



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: September 3, 2019

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

Higher Ground A Resource Center

***Project Title/Description:**

Workforce Development Services - Tucson Community Schools Initiative. The contract and amendments can be found in OnBase by searching Contracts 18*077 in Doc_ID_AMS.

***Purpose:**

The Initiative is to promote high school graduation and college attendance to ensure a qualified, productive workforce. Higher Ground, a partnership among community stakeholders, parents and school leadership and staff, will support the Tucson Community Schools Initiative. Higher Ground is focused on supporting student development, improving student outcomes, supporting families and developing strong communities.

This amendment will provide additional funding for the period July 1, 2019 to June 30, 2020.

Attachment: Contract Number CT-FN-18-077 (Amendment 2)

***Procurement Method:**

Direct Select per Pima County Board of Supervisors Policy D29.6 - Selection and Contracting of Professional Services.

***Program Goals/Predicted Outcomes:**

The program's goals are to increase high school student attendance and the number of students graduating from high school and attending college.

***Public Benefit:**

This program supports Pima County's economic development by helping to develop a trained and productive labor force that meets employers' needs.

***Metrics Available to Measure Performance:**

Higher Ground will submit reports summarizing the results of the program.

***Retroactive:**

Yes, due to delays in getting signatures. The negative impact of not approving this amendment would be Higher Ground would not receive additional funding to support the Tucson Community Schools Initiative program.

AUG 28 15:09:04 PC CLK FHD

To: COB- 8.28.19
Ver. - 6
pgs - 2 (1)
Addendum

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e.,15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____***Funding Source(s) required:**Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No**If Yes, is the Contract to a vendor or subrecipient?**Were insurance or indemnity clauses modified? ☐ Yes ☐ No*If Yes, attach Risk's approval.*Vendor is using a Social Security Number? ☐ Yes ☐ No*If Yes, attach the required form per Administrative Procedure 22-73.***Amendment / Revised Award Information**Document Type: CT Department Code: FN Contract Number (i.e.,15-123): 18-077Amendment No.: 2 AMS Version No.: 6Effective Date: 7/1/19 New Termination Date: 6/30/20

Prior Contract No. (Synergen/CMS): _____

☒ Expense or ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 39,000.00Is there revenue included? ☐ Yes ☒ No If Yes \$ _____***Funding Source(s) required:** Pima County General FundsFunding from General Fund? ☒ Yes ☐ No If Yes \$ _____ % 100**Grant/Amendment Information** (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e.,15-123): _____

Effective Date: _____ Termination Date: _____ Amendment Number: _____

☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____***All Funding Source(s) required:*****Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____***Funding Source:** _____***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____Contact: Rise HartDepartment: Community ServicesTelephone: 724-5723

Department Director Signature/Date: _____

8-26-19

Deputy County Administrator Signature/Date: _____

8/27/19

County Administrator Signature/Date: _____

8/27/19*(Required for Board Agenda/Addendum Items)*



Date: August 26, 2019

To: Chuck Huckelberry, County Administrator

Via: Jan Leshar, Chief Deputy County Administrator

From: Arnold Palacios, *AP* Director, Community Services, Employment and Training (CSET)

Subject: Direct Select approval for Higher Ground A Resource Center to provide workforce development services for the Tucson Community Schools Initiative Program

Pima County CSET requests approval of a direct select for Higher Ground A Resource Center to provide workforce development services for the Tucson Community Schools Initiative Program. The Initiative promotes high school graduation and college attendance. Higher Ground A Resource Center is part of a partnership among community stakeholders, parents and school leadership and staff. Higher Ground A Resource Center is focused on supporting student development, improving student outcomes, supporting families and developing strong communities. The program's goals are to increase high school student attendance and the number of students graduating from high school and attending college.

C. H. Huckelberry submitted a Tentative Budget Adoption Memo for the proposed Stabilization Funds Budget for the original contract (2017-2018) and amendment 1 (2018-2019). The funding amount of \$39,000 was approved by the Board of Supervisors for each fiscal year.

This amendment is \$39,000.00 for the term date of July 1, 2019 to June 30, 2020. Higher Ground A Resource Center will be paid with Pima County General Funds.

 APPROVED / NOT APPROVED


C.H. Huckelberry
County Administrator

8/27/19
Date

Pima County Department of Community Services, Employment and Training Department

Project: Workforce Development Services – Tucson Community Schools Initiative

Contractor: Higher Ground A Resource Center
101 W 44th Street
Tucson, AZ 85713

Contract No.: CT-FN-18*077

Contract Amendment No.: 02

Original Contract Term:	07/01/17 – 06/30/18	Orig. Contract Amount:	\$39,000.00
Termination Date Prior Amendment:	06/30/19	Prior Amendments Amount:	\$39,000.00
Termination Date This Amendment:	06/30/20	This Amendment Amount:	\$39,000.00
		Revised Total Amount:	\$117,000.00

AMENDMENT TWO

1. BACKGROUND AND PURPOSE.

1.1 Background. On June 20, 2017, Pima County (“County”) and Higher Ground A Resource Center (“Contractor”), entered into the above-referenced contract to assist in the creation or retention of jobs for youth.

1.2 Purpose.

1.2.1. The Tucson Community Schools Initiative provided by Contractor will help improve student development and outcomes for Pima County youth.

1.2.2. The Pima County Board of Supervisors finds that is in the best interests of the residents of Pima County to continue to offer Contractor’s Tucson Community Schools Initiative.

2. TERMS AND EXTENSIONS, SECTION 1.0. Pursuant to **paragraph 1.2**, County exercises the second of the three (3) available Extension Options. This Contract will terminate on **June 30, 2020**.

3. COMPENSATION AND PAYMENT, SECTION 3.0, paragraph 3.1 is amended to increase “the Maximum Allocated Amount”:

FROM: \$ 78,000.00

TO: \$117,000.00

4. ISRAEL BOYCOTT CERTIFICATION, SECTION 25.0 is deleted in its entirety and replaced with the following:

Pursuant to A.R.S. § 35-393.01, if Awardee engages in for-profit activity and has 10 or more employees, and if this Agreement has a value of \$100,000.00 or more, Awardee certifies it is not currently engaged in, and agrees for the duration of this Agreement to not engage in, a boycott of goods or services from Israel. This certification does not apply to a boycott prohibited by 50 U.S.C. § 4842 or a regulation issued pursuant to 50 U.S.C. § 4842.

5. **EXHIBIT A – SCOPE OF WORK:**

5.1. **BUDGET, SECTION 4.0**, the table is deleted in its entirety and replaced with the following:

Budget Description	Amount allocated for July 1, 2017 through June 30, 2018	Amount allocated for July 1, 2018 through June 30, 2019	Amount allocated for July 1, 2019 through June 30, 2020
Personnel/ERE	\$37,000.00	\$37,000.00	\$37,000.00
Office Equipment	\$2,000.00	\$2,000.00	\$2,000.00
Total	\$39,000.00	\$39,000.00	\$39,000.00

5.2. **OUTCOMES, SECTION 5.0**. Contractor will meet the same Outcomes during the 2019-2020 contract year as set forth in the table.

5.3. **REPORTS, SECTION 6.0 paragraphs 6.1 through 6.4** are deleted and replaced with the following:

Report Title	Contract Year Due Date
One-page status Program Report	October 15
First Semester Report	January 15
Draft Final Report	June 15
Final Report	June 30

This amendment is effective on July 1, 2019.

All other provisions of this Agreement, not specifically changed by this amendment, will remain in effect and be binding upon the parties.

IN WITNESS THEREOF, the parties have affixed their signatures to this Contract on the dates written below.

PIMA COUNTY:

Chairman, Pima County Board of Supervisors

Date: _____

AWARDEE:

Authorized Signature

Jansen Azarias
Printed Name & Title

ATTEST:

Date: 8/26/19

Clerk of the Board Date

APPROVED AS TO CONTENT:

[Signature]
Director, Employment & Training

APPROVED AS TO FORM:

[Signature]
Karen S. Friar, Deputy County Attorney