



BOARD OF SUPERVISORS AGENDA ITEM REPORT **CONTRACTS / AWARDS / GRANTS**

☐ Award ☒ Contract ☐ Grant

Requested Board Meeting Date: 06/04/2019

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

Town of Oro Valley

***Project Title/Description:**

Intergovernmental Agreement between Pima County & the Town of Oro Valley for wastewater billing & collection services.

***Purpose:**

To exchange water use data to support Pima County's sewerage user fee system & to compensate the Town of Oro Valley for providing the data & billing County customers for sewerage system user fees.

***Procurement Method:**

This IGA is a non-procurement contract & not subject to Procurement rules.

***Program Goals/Predicted Outcomes:**

The Town of Oro Valley will collect water data information for its constituents in order to facilitate accurate sewer billing & collection services on behalf of Pima County.

***Public Benefit:**

To ensure accurate sewer billing & collection services in accordance with Pima County Code.

***Metrics Available to Measure Performance:**

Invoices to be issued on a monthly basis for billing & collection services rendered. Funds to be remitted to County within thirty (30) calendar days following close of each monthly billing cycle. Monthly reporting as defined under Scope of Services.

***Retroactive:**

No

*To: COB - 5-20-19
pgs - 2
(2)*

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____
Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____
☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient?

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment / Revised Award Information

Document Type: CT Department Code: WW Contract Number (i.e., 15-123): 18*069
Amendment No.: 2 AMS Version No.: 6
Effective Date: 07/01/19 New Termination Date: 06/30/20

Prior Contract No. (Synergen/CMS): _____

☒ Expense or ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 371,000.00

Is there revenue included? ☒ Yes ☐ No If Yes \$ 8,824,800.00

***Funding Source(s) required:** RWRD Enterprise Fund

Funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____
Effective Date: _____ Termination Date: _____ Amendment Number: _____

☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____

***All Funding Source(s) required:**

***Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____

Contact: Veronica Lopez

Department: Regional Wastewater Reclamation Department Telephone: 724-6561

Department Director Signature/Date:  5/14/19

Deputy County Administrator Signature/Date:  5/15/19

County Administrator Signature/Date:  5/15/19
(Required for Board Agenda/Addendum Items)

Pima County Regional Wastewater Reclamation Department Project: Wastewater Billing and Collection Services Contractor: Town of Oro Valley Contract No.: CT-WW-18-069 Contract Amendment No.: Two (2)	 (STAMP HERE)
---	--

Orig. Contract Term: 07/01/2017 - 06/30/2018	Orig. Amount:	\$270,000.00
Termination Date Prior Amendment: 06/30/2019	Prior Amendment Amount:	\$381,000.00
Termination Date This Amendment: 06/30/2020	This Amendment Amount:	\$371,000.00
	Revised Total Amount:	\$1,022,000.00

INTERGOVERNMENTAL AGREEMENT AMENDMENT

The parties agree to amend the above-referenced Intergovernmental Agreement as follows:

1. **Term.** The Contract terminates on June 30, 2020.
2. **Paragraph 3, Financing, is amended as follows:**

From:

For the services described in Exhibit A (Scope), County agrees to pay Town a monthly administrative billing fee of \$1.52 per month. Such fees will reimburse Town for the cost of billing and collection services based on the current number of 18,187 accounts and the projected growth of 340 accounts per year. Total payment to Town under this IGA will not exceed \$381,000.00 annually.

To:

For the services described in Exhibit A (Scope), County agrees to pay Town a monthly administrative billing fee of \$1.65 per month per account. Such fees will reimburse Town for the cost of billing and collection services based on the current number of 18,385 accounts and the projected growth of 340 accounts per year. Total payment to Town under this IGA will not exceed \$371,000.00 annually.

The effective date of this Amendment is July 1, 2019.

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

PIMA COUNTY:

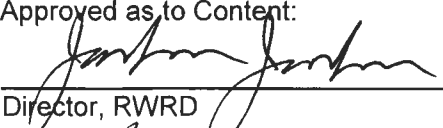
Chairman, Board of Supervisors

ATTEST:


Clerk of the Board

Date: _____

Approved as to Content:



Director, RWRD



Director, Pima County Finance

TOWN OF ORO VALLEY:



Town Manager

Date: 5-7-19

Intergovernmental Agreement Determination

The foregoing Intergovernmental Agreement between Pima County and the Town of Oro Valley has been reviewed by the undersigned, each of whom has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the party he or she represents.

PIMA COUNTY:



Deputy County Attorney

TOWN OF ORO VALLEY:



Town Attorney