



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: October 15, 2019

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

The Tucson Urban League, Inc.

***Project Title/Description:**

AZ Dept. of Economic Security Community Action Agency - Emergency Services Network (ESN). The contract and amendments can be found in OnBase by searching Contracts 18*407 in Doc_ID_AMS.

***Purpose:**

This amendment decreases funding for the Arizona Department of Housing Trust Fund Eviction Prevention Program as Tucson Urban League, Inc. no longer has the capacity to provide eviction prevention services.

Attachment: Contrat Number CT-CS-18-407 (Amendment 3)

***Procurement Method:**

RFP No. CAA-ESN-2018-06 per Pima County Board of Supervisors Policy D29.6 - Selection and Contracting of Professional Services.

***Program Goals/Predicted Outcomes:**

The Tucson Urban League, Inc. will continue to provide emergency financial assistance to 1,152 eligible low-income households.

***Public Benefit:**

The benefit of the program is that it will help in alleviating poverty and promoting self-sufficiency.

***Metrics Available to Measure Performance:**

Monthly performance reports.

***Retroactive:**

Yes, due to language changes.

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DCT 09/19/2019 15:00 CLK OF RD

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____***Funding Source(s) required:**Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No**If Yes, is the Contract to a vendor or subrecipient?** _____Were insurance or indemnity clauses modified? ☐ Yes ☐ No*If Yes, attach Risk's approval.*Vendor is using a Social Security Number? ☐ Yes ☐ No*If Yes, attach the required form per Administrative Procedure 22-73.***Amendment / Revised Award Information**Document Type: CT Department Code: CS Contract Number (i.e., 15-123): 18-407Amendment No.: 3 AMS Version No.: 9Effective Date: 10/1/19 New Termination Date: _____

Prior Contract No. (Synergen/CMS): _____

☒ Expense or ☐ Revenue ☐ Increase ☒ Decrease Amount This Amendment: \$ (76,536.00)Is there revenue included? ☐ Yes ☒ No If Yes \$ _____***Funding Source(s) required:** AZ Department of Housing - Housing Trust FundFunding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____**Grant/Amendment Information** (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Amendment Number: _____

☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____***All Funding Source(s) required:*****Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____***Funding Source:** _____***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____Contact: Rise HartDepartment: Community Services Telephone: 724-5723Department Director Signature/Date: [Signature] 10-9-19Deputy County Administrator Signature/Date: [Signature] 6 October 2019County Administrator Signature/Date: [Signature] 10/8/19
(Required for Board Agenda/Addendum Items)

**Pima County Department of Community Services, Employment and Training Department
Community Action Agency Program**

Project: Emergency Services Network (ESN)

Awardee: The Tucson Urban League, Inc.
2305 S. Park Avenue
Tucson, AZ 85713

Contract No.: CT-CS-18*407

Contract Amendment No.: 03

DUNS No.: 123721441		SAM Registration Date: 1/4/2019	
Research or Development:		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Federal or State Contract No.:	ADES15-089143 521-19	Award Date:	2019
Required Match:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Match Amount:	
Indirect Cost Rate:	<input type="checkbox"/> Federal	<input type="checkbox"/> NICR	<input type="checkbox"/> de minimis <input checked="" type="checkbox"/> None
Status of Contractor:	<input checked="" type="checkbox"/> Subrecipient		<input type="checkbox"/> Contractor

Original Contract Term:	07/01/18 – 06/30/19	Orig. Contract Amount:	\$168,210.00
Termination Date Prior Amendment:	06/30/20	Prior Amendments Amount:	\$241,096.00
Termination Date This Amendment:	06/30/20	This Amendment Amount:	<\$76,536.00>
		Revised Total Amount:	\$332,770.00

CFDA	Grant Program	National Funding	Pima County Award
93.558	Arizona Department of Economic Security (ADES)/U.S. Department of Health and Human Services (USHHS) Short Term Crisis Services/Temporary Assistance to Needy Families (STCS/TANF)	\$13,122,810.00	\$540,565.00
93.569	ADES/USHHS Community Services Block Grant (CSBG)	\$674,000,000.00	\$789,659.00
93.568	ADES/USHHS Low Income Home Energy Assistance Program (LIHEAP)	\$3,255,435,546.00	\$3,561,229.00
N/A	Arizona Department of Housing (ADOH) Housing Trust Fund (HTF)	\$2,000,000.00	\$575,000.00

AMENDMENT THREE

The parties agree to amend the above-referenced Contract as follows:

1. BACKGROUND AND PURPOSE.

- 1.1 Background. On June 19, 2018, Pima County ("County") and The Tucson Urban League, Inc. ("Awardee"), entered into the above-referenced Contract to provide supportive services and rental assistance to the homeless in Pima County.

- 1.1.1. On February 5, 2019 and June 18, 2019, this Contract was amended to provide HTF funding for the Eviction Prevention Program ("EPP"), a pilot program of ADOH designed to reduce or prevent evictions in certain areas of Pima County with high eviction rates.
- 1.1.2. Although Awardee provided EPP services, due to certain organizational changes, Awardee currently lacks the capacity to continue providing EPP services past September 30, 2019.
- 1.2 Purpose. Delete Awardee's responsibilities to provide EPP services after September 30, 2019 and adjust the approved budget accordingly.

2. COMPENSATION AND PAYMENT, SECTION 3.0 is amended as follows:

- 2.1 **Paragraph 3.1** is amended to increase "the Maximum Allocated Amount":

FROM: \$409,306.00

TO: \$332,770.00

- 2.2 **Paragraph 3.2**, the table is deleted in its entirety and replaced with the following:

Funding Source	Maximum Amount Allocated		Total Anticipated Expenditure per Funding Source
	7/1/18-6/30/19	7/1/19-6/30/20	
STCS/TANF (pursuant to A.R.S. § 46-421 <i>et seq.</i>)	\$43,010.00	\$43,010.00	\$86,020.00
CSBG (from HHS/OCS through ADES/DAAS)	\$20,300.00	\$20,300.00	\$40,600.00
LIHEAP (from HHS/OCS through ADES/DAAS)	\$98,000.00	\$98,000.00	\$196,000.00
EEIP	\$6,900.00	-0-	\$6,900.00
HTP	\$1,625.00	\$1,625.00	\$3,250.00
Anticipated Allocations TOTAL	\$169,835.00	\$162,935.00	\$332,770.00

3. EXHIBIT A1 – SCOPE OF WORK, is amended as follows:

- 3.1 **GENERAL PROVISIONS**, is amended as follows:

- 3.1.1. **PROGRAM OVERVIEW, SECTION 1.0, paragraph 1.2**, the table is deleted in its entirety and replaced with the following:

Work Statement	Program Title	Allocated Amount	
		7/1/18 – 6/30/19	7/1/19 – 6/30/20
1	Emergency Services	\$168,210.00	\$161,310.00
2	Eviction Prevention	\$1,625.00	\$1,625.00

- 3.1.2. **SERVICE SUMMARY, SECTION 5.0**. The table is deleted in its entirety and replaced with the following:

CLIENT FUNDING SOURCE	ESN Code	NUMBER OF HOUSEHOLDS	
		7/1/18 – 6/30/19	7/1/19 – 6/30/20
STCS/TANF	49	33	33
CSBG	97	19	19
EEIP	66	9	-0-
LIHEAP	77	1,152	1,500
HTF	46	2	2
TOTAL		1,215	1,554

3.2 **WORK STATEMENT NO. 2 – EVICTION PREVENTION PROGRAM, BUDGET, SECTION 4.0**, is deleted in its entirety and replaced with the following:

For services provided **July 1, 2019 through September 30, 2019**, Awardee will be paid in accordance with the following table:

BUDGET LINE ITEM	TOTAL
Salaries/Fringe Benefits	-0-
Rent/Utilities	-0-
Travel	-0-
Materials & Supplies	-0-
Operating Services	-0-
Administrative Expenses	-0-
Total Operating Budget	-0-
Client Vouchers	\$1,625.00
TOTAL BUDGET	\$1,625.00

All other provisions of this Agreement, not specifically changed by this amendment, will remain in effect and be binding upon the parties.

IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein:

PIMA COUNTY:

Chairman, Pima County Board of Supervisors

Date: _____

AWARDEE:

Ernesto Garcia
Authorized Signature

ERNESTO GARCIA
Printed Name & Title

Date: 10/3/19

ATTEST:

Clerk of the Board Date

APPROVED AS TO CONTENT:

[Signature]
Director, Employment & Training

APPROVED AS TO FORM:

Karen S. Friar
Karen S. Friar, Deputy County Attorney