

## **BOARD OF SUPERVISORS' BUDGET HEARING MINUTES**

The Pima County Board of Supervisors met at their regular meeting place in the Pima County Administration Building (Hearing Room), 130 West Congress Street, Tucson, Arizona, at 9:00 a.m. on Tuesday, May 14, 2019. Upon roll call, those present and absent were as follows:

Present: Richard Elías, Chairman  
Ramón Valadez, Vice Chair  
Sharon Bronson, Acting Chair  
Ally Miller, Member  
Steve Christy, Member

Also Present: Chuck Huckelberry, County Administrator  
Andrew Flagg, Chief Civil Deputy County Attorney  
Julie Castañeda, Clerk of the Board  
Eric Thompson, Sergeant at Arms

### **1. PLEDGE OF ALLEGIANCE**

All present joined in the Pledge of Allegiance.

### **2. COUNTY ADMINISTRATOR - Introduction**

Chuck Huckelberry, County Administrator, addressed the Board regarding the recommended budget for Fiscal Year 2019-2020. He indicated that the budget was for \$1.31 billion, which was down 2% from the previous fiscal year and down 12% from twelve years ago. He explained that the recommended primary property tax rate of \$3.99 was a seven cent decrease from the previous fiscal year and the secondary tax rates remained the same, with the exception of a two cent increase for the Library District. He stated that the tax base expanded by about 4.8%, of which 1.1% was for new construction. He stated that the County's state cost transfers increased and payments had risen from \$1.8 to \$1.9 million. He also indicated that there may be an additional \$1.8 million impact that was contingent upon the outcome of the Legislature's debate regarding the state cost transfer for juvenile. He stated that the largest difference in the budget was the shift from capital debt financing to PAYGO financing. He noted that the budget included a significant investment of \$26 million for road repair and pavement preservation. He stated that there was growth in Highway User Revenue Funds (HURF) and Vehicle License Taxes (VLT) and a reduction of the debt service for HURF Revenue Bonds. He recommended a two percent raise for County employees making more than \$45,000.00 per year and a three percent raise for the 45% of County employees making less than \$45,000.00 per year.

Supervisor Miller inquired whether the Board had the ability to lower the rates during final budget adoption.

Mr. Huckelberry responded that the Board did have that option.

Supervisor Miller asked whether the \$17 million in state cost transfers included the \$15 million the County donated to the University of Arizona.

Mr. Huckelberry stated all counties were obligated to contribute \$17 million to state indigent health programs and that was independent of the donation to the University of Arizona.

Supervisor Miller inquired about future pension contribution levels.

Mr. Huckelberry responded that regular employee pension contribution levels had stabilized. He added that due to legislative reforms, Public Safety Retirement contributions were expected to level out as employees on older contribution structures retired.

Supervisor Miller also questioned the increase in Information Technology Department (ITD) port charges.

Tom Burke, Deputy County Administrator, explained that the six dollar per month per port charge increase was necessary to accumulate the funds needed to replace the networking infrastructure.

Supervisor Christy asked who was responsible for capital project decisions and oversight.

Mr. Huckelberry responded that the Board of Supervisors was responsible for establishing the budget, setting the tax rates and approving the Capital Improvement Program.

Supervisor Miller inquired about the impact debt service and secondary taxes would have on primary taxes.

Mr. Huckelberry explained that as the secondary property tax for debt service dropped half could be placed into primary taxes and there would be a net decline, however it would decline at a slower rate if the PAYGO Program was not implemented.

Supervisor Miller requested copies of all fund balance schedules.

### 3. **COUNTY BUDGET**

County Budget Fiscal Year 2019/2020

#### 4. DEPARTMENT BUDGET PRESENTATIONS

- **Constables**

Michael Stevenson, Presiding Constable, addressed the Board. He explained that revenues were down during Fiscal Year 2018-2019 because the writ fee collection was being handled by the courts, but the Constables still expected to exceed revenues. He stated that with funding provided by the Constables Ethics and Standards Training Board, the department was able to meet budget projections. He reported that there was an overall 22.5% increase in the number of waivers processed. He stated an additional Office Manager position was added, and this position would also act as the system security officer for the new Spillman Case Management System. He expressed appreciation for the Fiscal Year 2018-2019 salary increase and credited the increase for a drop in turnover and employee morale. He thanked ITD and the Sheriff's Department for their assistance in implementing the new case management system.

- **Clerk of the Superior Court**

Ray Rivas, Director, Juvenile Clerk of the Court Division, reported to the Board that there were few changes to the department's budget, due to the election of Gary Harrison, Clerk of the Superior Court. He noted that there were interdepartmental salary transfers and salaries and wages expenditures were reduced through attrition, delayed hiring and the replacement of retired staff with entry level employees. He reviewed other anticipated changes in revenue and spending, which included office machines, capital leases and interest payments, civil and family law filing fees and the increase of the minimum wage. He spoke about E-Filing and the impacts it would have on the department. He explained that remodeling was required to comply with security standards recommended by the Administrative Office of the Clerks, and that the department was seeking state security grants for that endeavor.

- **Sheriff**

Mark Napier, Pima County Sheriff, addressed the Board. He stated that in Fiscal Year 2018-2019 the Sheriff's Department was approximately \$4 million under budget because the department had been committed to being fiscally responsible and due to the number of unfilled open positions. He explained that as a result of the surplus future progress was possible regarding employee compensation, such as implementing retention incentives and raising salaries to a competitive level. He reported that crime in the County was declining.

Chairman Elías asked about the Sheriff's statement, "crime was down," and asked why he had previously stated that crime was increasing in the western part of Pima County.

Sheriff Napier clarified that overall crime was down in the County as a whole, but specific crimes, such as drug and human trafficking, remained a public safety challenge along the Mexican border in the western part of the County.

Supervisor Miller inquired why salaries were increasing when there was a budget surplus and asked why overtime pay had decreased.

Sheriff Napier explained that the increase included an increase in employee related expenses and the boost for recruitment. He added that the projected increase in personnel would lower the need for overtime.

Chuck Huckelberry, County Administrator, also added that an increase in salary would generate a significant upsurge in pension costs.

Supervisor Miller inquired about the decrease in the Commissary Operations Fund.

Ron Jee, Financial Services Manager, Pima County Sheriff's Department, explained that due to updates to Government Accounting Standards, these funds were being recorded in Disbursements and Receipts rather than Expenditures.

Supervisor Christy asked what had contributed to the budget surplus.

Sheriff Napier responded that lower organizational levels of the department were given budget responsibilities and accountabilities and overtime expenditures were monitored closely. He detailed some of the difficulties related to recruitment, strategies to increase salaries and salary ranges and how to fill open positions. He stated that the Stonegarden grant would eliminate the supplemental requested and reduce overtime costs.

Chairman Elías questioned why the Sheriff Department's surplus was not used to compensate employees.

Sheriff Napier explained that out of \$5.5 million, \$4.8 million of the budget surplus was leveraged back into compensation adjustments, such as raising corrections officers' pay, providing retention incentives and improving significant disparities in the manner commanders were being compensated. He stated that a \$901,000.00 supplemental request was submitted for the purchase of a new digital information management system. He added that this would replace the current system which was purchased in 2007.

Chairman Elías asked for assurances from the Sheriff that Stonegarden grant funds would not be utilized prior to the requisite conditions being met and the Board's permission being granted.

Sheriff Napier responded that staff was under the direction that no funds were to be expended until processes were in place with our Federal partners regarding humanitarian aid and indirect reimbursement and until all other conditions had been satisfied.

- **Superior Courts/Juvenile Courts/Justice Courts**

Kyle Bryson, Presiding Judge, Pima County Superior Court, addressed the Board and reviewed statistical data. He explained that in an effort to efficiently manage funds the Superior Court and the Juvenile Court Information Technology Departments were consolidated, which resulted in the transfer of approximately \$1.6 million. He indicated that the Courts would also be losing grant funding and reimbursements.

Kathleen Quigley, Presiding Judge, Pima County Juvenile Court, reported that the Pima County Juvenile Court system was recognized nationally and internationally for its work with families and communities.

Adam Watters, Presiding Judge, Pima County Consolidated Justice Court, reported that yearly, approximately 400,000 individuals seek services from the Justice Courts. He stated that efforts were made to provide greater access to the court system by offering additional online options.

Ray Carroll, Justice of the Peace, Green Valley Justice Courts, thanked the Board for the proposed 3% salary increase. He reported that the Facilities Management Department had improved courthouse security and he was requesting funding for additional security.

Supervisor Miller asked whether a supplemental request was submitted.

Judge Carroll responded that a supplemental request was submitted for \$40,000.00 for a security agent.

John Peck, Presiding Judge, Ajo Justice Court, stated that the Court's budget had increased by \$1,000.00. He noted that the additional increases were for internet and security expenses and the largest increase was for utility costs. He reported that in an effort to maximize resources, adult probation officers were supervising Ajo's Justice and Supreme Courts. He also reviewed additional achievements and accomplishments.

- **County Attorney**

Amelia Cramer, Chief Deputy County Attorney, Pima County Attorney's Office, reported that the County Attorney's Office completed the year under budget. She highlighted programs and accomplishments that provided savings for the County. She reviewed advances in criminal justice reform, juvenile diversion,

teen court, community justice boards, aging warrants and felony drug diversion. She indicated that a supplemental request was submitted for additional positions.

Supervisor Christy asked whether any resources within the County Attorney's Office were involved with litigation or legal maneuvering to stop the Rosemont Copper Mine.

Ms. Cramer responded that the Pima County Attorney's Office represents Pima County and the Board of Supervisors regarding issues associated with the Rosemont Copper Mine.

Andrew Flagg, Chief Civil Deputy County Attorney, Pima County Attorney's Office, indicated that zero employees were dedicated to litigation or matters regarding the Rosemont Copper Project. He stated that he would provide an estimate for any funding devoted to issues related to Rosemont Copper Mine.

Supervisor Christy inquired whether any legal activities, regarding Rosemont Copper, were contracted to outside attorneys.

Mr. Flagg stated that no outside attorneys had been contracted by the County with regards to Rosemont Copper.

- **Office of Emergency Management and Homeland Security**

Jeff Guthrie, Director, Office of Emergency Management and Homeland Security (OEMHS), reviewed the programs and services provided by OEMHS, which included the local Emergency Planning Committee, the Regional Emergency Preparedness Committee and training and workshops hosted by OEMHS. He reported that there were no significant budget changes.

Supervisor Christy expressed his appreciation for OEMHS' cooperation and guidance regarding the Firewise Program.

- **Wireless Integrated Network**

Rick Brown, Executive Director, Pima County Wireless Integrated Network (PCWIN), reviewed PCWIN's membership, equipment statistics and funding sources. He reported that there was an upgrade to the radio system, which included back end pieces, dispatch consoles and software improvements. He expressed concerns over the increasing cost for port fees and overhead. He stated that these costs could result in an increase in annual membership fees and maintenance and labor costs. He stated that upgrades to the flexibility, monitoring and overall reliability to the backhaul network was made possible through an internal loan.

Supervisor Miller relayed Oro Valley Police Chief Danny Sharp's praise for Pima County's PCWIN program.

- **Elections**

Brad Nelson, Director, Elections Department, explained that the expenses included were for a two party Presidential Preference Election in March of 2020. He stated that reimbursement was expected from the state. He indicated that there was a \$1.5 million allocation for the purchase of new voting machines that met federal requirements under the Help America Vote Act.

Chairman Elías asked what technology had been developed that allowed individuals to vote privately and independently.

Mr. Nelson stated that the voting machines selected were designed to not only accommodate the visually impaired, but had the technology for the sip and puff interface, and boards that could be used with hands or feet.

Chairman Elías recommended that the Election's Department work with the press to inform individuals about the new technology available.

5. **PUBLIC SPEAKERS**

The Chairman inquired whether anyone wished to address the Board. No one appeared.

6. **ADJOURNMENT**

As there was no further business to come before the Board, the meeting was adjourned at 11:43 a.m.

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CHAIRMAN

ATTEST:

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CLERK

## **BOARD OF SUPERVISORS' BUDGET HEARING MINUTES**

The Pima County Board of Supervisors met at their regular meeting place in the Pima County Administration Building (Hearing Room), 130 West Congress Street, Tucson, Arizona, at 1:30 p.m. on Tuesday, May 14, 2019. Upon roll call, those present and absent were as follows:

Present: Richard Elías, Chairman  
Ramón Valadez, Vice Chair  
Sharon Bronson, Acting Chair  
Ally Miller, Member  
Steve Christy, Member

Also Present: Chuck Huckelberry, County Administrator  
Andrew Flagg, Chief Civil Deputy County Attorney  
Julie Castañeda, Clerk of the Board  
Eric Thompson, Sergeant at Arms

### **1. PLEDGE OF ALLEGIANCE**

All present joined in the Pledge of Allegiance.

### **2. PUBLIC SPEAKERS**

The following speakers addressed the Board in support of the Preschool Investment Program:

- Arlene Benavidez, Executive Director, Metropolitan Education Commission
- Bill Berk
- Alonzo Morado, The Primavera Foundation
- Becky Duncan, Arizona Grandparent Ambassadors
- Patricia Muir
- Amber Jones
- Linda Horowitz
- Dr. Eve Shapiro
- Ryan Kelly
- Lisa Wolfe
- Dr. Eric Schindler, President and CEO, Child and Family Resources
- Kim Holaway
- Brint Milward, Director, School of Government and Public Policy, University of Arizona and Board Chair, Children's Action Alliance

They offered the following comments:

- Preschool aged children in low-income areas of the community did not have access to a high quality preschool education.
- There were vast disparities in the opportunities that were available to children, based on where they lived and their ethnic background.



- Leaders and members of the community needed to work together and coordinate efforts to enhance educational standards.
- The Board could make an enormous difference in the lives of children and families by taking action regarding early childhood education.
- The Arizona Grandparent Ambassadors urged the Board to fund the Preschool Investment Program.
- Only twenty percent of the families in Pima County had access to high quality preschool.
- Prioritizing children in the community had the biggest impact economically for the future of the County.
- Ensuring the success of youth was everyone's responsibility.
- Education was the path out of poverty, a way to grow our society and a way to make good citizens of our children.
- Funding early childhood education saved the community money in the future.
- The list of supporters for the Preschool Investment Program included: Child and Family Resources; Outer Limit Schools; Easter Seals Blake Foundation; LD3 Democratic Club; Education Caucus of the Democratic Party of Pima County; Center for Economic Integrity; University of Arizona College of Social and Behavioral Sciences; Southern Arizona Prosperity Alliance; Legislative District 11 Democratic Committee; IMPACT of Southern Arizona; Southwest Fair Housing Council; Our Family Services; Strong Start Tucson; Southern Arizona Leadership Council; Pima Area Labor Federation; Children's Action Alliance; Tucson Unified School District; Make Way for Books; Southern Arizona Association for the Education of Young Children; Tucson Chapter of Now; Casa de los Niños; Progressive Democrats of Southern Arizona; Democratic Party of Pima County; United Way of Tucson and Southern Arizona; Metropolitan Education Commission; Arizona Daily Star; Tucson Weekly; Community Food Bank of Southern Arizona; Community Foundation of Southern Arizona; Catholic Community Services; Dustin Williams, Pima County School Superintendent; Regina Romero, Tucson City Council; Arizona Legislators, Steve Farley, Victoria Steele, Randy Friese; Jannie Cox; Virginia Yrun; Eva Dong, Board Member, Sunnyside Unified School District; Crystal Foster, Board Member, Tucson Unified School District; Ann McCloud; Rev. Stephanie Hamilton; Matt Kopec, Board Member, Amphitheater Public School District; Deborah Embry, Tucson Urban League; Ian McDowell; Linda Lopez; Pima County Sheriff Mark Napier; Tucson Police Chief Chris Magnus; Oro Valley Police Chief Danny Sharp; Martha Kitridge; First Things First Pima North Regional Council, Rosie Koberlein, Long Realty; Mary Judge Ryan; and Peggy Goulding, Social Venture Partners.

Chairman Elías noted that John Pedicone, Richard Kopp and Mary Peterson submitted cards of support but they did not wish to speak.

Chairman Elías voiced his support for funding the Preschool Investment Program. He stated that the Board was obligated to confirm whether a majority of voters were interested in supporting the program. He indicated that if there were legal issues that prevented the County from funding the program, the Board needed to pursue the State Legislature to make changes so that communities could have local control.

Andrew Flagg, Chief Civil Deputy County Attorney, indicated that he would analyze the issue and provide the Board with an opinion prior to final budget adoption.

Chuck Huckelberry, County Administrator, stated that the easiest way to fund the program would be through Secondary Property Tax Levies, this would avoid issues with expenditure limitations and using the Primary Property Tax Base. He explained that although the program was worthwhile, from a policy perspective, it could be legally problematic.

Supervisor Bronson suggested that unused First Things First funds be part of the discussion.

Supervisor Miller inquired whether a similar item, which was opposed by voters, had been on the ballot.

Chairman Elías stated that there was confusion about the previous proposition and what community members would be served if approved. He indicated that the Preschool Investment Program being discussed was very different from the one voted down.

### 3. **COUNTY BUDGET**

County Budget Fiscal Year 2019/2020

### 4. **DEPARTMENT BUDGET PRESENTATIONS**

- **Assessor**

Bill Staples, Pima County Assessor, stated that the 2019 tax roll was at a high of \$95 billion and that he expected the 2020 roll to exceed \$100 billion. He reported over the past 15 years staffing was decreased by 20% and he anticipated being \$1 million under budget. He indicated that in February, he recommended that the Board lower the tax rates and levies to avoid Truth in Taxation Hearings. He explained that although the Assessor's Office had been under budget, he was urged to reduce the department's budget by \$700,000.00. He voiced concern over the County Administrator's memorandum which indicated that future Truth in Taxation hearings would be necessary, even though it was reported that property taxes would remain neutral.

- **Recorder**

F. Ann Rodriguez, Pima County Recorder, addressed the Board. She stated that the City of Tucson would be holding Primary and General Elections. She indicated that the Recorder's Office would be responsible for verifying signatures and sending out military/overseas ballots. She reported that four school districts and a fire district were considering all-mail elections in 2019. She stated that a Presidential Preference Election was scheduled for March 2020. She reported that the costs for this election was partially paid for by the State, but could be billed entirely to the County depending on the actions of the State Legislature. She notified the Board that the Legislature had shifted the responsibility of emergency voting from the Recorder's Office to the Board of Supervisors. She indicated that the flat fee had been increased for recorded documents and that would impact the department's revenues. She thanked the Information Technology Department for assisting with security measures and library staff for allowing early voting at library sites.

Supervisor Bronson recognized Ms. Rodriguez's foresight, innovation, and advocacy of early voting.

- **Superintendent of Schools**

Michael Schaeffer, Chief Financial Officer, Superintendent of Schools, explained that Superintendent Dustin Williams had developed directives for complete transparency and changed the way the department functioned. He stated that during Fiscal Year 2019-2020, the department would track the school reserve fund through the County's financial system to account for the Accommodation School District which was in charge of education in both the adult and juvenile detention centers, transportation for students living in unorganized portions of the County and additional special programs. He reported that the General Fund impact increased by approximately \$15,000.00, Special Revenue grants had decreased and the School Reserve Fund impact was \$2,255,966.00.

- **Treasurer**

Beth Ford, Pima County Treasurer, provided an overview of the Treasurer's Office and indicated that the budget was consistent with last year's budget.

Supervisor Christy asked how the department had adjusted to the relocation.

Ms. Ford responded that the facility was convenient and security was effective. She indicated that there were complaints regarding the requirements for passing through security.

- **Public Defense Services**

Dean Brault, Director, Public Defense Services (PDS), addressed the Board. He indicated that the only changes were the transfer of burials and cremations to the Office of Medical Services and the decreased reliance on the Office of Court Appointed Council (OCAC). He stated that the OCAC budget was \$9 million four years ago and the current budget was \$5.8 million. He indicated that a reorganization of PDS kept the more expensive cases in-house and the less expensive cases were transferred to OCAC. He indicated that this resulted in an increased number of cases being transferred, but decreased cost overall. He added that due to the increased capital cases filed by the County Attorney's Office, a Capital Unit was formed within PDS. He stated that the attorneys in this unit were qualified under Supreme Court rules and it allowed for capital cases to be maintained in-house. He stated that other units within the department included the Dependency Unit, Mental Health Defender, Office of Children's Counsel and Misdemeanor Unit. He explained that training costs increased due to State funds being unavailable for units without high felony counts. He reported that recruitment and retention were a challenge due to the pay range, but positions were being reevaluated in order to be more competitive.

Supervisor Miller inquired about the reduction in Legal Advocacy Personnel.

Mr. Brault explained that the Misdemeanor Unit, originally charged under Legal Advocacy Personnel, was reallocated to the Public Defender's Office.

- **Facilities Management**

Lisa Josker, Director, Facilities Management, reported on the various departmental budgets and the increased budget. She reported that the General Fund had been increased by four positions, two of which were reallocated from the Information Technology Department, and there were wages and benefits increases. She stated that the \$6.8 million increase in the Facilities Renewal Fund reflected a shift from the Capital Improvement Projects Fund. She explained the changes in the Parking Garage Enterprise Fund and the addition of new Risk Management Funds.

Supervisor Miller asked about the Capital Improvement Projects fund being shifted to the Facilities Renewal Fund.

Ms. Josker responded that there were fifteen projects, which included parking lot rejuvenation, exterior building improvements and restroom renovations.

Supervisor Miller inquired about the \$43 million balance for Capital Improvements and the fact that only \$10.7 million had been expended.

Ms. Josker stated that some of the projects were ongoing or delayed.

- **Finance and Risk Management – Operations Budget**  
**Finance and Risk Management – Risk Management**

Michelle Campagne, Director, Finance and Risk Management Department, explained the various divisions within the department, their roles and the funds involved. She indicated that the budget had decreased due to the reorganization of Risk Management and account transfers to other departments.

Supervisor Christy inquired about administrative overhead costs.

Ms. Campagne responded that administrative costs were included in the overhead allocation.

- **Fleet Services**

Ray Ochotorena, Director, Fleet Services, indicated that the budget had increased by \$1.84 million. He explained that the increases were due to a \$1 million increase in depreciation, transfer of GPS Monitoring from Risk Management, fuel costs, and the increase in repair and maintenance supplies. He also indicated that due to a reduction in department transportation charges, a \$1 million revenue reduction was projected.

- **Human Resources - Operations Budget**  
**Health Benefits Insurance Trust Fund**

Cathy Bohland, Director, Human Resources Department, presented the department's budget. She reported that the Health Benefits Insurance Trust fund had increased by \$3.3 million, due primarily to Health Savings Account contributions. She also indicated that for the third consecutive year insurance premiums have not increased.

- **Information Technology - Operations Budget**  
**Information Technology Internal Service Funds**

Dan Hunt, Director and Chief Information Officer, Information Technology Department (ITD), briefed the Board. He indicated that the General Fund budget had increased \$936,000.00, \$656,000.00 for personnel services to support enterprise applications for Procurement, Finance, Budget and work orders, and \$263,000.00 for software maintenance. He also added that there was a \$14 million dollar upgrade planned for the data center.

Supervisor Valadez inquired about the transition from a leased program to a capital program. He also asked what plans were in place for the surplus equipment once the four year life cycle was completed.

Mr. Hunt responded that this was the final year of lease buyouts and payments, which would result in a \$3 million decrease. He stated that a process was developed, through the Procurement Department, to donate the equipment to local non-profit organizations.

Supervisor Miller inquired whether all lease programs were being eliminated.

Mr. Hunt responded that a vast majority of the equipment leases would be transitioned, however, multifunction devices, printer copiers or scanners would still be available with a lease option.

Supervisor Miller asked whether ITD staff were being embedded into the various departments.

Mr. Hunt explained that when he became Director, he changed the support methodology. He indicated that the departments was divided into three distinct groups, each one supporting a different Deputy County Administrator's subordinate departments. He added that the employees remained ITD personnel.

Supervisor Christy asked which model, purchase or lease, was most cost effective and he asked if the same vendor would be utilized.

Mr. Hunt stated that there were advantages to each model, but there came a point when it was impossible to buy-out of the leased model. He indicated that vendors were chosen based on pricing, their support model and the options the vendor offered with regards to the County providing its own support.

- **Procurement**

Mary Jo Furphy, Director, Procurement Department, presented the department's budget. She indicated that the budget had increased by approximately \$2.5 million.

- **Analytics and Data Governance**

Ellen Moulton, Director, Analytics and Data Governance, presented the departmental budget. She explained that this was a new department and she outlined the department's responsibilities.

Supervisor Miller questioned what departmental budget had the Analytics and Data Governance transitioned from.

Ms. Moulton responded that the positions were transferred from General Government Services.

5. **ADJOURNMENT**

As there was no further business to come before the Board, the meeting was adjourned at 3:36 p.m.

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CHAIRMAN

ATTEST:

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CLERK