

BOARD OF SUPERVISORS' BUDGET HEARING MINUTES

The Pima County Board of Supervisors met at their regular meeting place in the Pima County Administration Building (Hearing Room), 130 West Congress Street, Tucson, Arizona, at 9:00 a.m. on Wednesday, May 15, 2019. Upon roll call, those present and absent were as follows:

Present: Richard Elías, Chairman
Ramón Valadez, Vice Chair
Sharon Bronson, Acting Chair
Ally Miller, Member
Steve Christy, Member

Also Present: Chuck Huckelberry, County Administrator
Lesley Lukach, Civil Deputy County Attorney
Julie Castañeda, Clerk of the Board
Eric Thompson, Sergeant at Arms

1. PLEDGE OF ALLEGIANCE

All present joined in the Pledge of Allegiance.

2. COUNTY BUDGET

County Budget Fiscal Year 2019/2020

3. DEPARTMENT BUDGET PRESENTATIONS

- **Attractions and Tourism**

Diane Frisch, Director, Attractions and Tourism, made the budget presentation to the Board. She stated that tourism had increased, visitors were coming for the open spaces, hiking and biking, The Loop, Tucson's UNESCO City of Gastronomy, the Delease Network and outdoor adventures. She indicated that there was an increase in filming and photography and that the department was looking at other ways to increase revenues. She explained that the changes in the budget were attributed to the Loop Store and the addition of three Full Time Equivalent's (FTE). She stated that \$400,000.00 was allocated for outside agencies funding and the other expenditures included electricity for leased properties, maintenance costs, and repair and testing for aging wells. She added that tourism spending was up, and accounted for 30,000 jobs, and produced \$74 million in local taxes.

Supervisor Miller asked whether hotel revenues were generated by locals or visitors.

Ms. Frisch responded that both were contributing factors. She stated that they were working with the State to obtain accurate counts and anticipated those numbers would increase by the end of the year. She added that the department was working on educating residents about discount rates for local attractions and hiking and biking opportunities using social media.

Chuck Huckelberry, County Administrator, commented about tourism revenues increasing in other unincorporated areas of the State, while Pima County's remained flat. He indicated those increases prompted the County to request internal reports from the Department of Revenue. He stated that the County's revenues began to increase once the reports were requested. He added that in order to receive the reports the County was required to sign a confidentiality agreement. He also stated that he anticipated revenues to parallel the 8% increases seen in other cities and towns.

Supervisor Miller asked why a confidentiality agreement was needed.

Mr. Huckelberry responded that the Department of Revenue deemed the information confidential due to its content. He stated that staff cross checked all the incorporated and unincorporated addresses, and found that some hotels that were being credited to a city or town were actually in unincorporated Pima County.

- **Community Development and Neighborhood Conservation**

Daniel Tylutki, Interim Director, Community Development and Neighborhood Conservation Department, indicated that the department had undergone some transitioning and had revised its mission statement. He stated the department's funding helped leverage other community assets to develop needed services. He explained the department had consolidated into three programs and 80% of the funding, which included Grant and General Funds, were directed to services in line with Federal standards. He stated there was an increase of one FTE for fiscal support and to assist in developing the new affordable housing program. He provided the Board with a detailed chart depicting recaptured funding previously provided for housing assistance. He explained the five-year consolidation plan, in collaboration with the City of Tucson, which reprioritized all activities using Federal funding. He discussed planning efforts to establish strategic revitalization plans with Flowing Wells and the City of South Tucson. He detailed collaboration efforts with small businesses to redevelopment the Benson Highway and Flowing Wells areas as well as targeted areas in the Boards' districts. He indicated that the department was collaborating with The National Association of County, Community and Economic Development Professionals Conference, and it was estimated that the conference would bring approximately \$1 million in revenue to the area.

Chairman Elías expressed concern with gentrification occurring in several neighborhoods and indicated the need for affordable housing in order to counteract the forces of gentrification.

Mr. Tylutki indicated that through the consolidated planning process and community forums, topics considered for discussion were gentrification and the double edged sword of revitalization.

Chairman Elías indicated that he was an advocate for affordable housing. He added that it was important to add and preserve existing affordable units. He stated that the growth and success of downtown, and the surrounding areas, were critical but came at a price to the residents who had been there for generations.

Supervisor Miller inquired about the low payouts to grant sub-recipients and asked whether payments were requested as projects moved forward.

Mr. Tylutki responded that the low payouts were due to the lag in Federal funding. He explained that when the work was performed agencies were reimbursed after the County verified the billing's eligibility and accuracy. He explained the costs were absorbed by the County and requested from the Federal government on a quarterly basis.

Supervisor Christy inquired whether gentrification projects would be presented to the Board before being processed.

Mr. Tylutki responded that all funded projects were passed through the Board.

Chairman Elías commented about not receiving notification for projects within his district.

Mr. Tylutki responded that he would schedule quarterly meetings with each Supervisor. He stated that funds, particularly Community Development Block Grants (CDBG), were targeted for areas outside the City of Tucson. He indicated that they were working on countywide initiatives, such as The Commercial Facade Improvement Program and green infrastructure projects. He added that before any projects were brought before the Board, they were vetted with the communities to determine which had adequate capacity and the ability to leverage other resources.

Supervisor Miller requested a list of upcoming projects and asked how project funding was determined.

Mr. Tylutki responded that different funding processes were utilized. He explained that the CDBG came before the Board in the fall as part of an annual process. He indicated that district staff and Supervisors were asked to provide areas of focus. He stated that community meetings were held to try to

determine which projects were feasible. He indicated that a list of projects would be provided.

Supervisor Miller also requested a list of the active projects and asked where a nonprofit in Catalina could seek assistance.

Mr. Tylutki indicated that the department was collaborating with the Community Food Bank and other local non-profit agencies, to build capacity within the Catalina and Three Points areas.

- **Community Services, Employment & Training**

Arnold Palacios, Director, Community Services, Employment and Training, made the budget presentation. He highlighted the functions of the department and indicated that the Pima County One-Stop celebrated 25 years. He explained that the One-Stop System developed customized services for over 4,000 adults. He discussed other services available such as direct job referrals and training. He thanked the Board for supporting the Summer Youth Internship Program which employed approximately 1,200 youths each summer. He talked about the positive impacts that Las Artes Arts and Pima Vocational High School had on youths. He stated that the Las Artes Program offered youths an opportunity to give back to the community with displays of public art. He indicated that the Community Action Agency helped over 10,000 people by providing community service grants to rural communities, utility payment assistance and utility discounts. He stated that their budget reflected an increase in the Low Income Home Energy Assistance Program (LIHEAP). He indicated no significant changes were made and an unapproved supplemental was factored into next year's budget under the R&M Building Services line item. He added that two major grants were no longer available; the Youth Career Connect and the Linking to Employment Activities Pre-Release (LEAP) Program.

Supervisor Valadez asked how the department responded to the recent layoffs.

Mr. Palacios replied that once the layoffs were confirmed at Concentrix, Citi and The Arizona Daily Star, they responded rapidly. He indicated that staff met with employees and employers, and had conducted job fairs, had invited Pima College to help address training needs and possible career change opportunities, and had opened their doors for those individuals affected.

Supervisor Valadez inquired about the services and training offered to veterans transitioning from active duty.

Mr. Palacios responded that after the Department of Labor visited the Kino Veterans' Center, they were impressed with the County's efforts. He indicated a communications network was established with the veterans and he

described the services available. He stated that they attended meetings on base for service men leaving the military, offered computers for job application submittals, and leveraged funds from the State Veterans Workforce System and the Veteran's Hospital, to provide a range of support and services.

Supervisor Valadez asked whether capacity was available at Las Artes to continue providing public art and other projects.

Mr. Palacios responded that there was a pending allocation of \$200,000.00 from WIOA that could be used to support those programs, however confirmation on funding was pending a decision from the Workforce Arizona Council.

Supervisor Valadez asked about shortages in trade crafts training. He also asked if partnerships were being developed to address these shortages.

Mr. Palacios replied that there were shortages and the department was addressing it in a variety of ways. He indicated that the department was working with the Southern Arizona Manufacturing Program to help young people transition from high school into a career pathway. He stated that the program was successful and it allowed individuals to move on to Pima Community College for additional certifications. He stated that they were working on a pilot program that examined training for entry level positions.

Supervisor Valadez inquired whether there were shortages for trade crafts.

Mr. Palacios confirmed that there were shortages that were due to the aging workforce and the drying talent pool. He stated that there was a demand and additional training was needed to create opportunities to work with the Community College.

Supervisor Valadez inquired whether the department needed to address gaps between the workforce, training and services.

Mr. Palacios explained that gaps were being identified and communication with employees was important. He stated that in order to identify and address those needs, the Business Surfaces team was examining healthcare, aerospace and defense industries.

Supervisor Valadez asked what types of training or sectors were needed as an economic development type tool.

Mr. Palacios responded that sectors had been identified by the Workforce Investment Board, they researched growth industries and under their guidance they were looking into what was emerging.

Chairman Elías requested that program information be provided.

Supervisor Christy inquired whether lobbying efforts had been made with local, state, or federal entities regarding waiving the minimum wage requirement during the summer months for certain age groups in order to entice businesses to hire summer youth.

Mr. Palacios responded that those efforts had not been made because the requirements were mandated by law. He praised the Board for their continued support for summer youth employment.

Supervisor Christy asked whether the minimum wage was an impediment to hiring summer youth.

Mr. Palacios responded that it may be an impediment for employers, budgets and impact the number of youths it benefited, but it may also be 10% of the family's income for that year.

Chairman Elías commented that all workers should be treated equally regardless of age and the minimum wage requirement should not be changed.

Supervisor Miller asked for the County Attorney's opinion on the minimum wage concern.

Lesley Lukach, Civil Deputy County Attorney, responded that Pima County was required to comply with the law.

- **Communications, Graphic Services & Print Shop**

Mark Evans, Public Communications Manager, Communications Department, made the budget presentation, stating that the department was comprised of three units, each providing related but separate functions. He stated that there was a decrease in the budget due to capital programs.

- **Library District**

Amber Mathewson, Director, Pima County Public Library, made the budget presentation and indicated that the public library provides free and equitable access to information and resources needed for enrichment. She stated that several libraries had undergone renovations, some libraries were reaching milestones and new library facilities were being built under the pay as you go model. She indicated that the department added 12 FTE's for additional coverage and to avoid overtime costs. She indicated there was a significant change in capital improvement projects costs for building renovations. She stated that \$7,913.00 in fines were eliminated through their food for fines campaign, 4,500 individuals were able to have their borrowing privileges restored and 10,000 pounds of food was donated to the Community Food Bank.

Supervisor Miller requested that fund balances be provided.

Chairman Elías recommended that the department work closely with the neighborhoods and supervisors during renovation or new construction periods.

Supervisor Valadez inquired about the renovation at the Sahuarita Library.

Ms. Mathewson responded that the project was in the design phase and should be completed in 2020. She indicated that they had received input from the community and that information was provided to the architects.

- **Behavioral Health**

Paula Perrera, Director, Behavioral Health Department, made the budget presentation. She stated that the department administered statutorily mandated obligations for correctional health, paid for civil commitment services to community members struggling with mental health, administered and funded the Restoration to Competency Program and monitored the equipment leases for Banner Behavioral Health Pavilion and the Crisis Response Center. She also stated that they collected forensic evidence from adults and children who were witnesses and crime victims. She added that the requested budget was a decrease over last year's budget.

- **Medical Examiner**

Dr. Gregory Hess, Chief Medical Examiner, Medical Examiner's Office, addressed the Board, stating that the Medical Examiner's Office provided services for Pima, Santa Cruz and Cochise Counties. He indicated that their budget remained constant. He indicated that the Medical Examiner's Office was charged with operating the County Indigent Interment Process and one FTE would be transferred from the Public Fiduciary's Office to the Medical Examiner's Office for that purpose.

- **Health Services**

Marcy Flanagan, Director, Health Services, made the budget presentation. She indicated that the Health Department was responsible for promoting and maintaining a safe and healthy County. She explained that the budget reflected a 5% increase in revenues which was due to increased fees and improved third-party billings. She stated they were requesting an additional \$2.7 million for personnel services and that 43% of the department's budget was grant funded. She explained that the personnel increase were for opioids programs, the REACH Program (Racial and Ethnic Approaches to Community Health), and the Oral Health Program. She indicated that the department struggled with hiring nurses due to the competitive market and the inability to compete with the hospitals.

Chairman Elías expressed his appreciation for their involvement in assisting the Sheriff's Department with asylum seekers.

Ms. Flanagan stated that it was the responsibility of the department to ensure that all individuals in the community were safe, healthy and not spreading communicable diseases.

Supervisor Christy inquired about the status of the mobile units for Green Valley.

Ms. Flanagan replied that services offered at a hospital compared to public health services were very different. She stated their office did not provide primary care but helped connect individuals into a medical home for primary care. She indicated that since Health Services worked at all the senior centers in Pima County, they were exploring the possibility of expanding those services into the hospital.

- **Pima Animal Care Center**

Kristen Hassen Auerbach, Director, Pima Animal Care Center (PACC), made the budget presentation. She stated that PACC provided services to Pima County, the City of Tucson, the City of South Tucson, Oro Valley and the Pascua Yaqui Nation. She stated that PACC's mission was to provide animal services in the shelter and the community. She indicated during the past year 17,000 lost, stray, homeless and abandoned pets were sheltered at PACC and there was a 90% survival rate. She stated that PACC managed animal protection and enforcement services, partnered with other jurisdictions, provided outreach, education, vaccinations, spaying, neutering, micro-chipping, and licensing services. She stated that PACC provided trap, neuter and return services for cats, a surrender prevention program to help keep pets with their families, and humane education for young people. She stated that PACC was no longer an animal enforcement agency, or animal shelter, but a true community pet resource center where people and pets came together. She stated that the requested budget was for \$11,592,222.00, and that the largest variance was from PACC transitioning from a special revenue fund to a general fund department.

Supervisor Miller inquired about the \$1.2 million reduction in sheltering supplies.

Melissa Rios, Administrative Support Services Manager, Office of Medical Services, responded that it was due to a reallocation of funds from a special revenue fund to the general fund.

Supervisor Miller inquired whether the Pascua Yaqui Tribe provided revenue and requested a breakdown of those revenues.

Ms. Hassen Auerbach responded that the Pascua Yaqui Tribe did provide revenue and that the requested information would be provided.

Supervisor Miller inquired whether costs were expected to stabilize and asked about the department's five year projections.

Ms. Hassen Auerbach explained that due to the number of vacancies and turnovers in animal welfare positions the department was trying to plan accordingly. She indicated that no increases were planned and the department was trying to build sustainable programs using volunteer support. She stated that 90,000 volunteer hours were donated last year, which was equivalent to 40 full-time staff positions. She added that PACC would use volunteers and foster caregivers as their core partners in order to achieve their mission and to avoid the need to request additional funding.

- **Stadium District and Kino Sports Complex**

Reenie Ochoa, Director, Stadium District, made the budget presentation. She stated that the Stadium District operated a variety of events, such as cultural, sports and entertainment. She indicated that the stadium was a community, national and regional resource for sports and entertainment. She explained that the current facility was 162 acres and an additional 90 acres was under construction on the south side of I-10. She added that the Fort Lowell Soccer Shoot-Out as well as four soccer tournaments had been scheduled for the new facility.

Supervisor Miller inquired about rehabilitation costs and asked about repairs and upgrades.

Ms. Ochoa responded that the \$400,000.00 in rehabilitation costs would be used for renovations and field maintenance, but that it was hard to anticipate unexpected expenses. She indicated that the fields were sand-based and the turf conditions needed to be maintained at a top athletic caliber. She added that aging and outdated infrastructure needed maintenance because they were no longer under warranty.

Supervisor Miller asked who was responsible for booking events at the facility.

Ms. Ochoa responded that a majority of the bookings were done through the Stadium District, but the Stadium District also collaborated with Visit Tucson and Attractions and Tourism.

Supervisor Miller inquired about the status of the opportunity zone facilities.

Chuck Huckelberry, County Administrator, responded that a request for information was submitted and two responses were received. He stated that an unsolicited visit was conducted and more were expected. He indicated that

the request needed to be refined to include additional concepts. He stated that an additional request would be advertised in November which would include the two parcels that weren't included in the initial request.

Chairman Elías commented about the conditions of the fields and the complaints received by his office. He indicated that he understood the difficulties associated with managing heavily used fields, but he wanted to stress the importance of that maintenance.

Ms. Ochoa responded that the department took great pride in maintaining the fields. She indicated that during tournaments the fields were heavily utilized and rains could also contribute to the concerns. She stated that the completion of the expansion would help alleviate those concerns.

- **Grants Management and Innovation**

Regina Kelly, Director, Grants Management and Innovation (GMI), made the budget presentation and stated that GMI's mission was to support grant life cycles by maintaining, supporting and overseeing a program that increased the effectiveness of grant procurements and ensured compliance across programmatic and fiscal implementation. She highlighted the major services the department provided to all County entities. She stated that GMI was requesting two additional employees for the Research and Analysis Division. She indicated that the department anticipated less charge outs of the Grant Accountant's time due to the decrease in grants. She indicated that there was \$100,000.00 increase in operating expenses. She stated that the increase would be used to procure a comprehensive grants tracking and metrics system that would work with the Advantage and State of Arizona Systems.

4. **ADJOURNMENT**

As there was no further business to come before the Board, the meeting was adjourned at 10:57 a.m.

CHAIRMAN

ATTEST:

CLERK

BOARD OF SUPERVISORS' BUDGET HEARING MINUTES

The Pima County Board of Supervisors met at their regular meeting place in the Pima County Administration Building (Hearing Room), 130 West Congress Street, Tucson, Arizona, at 1:30 p.m. on Wednesday, May 15, 2019. Upon roll call, those present and absent were as follows:

Present: Richard Elías, Chairman
Ramón Valadez, Vice Chair
Ally Miller, Member
Steve Christy, Member

Absent: Sharon Bronson, Acting Chair

Also Present: Chuck Huckelberry, County Administrator
Lesley Lukach, Civil Deputy County Attorney
Melissa Manriquez, Deputy Clerk of the Board
Eric Thompson, Sergeant at Arms

1. PLEDGE OF ALLEGIANCE

All present joined in the Pledge of Allegiance.

2. PUBLIC SPEAKERS

Mathew Stanley addressed the Board regarding the importance of JobPath and the impact the program had in his life.

3. COUNTY BUDGET

County Budget Fiscal Year 2019/2020

4. DEPARTMENT BUDGET PRESENTATIONS

- **Capital Projects Fund**

Carmine DeBonis, Deputy County Administrator, explained that the Capital Projects Funds budget was \$202 million which was a decrease of approximately \$61.5 million from the previous Fiscal Year. He indicated that the budget included nine departments and 122 projects funded through the Capital Fund Budget.

Supervisor Miller asked what had contributed to the \$61 million reduction.

Mr. DeBonis responded that the 1997 bond projects and the Regional Transportation Authority projects were near completion. He indicated that it was also due to a consistent spread between three large volume departments; Regional Wastewater Reclamation, Transportation and Facilities Management.

Supervisor Miller requested that a summary of the outstanding Certificates of Participation (COPs) Funds be provided.

Chuck Huckelberry, County Administrator, responded that the information would be provided. He also stated that financing was done through COPs funding because of the expenditure limitations.

Supervisor Miller asked for an explanation on how expenditure limitation worked.

Mr. Huckelberry explained that the expenditure limitation was established by a Constitutional Amendment in 1980 and was Arizona's answer to Proposition 300. He stated that County expenditures could only grow up to a certain amount per year and the County had expenditure, rate and levy limitations. He indicated that the item controlling the budget was the expenditure limit. He explained that Transportation and Wastewater received revenues from impact fees but those funds could not be spent due to limitations. He added that the only way to spend those funds was to issue short-term debt as defined by the Auditor General. He indicated that the issuance of the short-term COPs was used to comply with the expenditure limitation.

Supervisor Miller inquired whether that resulted in additional costs to the County.

Mr. Huckelberry responded that additional costs were incurred by the County through issuance fees and higher interest rates.

Supervisor Miller inquired about the Air Garden Munition Storage Project and asked if the project was for Raytheon.

Mr. Huckelberry responded that the project was a long process to buffer Raytheon and to provide permanency for the Air National Guard at the airport. He indicated that there were three steps to the process: 1) Relocation of the aerospace roadway; 2) Acquisition of the buffer from the Tucson Airport Authority which would allow Raytheon to expand their operation; and, 3) Involved the Air Garden Munition Storage Project. He explained that the 55 acres were purchased by the County and leased to the Air National Guard as a munitions storage facility until it was no longer needed, at which time the County would redeem property and sell it. He added that it was an economic development investment that assured the permanency of the Air National Guard and increased the safety of the airmen and the public.

Supervisor Miller requested an impact fee summary that included the following information: benefit areas, planned and identified roads, and total amount of impact fees received per resident.

Mr. Huckelberry responded that the Transportation Department received \$6,500.00 in impact fees and approximately \$4,000.00 in connection fees. He indicated the Parks impact fees were not available.

Supervisor Christy inquired whether the schedule included the Houghton Road Widening, I-10 to Andrade School project.

Mr. DeBonis indicated that the South Houghton Road Widening was listed under Transportation projects.

Supervisor Christy asked about the \$850,000.00 contribution made by Pima County.

Mr. DeBonis responded that was for the design portion of the project and funding for construction would be allocated in the future.

Supervisor Christy asked whether funding would be provided in the future.

Mr. DeBonis responded in the affirmative.

- **Development Services**

Carla Blackwell, Director, Development Services Department, made the budget presentation and explained that the department was responsible for planning, zoning, building and permitting for Pima County. She stated that the budget remained steady and expenses for information technology and Fleet Services had decreased approximately \$200,000.00. She indicated that revenues were difficult to predict because they were based on building permitting activities, but revenues were consistent with this past year. She explained the 75 E. Broadway development project that the department was working on with the City of Tucson and indicated that the project was expected to help meet or exceed projections. She stated that the only difference in the budget was the net transfer of \$1.3 million to the Capital Improvement Program, which was included in the project list under the Facilities Management Department. She further explained that the renovations were for the first floor lobby in the public works building. She indicated that the plan review process had been electronically streamlined and allowed for a consolidation of space which would ultimately save money and provide better customer service.

Supervisor Miller asked about the general fund support pay back.

Ms. Blackwell replied that the balance was approximately \$3 million and it was expected to be paid off by 2023.

- **Environmental Quality**

Ursula Nelson, Director, Department of Environmental Quality, summarized the functions administered by the department. She indicated that there were no program changes, operationally or financially, and stated that the department did not operate any landfills except for the Ajo landfill. She highlighted the core functions of the waste tire recycling facility and explained how it was self-funded.

Supervisor Christy inquired about concerns with underground storage tanks.

Ms. Nelson replied that the underground storage tank program was administered by the State of Arizona, however the department remained informed and periodically reviewed notifications regarding facilities that were being inspected or closed.

Supervisor Christy inquired whether the department conducted courtesy inspections for businesses to assist with compliance.

Ms. Nelson responded that compliance inspections were conducted and the first goal was to inform, but if violations were observed, enforcement action was taken. She added that if it was an initial violation, and not significant, an opportunity was provided to correct the issue. She stated that if concerns were severe or frequent, a notice of violation was issued, and financial penalties could be assessed. She explained that during inspections, especially those with threshold limitations or different levels of regulations, if opportunities for improvement were seen, to bring down the amount of waste or air pollution generated or emitted, staff would provide assistance wherever possible.

- **Natural Resources, Parks and Recreation**

Chris Cawein, Director, Natural Resources, Parks and Recreation, provided a summary detailing the park facilities and the divisions within the department. He indicated that for Fiscal Year 2019/20 General Fund expenditure were estimated at \$19 million and \$1.1 million in revenue. He stated that 6% of the revenues collected covered expenses and that there was 4.9% increase in the overall budget. He explained that 97% of the increases, approximately \$894,000.00, were due to accounting changes for internal overhead costs and health savings account contributions. He stated that the grant funding was a minor component but special revenue fund expenditures had significantly increased due primarily to the increased lieu fee contributions. He added that the number of full time employees remained the same.

- **Office of Sustainability and Conservation**

Linda Mayro, Director, Office of Sustainability and Conservation, provided an overview of the department's four program areas. She stated that their mission was to enact and implement the Sustainable Action Plan for County operations, reduce costs, and lower the County's carbon footprint. She indicated that the recommended budget for Fiscal Year 2019/2020 had a cost savings of \$42,000.00 which was attributed to lower personnel costs, reduced environmental studies and reduced ITD costs. She added that \$90,000.00 previously under administrative costs was redistributed to the program budgets.

Supervisor Miller asked for clarification on the Section 10 permits in particular the 20 or 30 year supply terms used, and asked if they were based on developed acreage or if a formula was used.

Chuck Huckelberry, County Administrator, responded that the County had acquired approximately 140,000 acres of land through the Open Space Bond Program which had State grazing leases attached. He explained that to determine the term amount, a ledger system was used where credits and debits of land usage were issued and it was dependent on the amount of development that occurred in the future.

Supervisor Miller inquired about the developer's by-in fee.

Ms. Mayro responded that the application fee was \$720.00, which covered fees for staff services. She indicated if the developer had offsite mitigation or land internal to the development they wanted set aside as a conservation area, there was an additional fee of \$3,400.00 for monitoring the property over the 20 or 30 year duration of the permit.

Supervisor Miller inquired whether the fee was sufficient for the 20 or 30 year period.

Ms. Mayro replied that all the costs were not covered but the fee covered the time staff spent on monitoring.

Supervisor Miller asked if the current inventory of properties was stabilized in terms of the monitoring requirements and inquired about the length of time the program had been in existence.

Ms. Mayro responded that the permit was issued in 2016, they were in the third year of monitoring and all the protocols were being met.

- **Regional Flood Control District**

Suzanne Shields, Director, Regional Flood Control District, gave an overview of the services provided by the department. She stated that the budget for the Capital Improvement Program was \$17 million and explained that potential grant funding was included in that figure for safety purposes. She stated that the reason for that inclusion was to avoid denial or having to push back projects until funding became available. She indicated that \$5 million of the budget total was additional funds available to the department and not tax levy funds. She indicated that overhead costs were reduced and expenses remained the same. She stated that their largest expenses were for maintenance of infrastructures, bank protection and detention basins, and additional work being done in urban areas.

Supervisor Miller inquired whether Floodprone Land Acquisition Program (FLAP) funds were still available.

Ms. Shields replied that FLAP funding was available each year and was a successful program.

- **Regional Wastewater Reclamation**

Jackson Jenkins, Director, Regional Wastewater Reclamation Department, provided an overview of the department's budget. He indicated that over \$1.2 billion worth of assets were maintained and operated by the department. He stated that there were no rate increases requested and that this was the third year that no user or connection fees increases were requested. He stated that the budget reflected a decrease in Full Time Equivalents, the elimination of nine vacant positions and an increase in electricity costs. He explained that regulatory upgrades to nitrogen limits were changed which called for a higher standard during hotter weather. He added that new responsibilities included three pump stations, Biogas cleaning system and a Struvite Recovery process.

Supervisor Miller inquired about the nitrogen requirements change.

Mr. Jenkins responded that the State had changed the requirement and explained that tighter standards were set for the ammonia component of the total nitrogen.

Supervisor Miller asked when the biogas cleaning would start.

Mr. Jenkins responded that they were currently in the engineering and design phase.

- **Transportation**

Ana Olivarez, Director, Department of Transportation, stated that the department was continuously working to align existing resources to current needs in an effort to provide an efficient response at a reduced cost. She indicated that for Fiscal Year 2019/2020, 60% of the budget was dedicated to maintenance, 24% to debt services and 16% to operational activities. She stated that the maintenance budget included \$15 million for pavement repair, plus an additional \$5 million from the general fund. She stated that the department had gone through adjustments in preparation of their decreasing Capital Improvement Program. She indicated that the Capital budget was \$53 million, of which \$24 million was pass through funding for other entities. She indicated that capital project delivery staff was reduced by 36 positions in order to efficiently manage the program. She added that the requested budget included a \$20 million increase for pavement repair, and department expenditures were reduced for Fiscal Year 2019/2020.

5. **ADJOURNMENT**

As there was no further business to come before the Board, the meeting was adjourned at 2:31 p.m.

CHAIRMAN

ATTEST:

CLERK