



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: June 18, 2019

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

International Sonoran Desert Alliance

***Project Title/Description:**

AZ Dept. of Economic Security Community Action Agency - Emergency Services Network (ESN). The contract can be found in OnBase by searching Contracts 18*402 in Doc_ID_AMS.

***Purpose:**

International Sonoran Desert Alliance (ISDA), a subrecipient, will provide information on resources available to community members for emergency financial assistance, to prevent utility disconnection. ISDA will work with low-income households experiencing a temporary financial crisis to determine household needs, determine eligibility for programs and process applications for assistance.

Utility shut-off eligibility case management is conducted under the Low Income Home Energy Assistance Program (LIHEAP). Based on review of the LIHEAP application, County issues a voucher to the utility company.

Attachment: Contract Number CT-CS-18-402 (Amendment 1)

***Procurement Method:**

RFP No. CAA-ESN-2018-06 per Pima County Board of Supervisors Policy D29.6 - Selection and Contracting of Professional Services.

***Program Goals/Predicted Outcomes:**

ISDA will serve 100 eligible low-income households experiencing a temporary financial crisis in order to prevent utility disconnection.

***Public Benefit:**

The benefit of the program is that it will help in alleviating poverty and promoting self-sufficiency.

***Metrics Available to Measure Performance:**

Monthly financial and program performance reports;
Annual audit of agency's finances;
Monitoring of activities; and
Reconciliation of ESN database.

***Retroactive:**

No.

JUN 13 19M 10:44 PCD KDF RD
NW

TO: COB 6-13-19 (1)
Vers.: 2
pgs.: 6

Procure Dept 06/12/19 PM04:37

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____
Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No
If Yes, is the Contract to a vendor or subrecipient? _____
Were insurance or indemnity clauses modified? ☐ Yes ☐ No
If Yes, attach Risk's approval.
Vendor is using a Social Security Number? ☐ Yes ☐ No
If Yes, attach the required form per Administrative Procedure 22-73.

Amendment / Revised Award Information

Document Type: CT Department Code: CS Contract Number (i.e., 15-123): 18-402
Amendment No.: 1 AMS Version No.: 2
Effective Date: 7/1/19 New Termination Date: 6/30/20
Prior Contract No. (Synergen/CMS): _____
☒ Expense or ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 29,000.00
Is there revenue included? ☐ Yes ☒ No If Yes \$ _____
***Funding Source(s) required:** Low Income Home Energy Assistance Program (LIHEAP)

Funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
Effective Date: _____ Termination Date: _____ Amendment Number: _____
☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

***All Funding Source(s) required:**

***Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____
***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____
***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____

Contact: Rise Hart
Department: Community Services Telephone: 724-5723
Department Director Signature/Date: [Signature] 6-12-19
Deputy County Administrator Signature/Date: [Signature] 6-12-2019
County Administrator Signature/Date: [Signature] 6/12/19
(Required for Board Agenda/Addendum Items)

**Pima County Department of Community Services, Employment and Training Department
Community Action Agency Program**

Project: Emergency Services Network (ESN)

Awardee: International Sonoran Desert Alliance
PO Box 687
Ajo, AZ 85321

Contract No.: CT-CS-18*402

Contract Amendment No.: 01

DUNS No.: 179480595		SAM Registration Date: 8/7/18	
Research or Development:		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Federal or State Contract No.:		ADES15-089143	Award Date: 2019
Required Match:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Match Amount:	
Indirect Cost Rate:	<input type="checkbox"/>	<input type="checkbox"/> NICR	<input type="checkbox"/> de minimis <input checked="" type="checkbox"/> None
Status of Contractor:		<input checked="" type="checkbox"/> Subrecipient <input type="checkbox"/> Contractor	

CFDA	Grant Program	National Funding	Pima County Award
93.568	Arizona Department of Economic Security, Division of Aging and Adult Services (ADES/DAAS)/U.S. Department of Health and Human Services (USHHS) Low Income Home Energy Assistance Program (LIHEAP)	\$3,255,435,546.00	\$3,561,229.00

Original Contract Term:	07/01/18 – 06/30/19	Orig. Contract Amount:	\$29,000.00
Termination Date Prior Amendment:	N/A	Prior Amendments Amount:	N/A
Termination Date This Amendment:	06/30/20	This Amendment Amount:	\$29,000.00
		Revised Total Amount:	\$58,000.00

AMENDMENT ONE

The parties agree to amend the above-referenced Contract as follows:

1. BACKGROUND AND PURPOSE.

- 1.1 On July 3, 2018, Pima County ("County") and International Sonoran Desert Alliance ("Awardee"), entered into the above referenced contract to provide supportive services and rental assistance to the homeless in Pima County.
- 1.2 Purpose. County operates a local Emergency Services Network ("ESN") to provide emergency financial assistance for qualified households to prevent homelessness or utility disconnection.
 - 1.2.1. County through its Community Action Agency, as Grantee, is the recipient of State and Federal Grants for operating the local Emergency Services Network ("ESN").
 - 1.2.2. County is the Subrecipient of USHHS and ADOH funds and is authorized to pass those funds along to other entities, including Awardee, for eligible services.
 - 1.2.3. During the first year of the Agreement, County received Emergency Eviction Intervention Program ("EEIP") funds. EEIP funds have not been provided for FY 2019-2020.
 - 1.2.4. County wishes to continue the ESN services provided by Awardee for an additional year.

2. **TERM AND EXTENSIONS, SECTION 1.0.** Pursuant to **paragraph 1.2**, County exercises the first of four (4) extension options. This Contract will terminate on **June 30, 2020**.

3. **COMPENSATION AND PAYMENT, SECTION 3.0,** is amended as follows:

3.1 **Paragraph 3.1** is amended to increase “the Maximum Allocated Amount”:

FROM: \$29,000.00

TO: \$58,000.00

3.2 **Paragraph 3.2**, the table is deleted in its entirety and replaced with the following:

Funding Source	Maximum Allocated Amount		Total Anticipated Expenditure
	7/1/18-6/30/19	7/1/19-6/30/20	
LIHEAP (from USHHS/through ADES/DAAS)	\$29,000.00	\$29,000.00	\$58,000.00
Allocation TOTAL	\$29,000.00	\$29,000.00	\$58,000.00

3.3 **Paragraph 3.16.1** is deleted in its entirety and replaced with the following:

Pursuant to 2 CFR §300.1, the cost principles set forth in 2 CFR part 200, Subpart E, as codified with HHS-specific amendments in 45 CFR part 75, as may be further modified by amendments and additions, will be used to determine whether reimbursement of an incurred cost will be reimbursed under this Agreement.

4. **SECTION 7.0 – LAWS AND REGULATIONS, paragraph 7.4.3** is amended to read:

Lobbying to influence the outcome of any election or the award of any federal contract, grant, loan or cooperative agreement (see Federal Standard Form LLL, “Disclosure of Lobbying Activities);

5. **SECTION 33.0 – ISRAEL BOYCOTT CERTIFICATION** is deleted in its entirety and the remaining Section is *renumbered to conform*.

6. **EXHIBIT A – SCOPE OF WORK**, is amended as follows:

6.1 **CLIENT INCOME GUIDELINES, SECTION 3.0, Exhibits B-1, B-2, and B-3** Client Income Guidelines are deleted in their entirety and replaced with updated guidelines set forth in Exhibits B-1, B-2, and B-3 attached to this Amendment No. 2

6.2 **BUDGET, SECTION 6.0,** is amended

6.2.1. **Approved Budget, Paragraph 6.1**, is amended to add:

For services provided **July 1, 2019 through June 30, 2020**, Awardee will be paid in accordance to the following table:

Budget Line Item	Projected LIHEAP
Operating Budget	
Salaries/ERE	\$20,000.00
Professional Services	\$250.00
Rent/Utilities	\$2,000.00
Travel	\$400.00
Materials & Supplies	\$1,000.00
Operating Services	\$2,450.00
Administrative Expenses (10% limit)	\$2,900.00
Total Operating Budget	\$29,000.00
Other Allocation(s)	
Client Vouchers	-0-
TOTAL BUDGET	\$29,000.00

4.2.2. Service Summary, Paragraph 6.2, is amended to add:

For July 1, 2019 through June 30, 2020, Awardee will serve the following number of households through the funding source:

CLIENT FUNDING SOURCE	ESN Code	NUMBER OF HOUSEHOLDS
LIHEAP	77	100
TOTAL		100

The effective date of this Amendment is July 1, 2019.

All other provisions of this Agreement, not specifically changed by this amendment, will remain in effect and be binding upon the parties.

IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein:

PIMA COUNTY:

Chairman, Pima County Board of Supervisors

Date: _____

~~A WARDEE:~~

Authorized Signature

MARION COOPER, EXECUTIVE DIR.
Printed Name & Title

Date: 6/7/2019

ATTEST:

Clerk of the Board Date

APPROVED AS TO CONTENT:

Director, Employment & Training

APPROVED AS TO FORM:


Karen S. Friar, Deputy County Attorney

Arizona Department of Economic Security - Division of Aging and Adult Services (DAAS)

Community Action Programs and Services

Income Thresholds for Community Action Program Services - Effective July 1, 2019 - June 30, 2020

Federal Poverty Guidelines (FPG) - Income thresholds for the last 30 days by percent of FPG - For HH Size														
Number of Household Members>>		1	2	3	4	5	6	7	8	9	10	11	12	For >12 Add
0%-75% of Poverty = At or under 75% of the FPG, FYI..		\$780	\$1,058	\$1,333	\$1,609	\$1,885	\$2,161	\$2,438	\$2,714	\$2,990	\$3,266	\$3,543	\$3,819	\$276
76%-100% of Poverty = Above 75% and at or below 100% of FPG. FYI - for reporting and programs with an income limit of 100% of poverty.		\$1,040	\$1,409	\$1,777	\$2,145	\$2,514	\$2,882	\$3,250	\$3,619	\$3,987	\$4,355	\$4,724	\$5,092	\$368
101%-125% of Poverty = Above 100% and at or below 125% of FPG. Threshold for: NHH STCS, CSBG clients aged 59 and under without disabilities. For CSBG/STCS clients 60+ or persons with disabilities see: 126%-150% of Poverty below.		\$1,301	\$1,761	\$2,221	\$2,682	\$3,142	\$3,603	\$4,063	\$4,523	\$4,984	\$5,444	\$5,905	\$6,365	\$460
126%-150% of Poverty = Above 125% and at or below 150% of FPG. Threshold for: STCS, NHH and CSBG clients aged 60+, persons with disabilities. For LIHEAP clients see next section, LIHEAP ONLY.		\$1,561	\$2,113	\$2,666	\$3,218	\$3,771	\$4,323	\$4,876	\$5,428	\$5,981	\$6,533	\$7,086	\$7,638	\$552
LIHEAP ONLY - Income Thresholds by Household Size - these numbers used for income eligibility only														
Number of Household Members>>		1	2	3	4	5	6	7	8	9	10	11	12	For >12 Add
The household income limit for the last 30 days for LIHEAP is 60% of SMI for households sized 7 and under. For households sized 8 and over, the income limit is 150% of FPG - FPL UPDATED FOR SFY 2020		\$1,959	\$2,562	\$3,165	\$3,768	\$4,371	\$4,974	\$5,087	\$5,428	\$5,981	\$6,533	\$7,086	\$7,638	\$552
		Income limits for LIHEAP households sized 7 and under using 60% of State Median Income							Income limits for LIHEAP households sized 8 and over (using Federal Poverty Guidelines)					
LIHEAP ONLY - Energy Points for Income by Household Size														
Number of Household Members>>		1	2	3	4	5	6	7	8	9	10	11	12	For >12 Add
A) 5 points	At or below 25% of 60% of SMI or 150% of FPG for households sized 8 or more >>	\$489	\$640	\$791	\$942	\$1,092	\$1,243	\$1,271	\$1,357	\$1,495	\$1,633	\$1,771	\$1,909	\$138
B) 4 points	Above 25% and up to 50% of 60% of SMI > or above 150% for households sized 8 or more >>	\$979	\$1,281	\$1,582	\$1,884	\$2,185	\$2,487	\$2,543	\$2,714	\$2,990	\$3,266	\$3,543	\$3,819	\$276
C) 3 points	Above 50% and up to 75% of 60% of the SMI >> or above 150% for households sized 8 or more	\$1,469	\$1,922	\$2,374	\$2,826	\$3,278	\$3,731	\$3,815	\$3,900	\$3,985	\$4,070	\$4,154	\$4,239	\$414
D) 2 points	Above 75% of 60% of SMI or above 150% of FPG for households sized 8 or more. >>	\$1,959	\$2,562	\$3,165	\$3,768	\$4,371	\$4,974	\$5,087	\$5,428	\$5,981	\$6,533	\$7,086	\$7,638	\$552

Attachment SFY-20-K A.2



Department of Economic Security (DES)

Division of Aging and Adult Services (DAAS) SFY 2018 Simplified LIHEAP Income Chart

Effective July 1, 2019 to June 30, 2020

60 percent of State Median Income (SMI) is used for households sized 7 and under

150 percent of Federal Poverty Guideline (FPG) is used for households sized 8 and over

<u>Household Size</u>	<u>30 Day Gross Income Limit</u> (Dollar Amount)
1	\$1,959
2	\$2,562
3	\$3,165
4	\$3,768
5	\$4,371
6	\$4,974
7	\$5,087
8	\$5,428
9	\$5,981
10	\$6,533
11	\$7,086
12	\$7,638

For each additional household member, add \$552

4/16/19



PIMA COUNTY

COMMUNITY SERVICES

COMMUNITY ACTION AGENCY

SFY 2018 Simplified LIHEAP Income Chart

Effective July 1, 2019 to June 30, 2020

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<u>Household Size</u>	<u>30 Day Gross Income Limit</u> (Dollar Amount)
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8	\$5,428
9	\$5,981
10	\$6,533
11	\$7,086
12	\$7,638

For each additional household member, add \$552

Figures derived from information dated April 16, 2019 from Arizona Department of Economic Security, Division of Aging & Adult Services Community Services Unit.

I, _____, declare that I meet the above income guidelines under Household Size _____. I am also aware of the Agency's Grievance Procedures, Confidentiality Policy, and Release of Information Policy.

Signature & Date



COMMUNITY SERVICES, EMPLOYMENT AND TRAINING DEPARTMENT
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(520) 724-7700 • Fax (520) 724-6799

