

Pima County Clerk of the Board

Julie Castañeda

Melissa Manriquez
Deputy Clerk

Administration Division
130 W. Congress, 5th Floor
Tucson, AZ 85701
Phone: (520)724-8449 • Fax: (520)222-0448

Management of Information & Records Division
1640 East Benson Highway
Tucson, Arizona 85714
Phone: (520) 351-8454 • Fax: (520) 791-6666

June 11, 2019

Ebony Evette Haywood
Arivaca Soul
P.O. Box 6399
Amado, AZ 85645

RE: Arizona Liquor License Job No.: 57059
d.b.a. Arivaca Soul

Dear Ms. Haywood:

Enclosed is a copy of the Affidavit of Posting relative to your Liquor License Application for a Series 12, Restaurant, which was received in our office on May 16, 2019. The Hearing before the Pima County Board of Supervisors has been scheduled for Tuesday, July 2, 2019, at 9:00 a.m. or thereafter, at the following location:

Pima County Administration Building
Board of Supervisors Hearing Room
130 W. Congress, 1st Floor
Tucson, AZ 85701

Should you have any questions pertaining to this matter, please contact this office at (520)724-8449.

Sincerely,

A handwritten signature in black ink, appearing to read "Julie Castañeda", is written over a horizontal line.

Julie Castañeda
Clerk of the Board

Enclosure



Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

AFFIDAVIT OF POSTING

Date of Posting: 05-20-19

Date of Posting Removal: 06-10-19

Applicant's Name: Arivaca Soul Ebony Evette
Last First Middle

Business Address: 15785 W. Universal Ranch Road Arivaca 85601
Street City Zip

License #: 57059

I hereby certify that pursuant to A.R.S. 4-201, I posted notice in a conspicuous place on the premises proposed to be licensed by the above applicant and said notice was posted for at least twenty (20) days.

Greg Louie Process Server 520-203-6520
Print Name of City/County Official Title Phone Number

[Signature] 06-10-19
Signature Date Signed

Return this affidavit with your recommendations (i.e., Minutes of Meeting, Verbatim, etc.) or any other related documents.
If you have any questions please call (602) 542-5141 and ask for the Licensing Division.

JUN 11 11:19 AM 1066 PC CLK OF RD
mm



Pima County Clerk of the Board

Julie Castañeda

Melissa Manriquez
Deputy Clerk

Administration Division
130 W. Congress, 5th Floor
Tucson, AZ 85701
Phone: (520) 724-8449 • Fax: (520) 222-0448

Management of Information & Records Division
1640 East Benson Highway
Tucson, Arizona 85714
Phone: (520) 351-8454 • Fax: (520) 791-6666

TO: Development Services, Zoning Division
FROM: Alina Bárcenas
Administrative Support Specialist Senior
DATE: 5/17/2019
RE: Zoning Report - Application for Liquor License

Attached is the application of:

Ebony Evette Haywood
d.b.a. Arivaca Soul
15785 W. Universal Ranch Road
Arivaca, AZ 85601

Arizona Liquor License Job No. 57059
Series 12, Restaurant
New License ☒
Person Transfer
Location Transfer

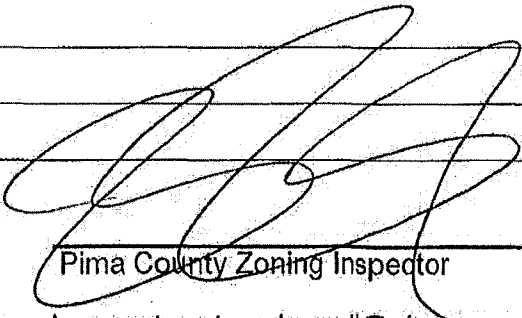
ZONING REPORT

DATE: 6/4/19

Will current zoning regulations permit the issuance of the license at this location?

Yes ☒ No ☐

If No, please explain:


Pima County Zoning Inspector

When complete, please return to cob_mall@pima.gov

JUN 08 19 08 02 PCC CLK OF PD

19-15-9362

State of Arizona
Department of Liquor Licenses and Control

Created 05/15/2019 @ 04:54:24 PM

Local Governing Body Report

LICENSE

Number: Type: 012 RESTAURANT
Name: ARIVACA SOUL
State: Pending
Issue Date: Expiration Date:
Original Issue Date:
Location: 15785 W UNIVERSAL RANCH ROAD
ARIVACA, AZ 85601
USA
Mailing Address: PO BOX 6399
AMADO, AZ 85645
USA
Phone: (520)284-7355
Alt. Phone:
Email: ARIVACASOUL@GMAIL.COM

AGENT

Name: EBONY EVETTE HAYWOOD
Gender: Female
Correspondence Address: PO BOX 6399
AMADO, AZ 85645
USA
Phone: (520)284-7355
Alt. Phone:
Email: ARIVACASOUL@GMAIL.COM

OWNER

Name: ARIVACA SOUL LLC
Contact Name: EBONY EVETTE HAYWOOD
Type: LIMITED LIABILITY COMPANY
AZ CC File Number: 1882119 State of Incorporation: AZ
Incorporation Date: 08/15/2018
Correspondence Address: PO BOX 6399
AMADO, AZ 85645
USA
Phone: (520)284-7355
Alt. Phone:
Email: ARIVACASOUL@GMAIL.COM

Officers / Stockholders

Name: Title: % Interest:

MAY 16 19PM 02:40 PC CLK OF ED
AR3

ETA SOUL TRUST - Trustee

Name: EBONY EVETTE HAYWOOD
Gender: Female
Correspondence Address: PO BOX 6399
AMADO, AZ 85645
USA
Phone: (520)284-7355
Alt. Phone:
Email: ARIVACASOUL@GMAIL.COM

ARIVACA SOUL LLC - Managing Member

Name: ETA SOUL TRUST
Contact Name: EBONY EVETTE HAYWOOD
Type: TRUST
AZ CC File Number: State of Incorporation:
Incorporation Date:
Correspondence Address: PO BOX 6399
AMADO, AZ 85645
USA
Phone: (520)284-7355
Alt. Phone:
Email: ARIVACASOUL@GMAIL.COM

APPLICATION INFORMATION

Application Number: 57059
Application Type: New Application
Created Date: 03/21/2019

QUESTIONS & ANSWERS**012 Restaurant**

- 1) If you intend to operate the business while your application is pending you will need an interim permit pursuant to A.R.S.§4-203.01. Would you like to apply for an Interim Permit?
If yes, after completing this application, please go back to your Licensing screen, under New License Application choose "Interim Permit" from the drop-down window.
Yes
- 2) Have you submitted a questionnaire? Each person listed must submit a questionnaire and mail in a fingerprint card along with a \$22. processing fee per card.
Yes
- 5) Are you a tenant? (A person who holds the lease of a property; a lessee)
Yes
A Document of type LEASE is required.
- 6) Is there a penalty if lease is not fulfilled?
No

- 7) Are you a sub-tenant? (A person who holds a lease which was given to another person (tenant) for all or part of a property)
No
- 8) Are you the owner?
No
- 9) Are you a purchaser?
No
- 10) Are you a management company?
No
- 11) Is the Business located within the incorporated limits of the city or town of which it is located?
No
If no, in what City, Town, County or Tribal/Indian Community is this business located?
~~Arivaca AZ~~ Pima County
- 12) What is the total money borrowed for the business not including the lease?
Please list lenders/people owed money for the business.
1200.00 Square Inc
- 13) Have you provided a diagram of your premises?
Yes
- 14) Is there a drive through window on the premises?
No
- 15) If there is a patio please indicate contiguous or non-contiguous within 30 feet.
Contiguous
- 16) Is your licensed premises now closed due to construction, renovation or redesign or rebuild?
No
- 17) Have you provided a Restaurant Operation Plan form?
Yes
- 18) Have you provided a Records Required for Audit form?
Yes

DOCUMENTS

DOCUMENT TYPE	FILE NAME	UPLOADED DATE
MENU	Arivaca Soul Menu Jan 2019.pdf	03/21/2019
LEASE	lease to arivaca soul.pdf	03/27/2019
QUESTIONNAIRE	Questionnaire for Bere and Wine Permit.pdf	03/27/2019
RECORDS REQUIRED FOR AUDIT	records required sign.pdf	03/27/2019
DIAGRAM/FLOOR PLAN	Building drawing. .pdf	04/01/2019
RESTAURANT OPERATION PLAN	Operation Plan.pdf	04/01/2019
	updated questionnaire form with licencee info etc.pdf	04/12/2019
	building diagram and total sq footage.pdf	04/12/2019
	Drivers Licence Ebony.jpg	04/12/2019
	Alien Status signed.pdf	04/12/2019
	Restaurant Operations Plan 4 25 19 reupload.pdf	04/25/2019
	Alien Status all pages signed 4 25 19 reupload.pdf	04/25/2019

ARIVACA SOUL LLC OWNERSHIP FLOW CHART

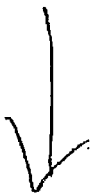
ARIVACA SOUL LLC



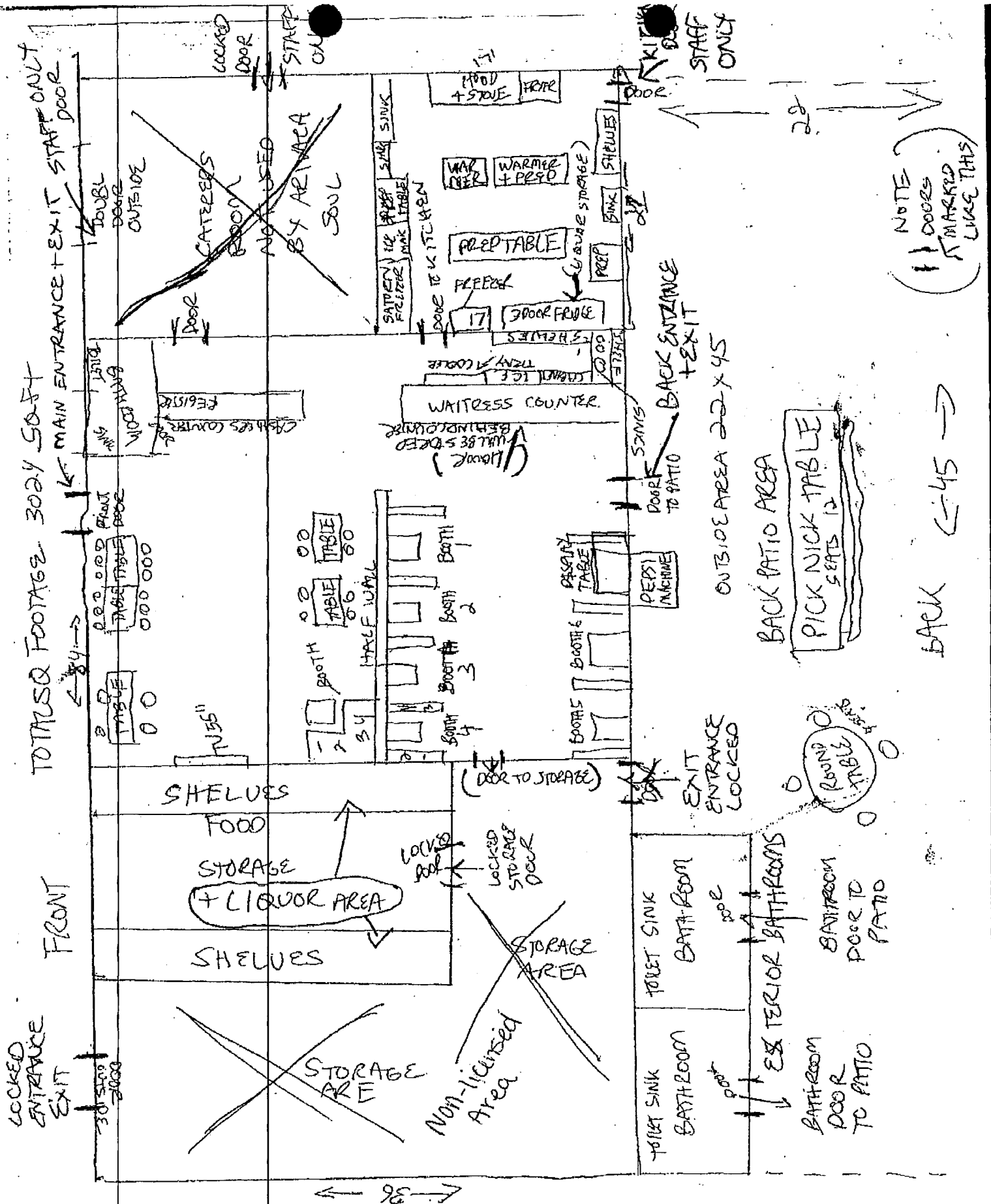
MEMBER MANAGER IS ETA SOUL TRUST
100%



ONLY TRUSTEE OF ETA SOUL TRUST IS



EBONY E HAYWOOD





Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ, 85007-2934
www.azliquor.gov
(602) 542-5141

RESTAURANT OPERATION PLAN

DLIC USE ONLY LICENSE #

57059

1. Name of restaurant (Please print): Arivaca Soul LLC
2. List by Make, Model, and Capacity of your: (If you attached a legible copy of your equipment list, only provide the following items:)

Grill	NONE
Oven	GARLAND 10 BURNER 2 OVEN
Freezer	SATURN 27" x 31" x 56"
Refrigerator (2)	TROJAN 75" x 31" x 56"
Sink	TROJAN 75" x 31" x 60"
Dish Washing Facilities	STAINLESS 4 SINK 11 FT x 2 FT
Food Preparation Counter (Dimensions)	(1) 70" x 36" (2) 30" x 60"
Other	HENNY PENNY WARMER 29" x 30"

3. Attach a copy of your full menu including prices (examples: Breakfast, Lunch, Dinner, and Nonalcoholic beverages).
4. List the seating capacity for:
- a. Restaurant dining area of your premises: 60
(Do not include patio seating)
- b. Bar area of your premises: + 0
- c. Total dining and bar seating capacity of your premises: 60
5. What Type of dinnerware and utensils are utilized within your restaurant?
☐ Reusable ☐ Disposable ☒ Both
6. Does your restaurant have a bar area that is distinct and separate from the dining area? ☐ YES ☒ No
(If yes, what percentage of the public floor space does this area cover?) _____ %
7. What percentage of your public premises is used primarily for restaurant dining?
(Do not include kitchen, bar, hi-top tables, or game area.) 80 %

8. Does your restaurant contain any games, televisions, or any other entertainment? ☒ YES ☒ No
(If yes, specify what types and how many (examples: 4-TV's, 2-Pool Tables, 1-Video Game, etc.)

1 FLAT SCREEN TV 55"

9. Do you have live entertainment or dancing? ☐ YES ☒ No
(If yes, what type and how often (example: DJ-2 x a week, Karaoke-2 x a month, Live Band-1 x a month, etc.)

10. Use space below to list how many employees for each position to fully staff your business.

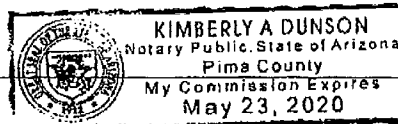
Position	How many
Cooks	2
Bartenders	0
Hostesses	1
Managers	0
Servers	2
Other ()	
Other ()	
Other ()	

I, Ebony E Haywood for Arivaca Soul LLC, hereby declare that I am the APPLICANT filing this application.

(Print full name)

I have read this application and the contents and all statements true, correct and complete.

X [Signature]
(Signature of APPLICANT)



NOTARY

State of Arizona County of Pima

The foregoing instrument was acknowledged before me this 3 day of January, 2019

My Commission Expires on: 23 May 2020

Date

Signature of Notary Public



Arizona Department of Liquor Licenses and
Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

RECORDS REQUIRED FOR AUDIT

Applies to Series 11 (Hotel/Motel W/Restaurant) & Series 12 (Restaurant) Only

MAKE A COPY OF THIS DOCUMENT AND KEEP IT WITH YOUR DLLC RECORDS

In the event of an audit, you will be asked to provide to the Department any documents necessary to determine compliance with A.R.S. §4-205.02(G). Such documents requested may include however, are not limited to:

1. All invoices and receipts for the purchase of food and spirituous liquor for the licensed premises.
2. A list of **all** food and liquor vendors
3. The restaurant menu used during the audit period
4. A price list for alcoholic beverages during the audit period
5. Mark-up figures on food and alcoholic products during the audit period
6. A recent, **accurate** inventory of food and liquor (taken within two weeks of the Audit Interview Appointment)
7. Monthly Inventory Figures - beginning and ending figures for food and liquor
8. Chart of accounts (copy)
9. Financial Statements-Income Statements-Balance Sheets
10. General Ledger
 - A. Sales Journals/Monthly Sales Schedules
 - 1) Daily sales Reports (to include the name of each waitress/waiter, bartender, etc. with sales for that day)
 - 2) Daily Cash Register Tapes - Journal Tapes and Z-tapes
 - 3) Dated Guest Checks
 - 4) Coupons/Specials/Discounts
 - 5) Any other evidence to support income from food and liquor sales
 - B. Cash Receipts/Disbursement Journals
 - 1) Daily Bank Deposit Slips
 - 2) Bank Statements and canceled checks
11. Tax Records
 - A. Transaction Privilege Sales, Use and Severance Tax Return (copies)
 - B. Income Tax Return - city, state and federal (copies)
 - C. Any supporting books, records, schedules or documents used in preparation of tax returns
12. Payroll Records
 - A. Copies of all reports required by the State and Federal Government
 - B. Employee Log (A.R.S. §4-119)
 - C. Employee time cards (actual document used to sign in and out each work day)
 - D. Payroll records for all employees showing hours worked each week and hourly wages

13. Off-site Catering Records (must be complete and separate from restaurant records)

- A. All documents which support the income derived from the sale of food off the license premises.
- B. All documents which support purchases made for food to be sold off the licensed premises.
- C. All coupons/specials/discounts

The sophistication of record keeping varies from establishment to establishment. Regardless of each licensee's accounting methods, the amount of gross revenue derived from the sale of food and liquor must be substantially documented.

REVOCATION OF YOUR LIQUOR LICENSE MAY OCCUR IF YOU FAIL TO COMPLY WITH
A.R.S. §4-210(A)7 AND A.R.S. §4-205.02(G).

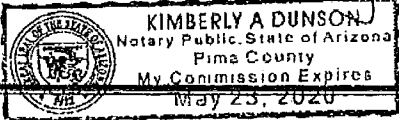
A.R.S. §4-210(A)7

The licensee fails to keep for two years and make available to the department upon reasonable request all invoices, records, bills or other papers and documents relating to the purchase, sale and delivery of spirituous liquors and, in the case of a restaurant or hotel-motel licensee, all invoices, records, bills or other papers and documents relating to the purchase, sale and delivery of food.

A.R.S. §4-205.02(G)

For the purpose of this section:

- 1. "Restaurant" means an establishment which derives **at least forty percent (40%)** of its gross revenue from the sale of food
- 2. "Gross revenue" means the revenue derived from all sales of food and spirituous liquor on the licensed premises, regardless of whether the sales of spirituous liquor are made under a restaurant license issued pursuant to this section or under any other license that has been issued for the premises pursuant to this article.

NOTARY	
<p>I, (Print Full Name) <u>Ebony E. Haywood</u>, have read and understand all aspects of this statement</p> <p>X (Signature) <u>[Signature]</u> Controlling Person / Agent</p> <p>My commission expires on: <u>23 May 2020</u></p>	<p>State of <u>Arizona</u> County of <u>Pima</u> the foregoing instrument was acknowledged before me this</p> <p><u>3</u> Day of <u>January</u> 20<u>19</u> Month Year</p> <p><u>[Signature]</u> Signature of NOTARY PUBLIC</p>
<div style="display: flex; justify-content: space-around; align-items: center;"><div style="text-align: right;"><p>KIMBERLY A. DUNSON Notary Public, State of Arizona Pima County My Commission Expires <u>May 23, 2020</u></p></div></div>	

MAKE A COPY OF THIS DOCUMENT AND KEEP IT WITH RECORDS REQUIRED BY THE STATE

ARIVACA SOUL

15785 W Universal Ranch Rd ,Arivaca ,AZ ,85601

Thursday - Saturday 3 Pm to 9 Pm Sunday 12 PM to 7 PM

520-284-7355

Chilli Cheese Fries \$6.00

Fried Chicken Wings Flavors BBQ, Buffalo, Sweet Chili 6 Chicken Wing served . . . \$8.00
with Carrots and Celery your Choice in Flavor

Mozerella Sticks 6 Mozzarella Sticks with Ranch or Marinara \$5.00

Fried Zucchini \$5.00

Bacon Ranch Fries French Fries topped with Creamy Ranch Bacon Bit Sauce \$6.00
topped with Cheese

Chicken Strip Basket 4 Chicken Strips with French Fries & Slaw \$8.00

2 Piece Meat Plates Served with two pieces 1 Type of your choice of meat from the \$11.00
A la Carte Menu and Your Choice of Two Sides
Add \$1.00 for Fried Green Tomatoes when available

3 Piece Meat Plate Your Choice Choice of 2 Types of Meat From The A La Carte . . . \$14.00
Menu , Choose any 3 Sides, Sweet Corn Bread
* 3 Pieces of Meat Total , Choice of Two Types
Add \$1.00 for Fried Green Tomatoes when available

4 Pieces Meat Plate Your Choice of 4 Pieces of Meat from The A la Carte Menu , . . . \$25.00
any 3 Sides, Corn Bread, Drink & Desert
* 4 Pieces of Meat Total You can choose up to 3 Types of Meat
Add \$1.00 for Fried Green Tomatoes when available

1 Piece Meat 1 Piece of Fish or Chicken with 1 Side \$6.00

* Add \$1.00 for Fried Green Tomatoes when available

Choice of 4 Standard Sides Choice of 4 Sides served with Cornbread & Drink \$12.00

Pulled Pork Served with French Fries & Cole Slaw \$8.00

Hot Links Served with French Fries & Cole Slaw \$6.00

* Spicy Sausage on a Roll

Barbecue Shredded Chicken Served with French Fries & Cole Slaw \$8.00

Dirty Pork Sandwich Pulled Pork topped with Cole Slaw & Side of French Fries \$8.00

Cod Filets \$6.00

Cat Fish Fillets or Nuggets (Full Nugget Serving) \$5.00

Pork Chops \$7.50

Smothered Pork Chops \$8.00

Hot Links \$6.00

Fried Chicken \$6.00

Fried Chicken All White Meat \$8.00

Smothered Chicken Chicken Smothered in Gravy \$6.50



<u>Cat Fish Nuggets</u> Served with Fries , Drink & Fruit Snack	\$6.00
<u>Grilled Cheese Sandwich</u> Served with Fries , Drink & Fruit Snack	\$5.00
<u>2 Chicken Strips</u> Served with Fries , Drink & Fruit Snack	\$5.00
<u>Hot Dog</u> Served with Fries , Drink & Fruit Snack	\$5.00

<u>Mac N Cheese</u>	\$3.00
<u>Collard Greens</u>	\$3.00
<u>Fried Okra</u>	\$3.00
<u>Cole Slaw</u>	\$2.00
<u>Home Fries</u>	\$3.00
<u>Mashed Potatoes & Gravy</u>	\$3.00
<u>Cabbage</u>	\$3.00
<u>Green Beans</u>	\$3.00
<u>Sweet Yams</u>	\$3.00
<u>Corn</u>	\$3.00
<u>Red Beans & Rice</u>	\$4.00
<u>Chilli Beans</u>	\$4.00
<u>Fried Green Tomatoes</u>	\$4.00

* Seasonal :Ask Your Server if they are available



<u>Home Made Kool Aid</u> (Various Flavors) 1 Refill	\$2.00
<u>Soda</u> Coke, Sprite, Dr. Pepper, Diet Coke, 1 Refill	\$2.00
<u>Pretty Pink Punch</u> Tropical Punch Kool Aid , Slices of Lemon & Strawberries, Sprite, Pink Lemonade all mixed up !	\$2.50
<u>Muddy Waters aka Arnold Palmer</u> ½ Iced Tea ½ Lemonade	\$2.50



<u>Banana Pudding</u> Banana Pudding with layers of Custard, Cookies and Fresh Banana Slices topped with whipped cream	\$4.00
<u>Cheese Cake Slice</u> Sweet and Creamy with a Graham Cracker Crust topped with Whipped Cream or Strawberries	\$4.00
<u>Chocolate Kisses</u> Hershey's Cake With Vanilla Ice Cream, Whipped Cream, Chocolate Syrup, Chopped Nuts.	\$5.00
<u>Blonde Bliss</u> Vanilla Cake with Vanilla Ice Cream , Whipped Cream, Caramel Syrup, Chopped Nuts	\$5.00
<u>Sweet Potato Pie</u>	\$3.00

"Allergy statement: Menu items may contain or come into contact with WHEAT, EGGS, PEANUTS, TREE NUTS, and MILK. For more information, please speak with a manager."

• "Consuming raw or undercooked meats, poultry, seafood, shellfish or eggs may increase your risk of foodborne illness."

THANK YOU FOR VISITING ARIVACA SOUL FOOD !