



# BOARD OF SUPERVISORS AGENDA ITEM REPORT

## CONTRACTS / AWARDS / GRANTS

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: June 18, 2019

\* = Mandatory, information must be provided

or Procurement Director Award ☐

**\*Contractor/Vendor Name/Grantor (DBA):**

Old Pueblo Community Services

**\*Project Title/Description:**

Arizona Department of Housing - Pima County Links, a housing and employment program for people experiencing homelessness in Pima County. The Contract and Amendments can be found in OnBase by searching Contracts 17\*441 in Doc\_ID\_AMS.

**\*Purpose:**

Arizona Department of Housing (ADOH) has amended the County 2018-2019 agreement to extend the services funded by State of Arizona Housing Program Fund (HPF) for an additional month for the homeless in Pima County.

This amendment is to extend the contract with Old Pueblo Community Services, a partner agency with Pima County Links, to provide supportive services and rental assistance until June 30, 2019.

Attachment: Contract Number CT-CS-17-441 (Amendment 2)

**\*Procurement Method:**

RFP-CSET- 2015-4 per Pima County Board of Supervisors Policy D29.6 - Selection and Contracting of Professional Services.

**\*Program Goals/Predicted Outcomes:**

The program provides rapid rehousing to a minimum of 40 participants (a homeless family is considered one participant). Old Pueblo Community Services will serve 65% of individuals/families within the first six months of the contract and ensure that 100% of individuals/families will exit to permanent housing within 60 days of entering the program.

**\*Public Benefit:**

The program provides the resources necessary for individuals/families experiencing homelessness in Pima County to obtain employment and housing.

**\*Metrics Available to Measure Performance:**

ADOH requires tracking program participants through the Homeless Management Information System (HMIS) and program reports.

**\*Retroactive:**

Yes. County received the revenue agreement from ADOH on May 14, 2019. ADOH revenue agreement is scheduled to be approved at the June 4, 2019 Pima County Board of Supervisors' Meeting. The negative impact of this amendment not being approved is Pima County homeless residents would not receive resources for employment and housing.

To: COB - 6/7/19

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(1)

Addendum Page 1 of 2

Procure Dept 06/06/19 PM12:27

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**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_

Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_

☐ Expense Amount: \$\* \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_**\*Funding Source(s) required:**Funding from General Fund? ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No**If Yes, is the Contract to a vendor or subrecipient?** \_\_\_\_\_Were insurance or indemnity clauses modified? ☐ Yes ☐ No*If Yes, attach Risk's approval.*Vendor is using a Social Security Number? ☐ Yes ☐ No*If Yes, attach the required form per Administrative Procedure 22-73.***Amendment / Revised Award Information**Document Type: CT Department Code: CS Contract Number (i.e., 15-123): 17-441Amendment No.: 2 AMS Version No.: 8Effective Date: 6-1-19 HL New Termination Date: 6/30/19

Prior Contract No. (Synergen/CMS): \_\_\_\_\_

☒ Expense or ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ 0.00Is there revenue included? ☐ Yes ☒ No If Yes \$ \_\_\_\_\_**\*Funding Source(s) required:** State of Arizona Housing Program Fund (HPF)Funding from General Fund? ☐ Yes ☒ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_**Grant/Amendment Information** (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e., 15-123): \_\_\_\_\_

Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_

☐ Match Amount: \$ \_\_\_\_\_ ☐ Revenue Amount: \$ \_\_\_\_\_**\*All Funding Source(s) required:****\*Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_**\*Match funding from other sources?** ☐ Yes ☐ No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_**\*Funding Source:** \_\_\_\_\_**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** \_\_\_\_\_Contact: Rise HartDepartment: Community Services Telephone: 724-5723Department Director Signature/Date: Sean M. Lopez 6/5/19 (designee)Deputy County Administrator Signature/Date: Shirley C. 6/6/2019County Administrator Signature/Date: C. DeCuberty 6/6/19  
(Required for Board Agenda/Addendum Items)

**Pima County Department of Community Services, Employment and Training Department -  
SULLIVAN JACKSON EMPLOYMENT CENTER (SJEC)**

**Project:** Arizona Department of Housing – Pima County Links Rapid Rehousing

**Awardee:** Old Pueblo Community Services  
4501 E. 5<sup>th</sup> Street  
Tucson, AZ, 85711

**Contract No.:** CT-CS-17\*441

**Contract Amendment No.:** 02

Original Contract Term:	06/20/17 – 05/31/18	Orig. Contract Amount:	\$88,000.00
Termination Date Prior Amendment:	05/31/19	Prior Amendments Amounts:	\$101,359.00
Termination Date This Amendment:	06/30/19	This Amendment Amount:	-0-
		Revised Total Amount:	\$189,359.00

<b>DUNS No.:</b> 002623366		<b>SAM Registration Date:</b> 1/15/19	
<b>Research or Development:</b>		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<b>State Contract No:</b> 524-18		<b>Award Date:</b>	2018
<b>Required Match:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>Match Amount:</b>	
<b>Indirect Cost Rate:</b>	<input type="checkbox"/>	<input type="checkbox"/> NICR	<input checked="" type="checkbox"/> de minimis <input type="checkbox"/> None
<b>Status of Contractor:</b>	<input checked="" type="checkbox"/> Subrecipient		<input type="checkbox"/> Contractor

CFDA	Grant Program	State Funding	Pima County Award
N/A	State of Arizona Housing Program Fund (HPF)	\$2,000,000.00	\$400,000.00

**CONTRACT AMENDMENT TWO**

The parties agree to amend the above-referenced Contract as follows:

**1. BACKGROUND AND PURPOSE.**

- 1.1. Background. On July 11, 2017, Pima County (“County”) and Old Pueblo Community Services (“Awardee”) entered into the above referenced contract to provide supportive services and rental assistance to the homeless in Pima County.
- 1.2. Purpose. The Arizona Department of Housing (“ADOH”) and County entered into Pima County Contract No. GTAW-18-78 (State Contract 524-18) under which ADOH provides funding for homeless prevention assistance services.
  - 1.2.1. The agreement with ADOH was amended to extend the term for one (1) additional month (Pima County Contract No. GTAM-19-55).
  - 1.2.2. County is extending the term of the above-referenced contract with Awardee to be consistent with the term of the underlying ADOH Agreement.

2. TERM AND EXTENSIONS, SECTION 1.0, paragraph 1.1 is amended to change the termination date:  
FROM: May 31, 2019  
TO: June 30, 2019
3. ISRAEL BOYCOTT CERTIFICATION, SECTION 31.0 – is deleted in its entirety and the remaining Section is *renumbered to conform*.
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All other provisions of the Contract not expressly modified in this Amendment will remain in effect and be binding on the parties.

IN WITNESS WHEREOF, the parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and of the original Contract cited herein:

PIMA COUNTY:

\_\_\_\_\_  
Chairman, Pima County Board of Supervisors

Date: \_\_\_\_\_

ATTEST:

AWARDEE:

  
\_\_\_\_\_  
Authorized Signature

THOMAS LITWICKS  
\_\_\_\_\_  
Printed Name & Title

Date: 6/3/19

\_\_\_\_\_  
Clerk of the Board Date

APPROVED AS TO CONTENT:

  
\_\_\_\_\_  
Director, Employment & Training

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Karen S. Friar, Deputy County Attorney