit of the program is it supports Pima County's economic development by helping to develop a trained and productive labor force that meets employers' needs.

***Metrics Available to Measure Performance:**

Reports on the number of youth participating in the program, outcome of pre- and post-testing, and completion results.

***Retroactive:**

No.

To: COB - 11-7-19
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Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____***Funding Source(s) required:**Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No**If Yes, is the Contract to a vendor or subrecipient?**Were insurance or indemnity clauses modified? ☐ Yes ☐ No*If Yes, attach Risk's approval.*Vendor is using a Social Security Number? ☐ Yes ☐ No*If Yes, attach the required form per Administrative Procedure 22-73.***Amendment / Revised Award Information**Document Type: CT Department Code: CS Contract Number (i.e., 15-123): 19-221Amendment No.: 1 AMS Version No.: 3Effective Date: 12/31/19 New Termination Date: 12/31/20

Prior Contract No. (Synergen/CMS): _____

☒ Expense or ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 148,171.42Is there revenue included? ☐ Yes ☒ No If Yes \$ _____***Funding Source(s) required:** Pima County General FundsFunding from General Fund? ☒ Yes ☐ No If Yes \$ _____ % 100**Grant/Amendment Information** (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Amendment Number: _____

☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____***All Funding Source(s) required:*****Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____***Funding Source:** _____***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____Contact: Rise HartDepartment: Community Services Telephone: 724-5723Department Director Signature/Date: [Signature] 10-31-19Deputy County Administrator Signature/Date: [Signature] 6 Nov 2019County Administrator Signature/Date: [Signature] 11/6/19
(Required for Board Agenda/Addendum Items)

Pima County Department of Community Services, Employment and Training Department

Project: Youth – Workforce Development Services

Contractor: Tucson Youth Development, Inc.
1901 N. Stone Ave.
Tucson, AZ 85705

Contract No.: CT-CS-19*221

Contract Amendment No.: 01

Original Contract Term:	01/01/19 – 12/31/19	Orig. Contract Amount:	\$159,628.18
Termination Date Prior Amendment:	N/A	Prior Amendments Amount:	-0-
Termination Date This Amendment:	12/31/20	This Amendment Amount:	\$148,171.42
		Revised Total Amount:	\$307,799.60

AMENDMENT ONE

1. BACKGROUND AND PURPOSE.

- 1.1. Background. On November 6, 2018, Pima County (“County”) and Tucson Youth Development, Inc. (“Contractor”), entered into the above-referenced contract to provide workforce development services to Pima County youth.
- 1.2. Purpose. County operates a workforce development program at Pima County ARIZONA@WORK (an American Job Center, formerly the Pima County One Stop).
 - 1.2.1. County finds that it is in the best interests of the Pima County residents to continue to provide workforce development services to at-risk youth.
 - 1.2.2. County has reviewed Contractor’s performance of the services and finds it satisfactory.

2. TERM AND EXTENSIONS, SECTION 1.0. Pursuant to **paragraph 1.2**, County exercises the first of two (2) available Extension Options. This Agreement will terminate on **December 31, 2020**.

3. COMPENSATION AND PAYMENT, SECTION 3.0 is amended as follows:

- 3.1. **Paragraph 3.1** is amended to increase “the Maximum Allocated Amount”:

FROM: \$159,628.18

TO: \$307,799.60

- 3.2. **Paragraph 3.2** is deleted in its entirety and replaced with the following:

Payments will be made from Pima County General Funds as follows:

Expenditure Period	Maximum Allocated Amount
January 1 2019 – December 31, 2019	\$159,628.18
January 1 2020 – December 31, 2020	\$148,171.42
TOTAL	\$307,799.60

- 3.3. **Paragraph 3.3** is deleted in its entirety and replaced with the following:

Unexpended funds allocated for a contract year will not be carried over into another contract year.

4. **ISRAEL BOYCOTT CERTIFICATION**, SECTION 31.0 is deleted in its entirety and replaced with the following:

Pursuant to A.R.S. § 35-393.01, if Contractor engages in for-profit activity and has 10 or more employees, and if this Agreement has a value of \$100,000.00 or more, Contractor certifies it is not currently engaged in, and agrees for the duration of this Agreement to not engage in, a boycott of goods or services from Israel. This certification does not apply to a boycott prohibited by 50 U.S.C. § 4842 or a regulation issued pursuant to 50 U.S.C. § 4842.

5. **EXHIBIT A – SCOPE OF WORK** is amended as follows:

- 5.1. **PROGRAM ACTIVITIES – CONTRACTOR**, SECTION 5.0, paragraph 5.1, the table is deleted in its entirety and replaced with the following:

Activity	Youth Category	Date of Activity	Contract Year	Hours per Participant	Maximum Number of Youth Served
WEX – work experience	ISY or OSY	1/1 – 5/31	2019	144	40
			2020	115	40
LEAP – work experience	ISY	1/1 – 5/31	2019	200	10
			2020	170	10
BE – classroom instruction	ISY	1/1 – 5/31	2019	96	15 Urban
			2020	96	15 Rural
					25

- 5.2. **REPORTING**, SECTION 8.0. The first sentence is revised to read:

No later than June 15 of the contract year, Contractor will provide the following reports to County's Youth Program Manager:

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

- 5.3. **BUDGET, SECTION 9.0, paragraph 9.1**, the table is deleted in its entirety and replaced with the following:

Budget Line Item	Amount allocated for January 1, 2019 through May 31, 2019	Amount allocated for January 1, 2020 through May 31, 2020
Operating Budget		
Salary and Fringe (No overtime)	\$24,750.43	\$25,205.44
Staff Development	-0-	-0-
Travel	\$1,381.65	\$1,409.28
Equipment	-0-	-0-
Supplies	\$2,184.84	\$2,228.54
Communications	-0-	-0-
Other Operating	\$23,768.98	\$24,244.36
Total Operating Budget	\$52,085.90	\$53,087.62
Other Allocation(s)		
Work Experience for WEX and LEAP	\$88,390.28	\$78,283.80
Stipends for BE	\$19,152.00	\$16,800.00
Total Other Allocation(s)	\$107,542.28	\$95,083.80
TOTAL BUDGET	\$159,628.18	\$148,171.42

This amendment is effective on December 31, 2019.

All other provisions of the Contract not expressly modified in this Amendment will remain in effect and be binding on the parties.

IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein:

PIMA COUNTY

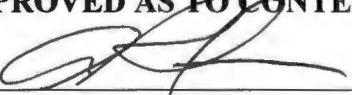
Chairman, Board of Supervisors

Date: _____

ATTEST:

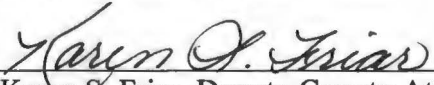
Clerk of the Board Date

APPROVED AS TO CONTENT:

 10-31-19

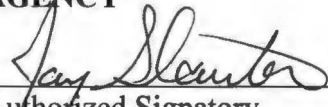
Director Date
Employment and Training

APPROVED AS TO FORM:



Karen S. Friar, Deputy County Attorney

AGENCY



Authorized Signatory

JAY SLAUTER Executive Director
Printed Name & Title

Date: 10/29/2019