



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: October 15, 2019

** = Mandatory, information must be provided*

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

Interfaith Community Services

***Project Title/Description:**

AZ Dept. of Economic Security Community Action Agency - Emergency Services Network (ESN). The contract and amendments can be found in OnBase by searching Contracts 18*405 in Doc_ID_AMS.

***Purpose:**

Interfaith Community Services, a subrecipient, assists eligible households with case management for the Eviction Prevention Program. Funding is ultimately used to ensure households become and remain self-sufficient.

The amendment is to increase Arizona Department of Housing Trust Fund (HTF) for eviction prevention services to eligible Pima County residents.

Attachment: Contract Number CT-CS-18-405 (Amendment 3)

***Procurement Method:**

RFP No. CAA-ESN-2018-06 per Pima County Board of Supervisors Policy D29.6 - Selection and Contracting of Professional Services.

***Program Goals/Predicted Outcomes:**

Eviction Prevention Program - 117 eligible low-income households.

***Public Benefit:**

The benefit of the program is that it will help in alleviating poverty, prevent homelessness, prevent utility shutoffs while promoting self-sufficiency to Pima County residents.

***Metrics Available to Measure Performance:**

Monthly case management and service reports.

***Retroactive:**

Yes, due to language changes. If this amendment is not approved, low-income participants would not received eviction prevention services.

*To: COR - 10-9-19
Ver. - 11
pgs - 4 (4)
Addendum*

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Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____***Funding Source(s) required:**Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No**If Yes, is the Contract to a vendor or subrecipient?**Were insurance or indemnity clauses modified? ☐ Yes ☐ No*If Yes, attach Risk's approval.*Vendor is using a Social Security Number? ☐ Yes ☐ No*If Yes, attach the required form per Administrative Procedure 22-73.***Amendment / Revised Award Information**Document Type: CT Department Code: CS Contract Number (i.e., 15-123): 18-405Amendment No.: 3 AMS Version No.: 11Effective Date: 10/1/19 New Termination Date: _____

Prior Contract No. (Synergen/CMS): _____

☒ Expense or ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 76,536.00Is there revenue included? ☐ Yes ☒ No If Yes \$ _____***Funding Source(s) required:** AZ Department of Housing - Housing Trust FundFunding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____**Grant/Amendment Information** (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Amendment Number: _____

☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____***All Funding Source(s) required:*****Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____***Funding Source:** _____***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____Contact: Rise HartDepartment: Community Services Telephone: 724-5723Department Director Signature/Date: [Signature] 10-9-19Deputy County Administrator Signature/Date: [Signature] 6 October 2019County Administrator Signature/Date: [Signature] 10/8/19
(Required for Board Agenda/Addendum Items)

**Pima County Department of Community Services, Employment and Training Department
Community Action Agency Program**

Project: Emergency Services Network (ESN)

Awardee: Interfaith Community Services
2820 W. Ina Road
Tucson, AZ 85741

Contract No.: CT-CS-18*405

Contract Amendment No.: 03

Original Contract Term:	07/01/18 – 06/30/19	Orig. Contract Amount:	\$195,951.00
Termination Date Prior Amendment:	06/30/20	Prior Amendments Amount:	\$331,931.00
Termination Date This Amendment:	06/30/20	This Amendment Amount:	\$76,536.00
		Revised Total Amount:	\$604,418.00

DUNS No.: 809419398		SAM Registration Date: 9/16/19	
Research or Development:		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Federal or State Contract No.:		ADES15-089143 521-19	Award Date: 2019
Required Match:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Match Amount:	
Indirect Cost Rate:	<input type="checkbox"/>	<input type="checkbox"/> NICR	<input type="checkbox"/> de minimis <input checked="" type="checkbox"/> None
Status of Contractor:		<input checked="" type="checkbox"/> Subrecipient	<input type="checkbox"/> Contractor

CFDA	Grant Program	National Funding	Pima County Award
93.558	Arizona Department of Economic Security (ADES)/U.S. Department of Health and Human Services (USHHS) Short Term Crisis Services/Temporary Assistance to Needy Families (STCS/TANF)	\$13,122,810.00	\$540,565.00
93.569	ADES/USHHS Community Services Block Grant (CSBG)	\$674,000,000.00	\$789,659.00
93.568	ADES/USHHS Low Income Home Energy Assistance Program (LIHEAP)	\$3,255,435,546.00	\$3,561,229.00
N/A	Arizona Department of Housing (ADOH) Housing Trust Fund (HTF)	\$2,000,000.00	\$575,000.00

AMENDMENT THREE

1. BACKGROUND AND PURPOSE.

1.1 Background.

1.1.1. On June 19, 2018, Pima County ("County") and Interfaith Community Services ("Awardee"), entered into the above-referenced Contract to provide supportive services and rental assistance to the homeless in Pima County.

1.1.2. On February 5, 2019, this Contract was amended to provide HTF funding to Awardee to provide services for the Eviction Prevention Program ("EPP"), a pilot program of ADOH

designed to reduce or prevent evictions in certain areas of Pima County with high eviction rates.

1.1.3. On February 5, 2019 and June 18, 2019, a portion of the HTF funds were also awarded to The Tucson Urban League, Inc. ("TUL") for the provision of EPP services under Pima County Contract No. CT-CS-18*407.

1.1.4. Due to certain organizational changes, TUL no longer has the capacity to provide EPP services.

1.1.5. ADOH will allow the HTF funds awarded to TUL, but not spent for services during contract year February 1, 2019 and April 30, 2020 to be transferred to another agency to ensure the completion of the EPP pilot program.

1.1.6. Awardee has agreed to:

1.1.6.1. Continue to provide EPP services carrying-forward \$405.84 of HTP funds not spent by Awardee during the 2018-2019 contract year; and

1.1.6.2. Expand the provision of EPP services utilizing \$76,536.00 of HTP funds formally awarded to TUL.

1.1.7. Awardee has the capacity to provide the EPP services set forth herein.

1.2 Purpose.

1.2.1. Expand the EPP pilot program in Pima County through April 30, 2020 to ensure eligible Pima County residents in the areas designated by ADOH are able to stay in their homes.

1.2.2. Adjust the HTP funding for the provision of those EPP services.

2. **COMPENSATION AND PAYMENT, SECTION 3.0** is amended as follows:

2.1 **Paragraph 3.1** is amended to increase "the Maximum Allocated Amount":

FROM: \$527,882.00

TO: \$604,418.00

2.2 **Paragraph 3.2**, the table is deleted in its entirety and replaced with the following:

Funding Source	Maximum Amount Allocated		Total Anticipated Expenditure per Funding Source
	7/1/18-6/30/19	7/1/19-6/30/20	
STCS/TANF (pursuant to A.R.S. § 46-421 <i>et seq.</i>)	\$110,611.00	\$120,611.00	\$231,222.00
CSBG (from HHS/OCS through ADES/DAAS)	\$46,000.00	\$46,000.00	\$92,000.00
LIHEAP (from HHS/OCS through ADES/DAAS)	\$32,340.00	\$32,340.00	\$64,680.00
EEIP	\$7,000.00	-0-	\$7,000.00
HTP	\$50,584.16	\$158,931.84	\$209,516.00
Anticipated Allocations TOTAL	\$246,535.16	\$357,882.84	\$604,418.00

4. **ISRAEL BOYCOTT CERTIFICATION, SECTION 33.0** is added to read:

Pursuant to A.R.S. § 35-393.01, if Contractor engages in for-profit activity and has 10 or more employees, and if this Contract has a value of \$100,000.00 or more, Contractor certifies it is not currently engaged in, and agrees for the duration of this Contract to not engage in, a boycott of

goods or services from Israel. This certification does not apply to a boycott prohibited by 50 U.S.C. § 4842 or a regulation issued pursuant to 50 U.S.C. § 4842.

5. EXHIBIT A1 – SCOPE OF WORK, is amended as follows:

5.1 GENERAL PROVISIONS, is amended as follows:

5.1.1. PROGRAM OVERVIEW, SECTION 1.0, paragraph 1.2, the table is deleted in its entirety and replaced with the following:

Work Statement	Program Title	Allocated Amount	
		7/1/18 – 6/30/19	7/1/19 – 6/30/20
1	Emergency Services	\$195,951.00	\$198,951.00
2	Eviction Prevention	\$50,584.16	\$158,931.84

5.1.2. SERVICE SUMMARY, SECTION 5.0. The table is deleted in its entirety and replaced with the following:

CLIENT FUNDING SOURCE	ESN Code	NUMBER OF HOUSEHOLDS	
		7/1/18 – 6/30/19	7/1/19 – 6/30/20
STCS/TANF	49	110	110
CSBG	97	70	70
EEIP	66	12	-0-
LIHEAP	77	640	700
HTF	46	40	117
TOTAL		872	997

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

- 5.2 **WORK STATEMENT NO. 2 – EVICTION PREVENTION PROGRAM, BUDGET, SECTION 4.0**, the table for **July 1, 2019 through April 30, 2020** is deleted in its entirety and replaced with the following:

For services provided **July 1, 2019 through April 30, 2020**, Awardee will be paid in accordance with the following table:

BUDGET LINE ITEM	TOTAL
Salaries/Fringe Benefits	\$41,776.00
Rent/Utilities	-0-
Travel	-0-
Materials & Supplies	-0-
Operating Services	-0-
Administrative Expenses	-0-
Total Operating Budget	-0-
Client Vouchers	\$117,155.84
TOTAL BUDGET	\$158,931.84

All other provisions of this Agreement, not specifically changed by this amendment, will remain in effect and be binding upon the parties.

IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein:

PIMA COUNTY:

Chairman, Pima County Board of Supervisors

Date: _____

AWARDEE:

Authorized Signature

Thomas McKinney CEO
Printed Name & Title

Date: 10/3/19

ATTEST:

Clerk of the Board Date

APPROVED AS TO CONTENT:

Director, Employment & Training

APPROVED AS TO FORM:

Karen S. Friar, Deputy County Attorney