BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

◉ Award ○ Contract ○ Grant

Requested Board Meeting Date: June 18, 2019

***= Mandatory, information must be provided**

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**
Tucson Centers for Women and Children, Inc. DBA Emerge! Center Against Domestic Abuse

***Project Title/Description:**
Arizona Intimate Partner Risk Assessment Instrument System (APRAIS).

***Purpose:**
This award is to assist Emerge! with the additional volume added by referrals as a result of the mandated APRAIS, a domestic violence risk assessment implemented by the Arizona Superior Court.

***Procurement Method:**
Board of Supervisors Policy D.29.7, Section III.I.1, Sole Source Procurement

***Program Goals/Predicted Outcomes:**
To ensure that domestic violence victims referred by local law enforcement agencies through the APRAIS protocol will be provided with priority services including crisis intervention; safety planning; emotional support; emergency shelter; case management; domestic abuse, legal and life-skills education; children services and other basic needs for victims.

***Public Benefit:**
Based on research demonstrating that access to services is a critical factor in reducing domestic violence fatalities, Pima County has prioritized connecting victims at elevated or high risk of lethality to a full range of crisis and support services. Emerge! is the sole comprehensive domestic violence services provider in the County.

***Metrics Available to Measure Performance:**
Metrics measured in the quarterly report include:
- # of referrals from each of the law enforcement agencies
- # of calls arriving to the crisis hot line in response to an APRAIS referral
- # # of calls initiated by Emerge! as a result of a referral
- # of hour of case management services provided to referred victims
- # of nights shelter provided to APRAIS referred victims

***Retroactive:**
No.

JUN 12 PM 1:05 PCK OF BD

To: COB 6-12-19
Ver. - 02
Pgs. - 2
(1) Addendum

Procure Dept 06/11/19 PM 11:21

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e.,15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

☐ **Expense Amount: $*** _____ ☐ Revenue Amount: $ _____

***Funding Source(s) required:** _____

Funding from General Fund? ○ Yes ○ No If Yes $ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment / Revised Award Information

Document Type: CT Department Code: OMS Contract Number (i.e.,15-123): 19-125

Amendment No.: 01 AMS Version No.: 02

Effective Date: 6/30/2019 New Termination Date: 06/30/2020

Prior Contract No. (Synergen/CMS): _____

◉ Expense or ○ Revenue ○ Increase ○ Decrease Amount This Amendment: $ 100,000.00

Is there revenue included? ○ Yes ◉ No If Yes $ _____

***Funding Source(s) required:** General Fund

Funding from General Fund? ◉ Yes ○ No If Yes $ 100,000.00 % 100

Grant/Amendment Information (for grants acceptance and awards) ○ Award ○ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e.,15-123): _____

Effective Date: _____ Termination Date: _____ Amendment Number: _____

☐ Match Amount: $ _____ ☐ Revenue Amount: $ _____

***All Funding Source(s) required:** _____

***Match funding from General Fund?** ○ **Yes** ○ **No** **If Yes $** _____ **%** _____

***Match funding from other sources?** ○ **Yes** ○ **No** **If Yes $** _____ **%** _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____

Contact: April Guzman

Department: Behavioral Health Telephone: 520-724-7515

Department Director Signature/Date: [signature] 6/10/2019

Deputy County Administrator Signature/Date: [signature] 6/10/19

County Administrator Signature/Date: [signature] 6/11/19

(Required for Board Agenda/Addendum Items)

PIMA COUNTY
BEHAVIORAL HEALTH

MEMORANDUM

DATE: 06/11/19

To: Chuck H. Huckleberry
County Administrator

From: Paula Perrera
Behavioral Health Director

Via: Jan Lesher, Chief Deputy County Administrator
Francisco García, Assistant County Administrator

Re: Professional Services – Direct Selection

The Tucson Centers for Women and Children, Inc. DBA Emerge! Center Against Domestic Abuse has been providing a full range of services to meet the needs of domestic violence victims and their children since 1975. Since 2008 they have been the only domestic violence service provider in Tucson and the largest such provider in Southern Arizona. In 2018, the Tucson Centers for Women and Children, Inc. DBA Emerge! Center Against Domestic Abuse sought funds due to the increased demand for their services created by referrals from law enforcement as a result of the mandated Arizona Intimate Partner Risk Assessment Instrument System (APRAIS), a domestic violence risk assessment implemented by the Arizona Supreme Court.

The services provided by Emerge! meet the Board of Supervisors Policy D29.7, Section III.I.1, Sole Source Procurement. The Board of Supervisors approved the allocation of funds in the amount of $100,000.00 from the Budget Stabilization Fund to Emerge! Center Against Domestic Abuse outside agency to fund increased costs associated with Domestic Violence issues and reporting as part of the Final Budget Adoption on June 18, 2019.

The annual expense for the Tucson Centers for Women and Children, Inc. DBA Emerge! Center Against Domestic Abuse will not exceed $100,000.00.

Staff recommend approval of the Tucson Centers for Women and Children, Inc. DBA Emerge! Center Against Domestic Abuse as a Direct Selection/Sole Source Procurement per D.29.7, Section II.I.1.

____ Approved _____ Not Approved

Chuck H. Huckelberry
County Administrator

Date: 6-11-2019

Pima County Department of Behavioral Health

Project: Arizona Intimate Partner Risk Assessment Instrument System (APRAIS)

Contractor: Tucson Centers for Women and Children, Inc.
Dba Emerge! Center Against Domestic Abuse

Contract No.: CT-OMS-19-125

Contract Amendment No.: 01

Orig. Contract Term:	10/01/2018 – 06/30/2019	**Orig. Amount:**	$100,000.00
Termination Date Prior Amendment:	06/30/19	**Prior Amendments Amount:**	$0
Termination Date This Amendment:	06/30/2020	**This Amendment Amount:**	$100,000.00
		Revised Total Amount:	$200,000.00

CONTRACT AMENDMENT

The parties agree to amend the above-referenced contract as follows:

1. **Background and Purpose.**

   1.1. Background. On 10/01/2018, County and Contractor entered into the above referenced agreement to provide social services and emergency shelter as needed to victims of domestic abuse referred through the Arizona Intimate Partner Risk Assessment Instrument System (APRAIS).

   1.2. Purpose. County requires an extension in services for an additional year.

2. **Term.** The Contract is extended for an additional year and terminates on 6/30/20. The County may renew this Agreement for up to three (3) additional periods of up to one (1) year. An extension Option will be effective only upon execution by the Parties of a formal written amendment.

3. **Maximum Payment Amount.** The maximum amount the County will spend under this Contract is increased by $100,000.00. County's total payments to Contractor under this contract, including any sales taxes, will not exceed $200,000.00.

4. **Compensation and Payment**. The parties have revised section 3.1, Compensation and Payment, to read as follows:

   This is a fixed fee service contract. In consideration for services specified in **Exhibit A** and delivered between July 1, 2019 and June 30, 2020, County agrees to pay Agency $100,000.00 in eleven monthly payments of $8,333.33 and one monthly payment of $8,333.37. **Total payment under this Contract will not exceed $200,000.00** ("the maximum allocated amount").

5. **Scope of Work**. The parties have revised Exhibit A – Scope of Work, to delete section 4, Budget, in its entirety.

The effective date of this Amendment is 6/30/19.

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

PIMA COUNTY

Chairman, Board of Supervisors

Date

CONTRACTOR

Authorized Officer Signature

Ed Meravio-Safwa, CEO

Printed Name and Title

5/23/19

Date

ATTEST

Clerk of the Board

Date

APPROVED AS TO FORM

Deputy County Attorney

JONATHAN PINKNEY

Print DCA Name

5/24/19

Date

APPROVED AS TO CONTENT

Department Head

5.24.19

Date

EXHIBIT A - SCOPE OF WORK

Agency: Emerge! Center Against Domestic Abuse	Program: Arizona Intimate Partner Risk Assessment Instrument System **(APRAIS)**
Program Address: 2545 E. Adams Street Tucson, AZ 85716	Program Contact: Ed Mercurio-Sakwa Telephone: 520-795-8001 Email: edm@emergecenter.org
Program Service Category: **Support Services, Shelter & Domestic Violence**	Program Award: $100,000.00

1. **Program Overview:** Provide social services and emergency shelter as needed to victims of domestic abuse referred through the Arizona Intimate Partner Risk Assessment Instrument System (APRAIS).

2. **Program Purpose:** Assist Agency with increased work load due to implementation of APRAIS.

3. **Program Requirements:**

3.1. Activities: Agency will:

3.1.1. Give priority to victims referred through the APRAIS Protocol.

3.1.2. Assess referred victims of domestic abuse and identify the services required by the victim and the victim's children.

3.1.3. Provide immediate crisis intervention, safety planning and emotional support to the victim.

3.1.4. If requested, make an appointment at one of Emerge's community-based sites for the next business day or whenever the victim is available.

3.1.5. If the victim requests emergency shelter, provide that shelter in Agency's shelter, or, if shelter is full, through use of a hotel-based overflow program.

3.2. Program Operations:

Services will be available 24 hours a day, 7 days a week, including holidays. The Agency's crisis hotline will be answered at all times.

4. **Metrics:** Agency will provide information on a quarterly basis using the following sample report format:

SAMPLE PROGRAM PERFORMANCE QUARTERLYREPORT

Emerge! Center Against Domestic Abuse

	Month	Month	Month	Quarterly Total	Year-to-Date Total
# of referrals from law enforcement (total)	0	0	0	0	0
Pima County Sheriff's Department				0	0
TPD				0	0
Marana				0	0
Oro Valley				0	0
Sahuarita				0	0
Other				0	0
# of new APRAIS referred victims served	0	0	0	0	0
Total# of APRAIS referred victims served this month	0	0	0	*N/ A*	*N/ A*
# of calls arriving to Agency's crisis hotline in response to an APRAIS referral				0	0
# of calls initiated by Agency in response to an APRAIS referral				0	0
# of hours of case management services provided to APRAIS referred victims				0	0
# of APRAIS referred victims provided shelter				0	0
# of nights shelter provided to APRAIS referred victims:					
At Emerge shelter				0	0
At a hotel paid for by Emerge!				0	0
# of APRAIS referred victims receiving other services (list):				0	0

END OF EXHIBIT A