



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

☐ Award ☐ Contract ☒ Grant

Requested Board Meeting Date: 11/05/2019

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

City of Tucson.

***Project Title/Description:**

Intergovernmental agreement between Pima County and The City of Tucson for The Pima County Attorney's Office for the Office of Justice Programs FY17 Body-Worn Camera Program Award.

***Purpose:**

Financial support for the salary and employee related expenses for 1.5 full time equivalent positions created specifically to review and redact the increased amount of video and audio associated with Tucson Police Department's body worn cameras. This final amendment is to extend the term through 09/30/20.

***Procurement Method:**

Not Applicable.

***Program Goals/Predicted Outcomes:**

To help address the increased work load of Body Worn Camera video and audio and associated legally mandated video and audio redactions attributed to the increased amount of Tucson Police body worn cameras.

***Public Benefit:**

The body worn cameras assist police officers in the field with investigations while providing a level of transparency to the members of the public. Body Worn Camera digital recordings constitute evidence in criminal cases which must be redacted to remove confidential information. Additionally, separate redactions must be undertaken for public records requests.

***Metrics Available to Measure Performance:**

Monthly financial and programmatic reports.

***Retroactive:**

Yes. City of Tucson Police Department sent the Intergovernmental Agreement on October 1, 2019, therefore, the following BOS meeting is on 11/05/19.

GMI Approved 10/23/19 *[Signature]*
Revised 5/2018

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e.,15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____***Funding Source(s) required:**Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No**If Yes, is the Contract to a vendor or subrecipient?** _____Were insurance or indemnity clauses modified? ☐ Yes ☐ No*If Yes, attach Risk's approval.*Vendor is using a Social Security Number? ☐ Yes ☐ No*If Yes, attach the required form per Administrative Procedure 22-73.***Amendment / Revised Award Information**

Document Type: _____ Department Code: _____ Contract Number (i.e.,15-123): _____

Amendment No.: _____ AMS Version No.: _____

Effective Date: _____ New Termination Date: _____


Prior Contract No. (Synergen/CMS): _____

☐ Expense or ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ _____Is there revenue included? ☐ Yes ☐ No If Yes \$ _____***Funding Source(s) required:**Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____**Grant/Amendment Information** (for grants acceptance and awards)☐ Award ☒ AmendmentDocument Type: GTAM-R Department Code: PCA Grant Number (i.e.,15-123): 20*01Effective Date: 10/01/2017 Termination Date: 09/30/2020 Amendment Number: _____☐ Match Amount: \$ _____ ☒ Revenue Amount: \$ (\$36,000)***All Funding Source(s) required:** Office of Justice Programs passed through the City Of Tucson***Match funding from General Fund?** ☐ Yes ☒ No If Yes \$ _____ % _____***Match funding from other sources?** ☐ Yes ☒ No If Yes \$ _____ % _____***Funding Source:** PCAO voluntarily agreed to take a cut in the BWC grant award;COT miscalculated the amt.***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____Contact: Nancy NaresDepartment: Pima County Attorney's OfficeTelephone: 520-724-8582Department Director Signature/Date: [Signature] 10/20/19Deputy County Administrator Signature/Date: [Signature] 10/22/19County Administrator Signature/Date: [Signature] 10/22/2019

(Required for Board Agenda/Addendum Items)

GRANT APPLICATION APPROVAL REQUEST

Instructions: Fill out the top section of this form completely. Contact the program Grants Management & Innovation (GMI) Lead if you require assistance (724-2240), Email your completed request to: GMI@pima.gov. Your request will be forwarded to County Administration for review. Notification of approval requests should be submitted at least 15 business days prior to the application's submission deadline (AP 5-1 Procedure).

Requesting department or entity:	Pima County Attorney's Office	Date: 9/19/19
Contact information:	Name: Zachary Mack	Telephone: (520) 724-5600
Funding opportunity title:	Office of Justice Programs (OJP) FY17 Body-Worn Camera Program Award (Extension)	
Link to opportunity:		
Funding agency:	Office of Justice Programs	
Amount to be requested:	\$ 140,940.00	
Due date and time:	9/20/2019 PM	
What are you going to spend the money on?	The Pima County Attorney's Office (PCAO) will use their allocation of \$140,940.00 to support the salary and employee related expenses for 1.5 FTE, newly created positions over two years who will assist in dealing with the anticipated work flow. An amendment is required for the extension of this grant through 9/30/2020.	
What will be the benefit to Pima County?	To support the salary and employee related expenses for 1.5 FTE for the Body Worn Camera Policy and Implementation Program.	
Indirect costs – check one:	<input type="checkbox"/> I will be requesting indirect costs. Indirect-cost rate to be requested: % <input checked="" type="checkbox"/> I have attached a request for waiver of indirect costs (GMI Intranet) <input type="checkbox"/> I need help understanding indirect costs	
By: 	Date: 9/19/19	
Department Director or Designee		

GRANT COST/BENEFIT ANALYSIS

To be completed by GMI staff

CFDA No. 16.835

Competitive Criteria:

12-month no-cost extension on 2017 OJP award passed-through from City of Tucson; original competitive criteria: partnerships, shared contracts & resources, ability to meet technical (audio/visual) and policy requirements (including use-of-force). Awards are for 24-month period beginning 10/2017.

Other Factors:

Mandatory requirements for recipients include significant prosecutor involvement (prosecutor has direct role in establishing policy, system requirements affecting prosecution, evidence management, redaction and retention specifications. PCAO has hired redaction specialists and support under this grant. (See Personnel Attachment.)

Number of Awards:

63

Total amount to be awarded: \$17,000,000

Match Required: ☒ Yes ☐ No

If required what is the amount/percent: 50% project costs (applicants must ID source and use of match)

Terms Notes (e.g. unusual restrictions, reporting burdens, etc.):

Indirect costs may be charged only if recipient has unexpired fed'lly-approved cost rate or elects to use "de minimus" rate. Attach a copy of cost rate agreement to application. Request for Waiver of Indirect Costs attached

Will this project require additional office/project space?

☐ Yes ☒ No

Will this project require staff time that cannot be paid for by the grant?

☐ Yes ☒ No

Will your project require any equipment items over \$5,000 per item?

☐ Yes ☒ No

Does the proposal use a fixed price contract?

☐ Yes ☒ No

Is this project subject to Human Subjects compliance?

☐ Yes ☒ No

Does this project involve subrecipients?

☒ Yes ☐ No

PCA is a subrecipient of this award

Is there a Statutory Funding Preference from the funding agency?

☐ Yes ☒ No

Allowable Indirect Rate: see Term Notes above If Indirect is not allowed, attach documentation.

List any other proposal or funder specific requirements:

Article II of attached fully executed IGA between COT and PCAO indicates that the original term for this program runs from 10/1/2017 to 9/30/2019. By email and IGA amendment (both attached), COT and PCAO agree to extend period of performance to 9/30/2020.

Article IV of the IGA indicates PCA agrees to ensure all reimbursed costs meet OJP guidelines for redaction of recorded media directly for support of casework attributed to TPD's Body Worn Camera Program.

GMI notes & recommendations:

COT has communicated acceptance/approval of a one-time 12-month no-cost extension of its 2017 agreement with PCAO.

No other agreement terms (including amount of subaward (\$176,940 (corrected 3/12/2019 to \$140,940)) are changed.

Draft of IGA Amendment attached; awaiting fully-executed amendment. Recommend approval. AD

By:

GMI Director

Date:

9/23/19

County Administrator Approval Request

Approved: ☒

Not Approved: ☐

Subject to Further Review: ☐ Yes ☐ No

If your project is subject to further review, please contact your GMI Lead to discuss necessary revisions prior to resubmission of the Grant Approval Application Request.

By:

County Administrator or Designee

Date:

9/23/2019

REQUEST FOR WAIVER OF INDIRECT COSTS

Requestor (Department Lead)	Zachary Mack
Project Title	Office of Justice Programs FY17 Body-Worn Camera
Sponsor Due Date:	
GMI Lead	Andrea Dorsey

Program
Award

Plma County's Indirect Cost Waiver Policy:

Refer to County Administrator's March 5, 2019 directive regarding recovery of indirect costs:

"No grant acceptance on behalf of the County is to be processed unless there is a clear indication that indirect costs can and are being reimbursed" (insert link to memo).

Instructions for Requesting Indirect Cost Waiver

Please be aware the request for waiver must be submitted with the Grant Application Approval Request. All requests for waiver of indirect costs must present a compelling reason. Reasons that do not meet the "compelling reason" justification include:

- ✓ An application will be more competitive without indirect costs requested
- ✓ A budget cut is anticipated in future years

We are seeking a waiver of indirect costs for this project based on the following:

Grantor does not allow indirect costs. No indirect costs were
included in our budget for FY19-20.

Reviewed and Approved by:



Date:

9/23/2019

County Administrator or his Designee


**AMENDMENT FOR
INTERGOVERNMENTAL AGREEMENT
Between
Pima County and the City of Tucson
For the
Office of Justice Programs (OJP) FY17 Body-Worn Camera Program Award**

NO COST EXTENSION

Pursuant to the terms of the original IGA, both parties may extend the term if additional Office of Justice Programs (OJP) funding becomes available. OJP has made available to the City of Tucson additional time such that the award will stay in effect for an additional year. The term of this Agreement shall be extended from October 1, 2017 through September 30, 2020 as approved by the U.S. Department of Justice and City of Tucson Police Department. The awarded amount to Pima County Attorney's Office remains at \$140,940.00.


IN WITNESS WHEREOF, the Parties have severally given their respective consents authorized by law and the Parties hereto have executed this Agreement by and through their respective officers duly authorized.

CITY OF TUCSON, AZ



Lynn Erbe
Tucson Police Dept Finance Manager

COUNTY OF PIMA, AZ



David Smutzer
County Attorney's Legal Administrator

PIMA COUNTY


Richard Elías, Chairman,
Pima County Board of Supervisors

Date _____

ATTEST:

Clerk of the Board

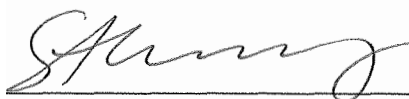
APPROVED AS TO CONTENT:



Charles H. Huckleberry
Pima County Administrator

Date 10/22/2019

APPROVED AS TO FORM:



Stacey A. Roseberry
Pima County Attorney's Office

Date 10/17/19