



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

☒ Award ☐ Contract ☐ Grant

Requested Board Meeting Date: 05/21/2019

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

Arcadia Landscape Inc.

***Project Title/Description:**

Landscape Contract for County Building Sites

***Purpose:**

Amendment of Award: Master Agreement No. MA-PO-14-513, Amendment No. 6.

This Amendment No. 6 is for a one-time increase in the amount of \$60,000.00 for a cumulative not-to-exceed contract amount of \$1,741,083.91.

Administering Department: Facilities Management

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.020, Competitive sealed proposals, on August 5, 2014, the Board of Supervisors approved an award of contract for an initial term of one (1) year and an annual award amount of \$295,721.81 with four (4) one-year renewal options.

On July 23, 2015, the Procurement Director approved Amendment No. 1 which extended the termination date to 08/05/2016 and added the annual award amount of \$295,721.81 for a cumulative not-to-exceed contract amount of \$591,443.62.

On May 17, 2016, the Board of Supervisors approved Amendment No. 2 which increased the annual award amount by \$60,000.00 from \$295,721.81 to \$355,721.81 for a cumulative not-to-exceed contract amount of \$651,443.62.

On July 15, 2016, the Procurement Director approved Amendment No. 3 which extended the termination date to 08/05/2017 and added the partial award amount of \$318,196.67 for a cumulative not-to-exceed contract amount of \$969,640.29.

On December 21, 2017, the Procurement Director approved Amendment No. 4 which extended the termination date to 08/05/2018 and added the annual award amount of \$355,721.81 for a cumulative not-to-exceed contract amount of \$1,325,362.10.

On May 22, 2018, the Procurement Director approved Amendment No. 5 which extended the termination date to 08/05/2019 and added the annual award amount of \$355,721.81 for a cumulative not-to-exceed contract amount of \$1,681,083.91.

PRCUID: 128529

Attachments: Master Agreement.

***Program Goals/Predicted Outcomes:**

Ongoing maintenance of various landscapes at County buildings and property.

***Public Benefit:**

Maintain appearance of County buildings in neighborhoods, weed reduction at open sites.

***Metrics Available to Measure Performance:**

Monthly inspection of sites, employee input from site occupants.

TO: COB 05/08/2019

VERS: 12

PGS: 4

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____***Funding Source(s) required:**Funding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No**If Yes, is the Contract to a vendor or subrecipient?**Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment / Revised Award Information

Document Type: MA Department Code: PO Contract Number (i.e., 15-123): 14-513

Amendment No.: 6 AMS Version No.: 12

Effective Date: 05/21/2019 New Termination Date: _____

Prior Contract No. (Synergen/CMS): _____

☒ Expense or ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 60,000.00Is there revenue included? ☐ Yes ☒ No If Yes \$ _____***Funding Source(s) required:** General FundFunding from General Fund? ☒ Yes ☐ No If Yes \$ 60,000.00 % 100**Grant/Amendment Information** (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Amendment Number: _____

☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____***All Funding Source(s) required:*****Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____***Funding Source:** _____***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**Contact: Jennifer Moore, Procurement Officer *jr* Division Manager: _____Department: Procurement *May 24 5/21/19* Telephone: 520-724-8164Department Director Signature/Date: *Sheila Cook 5-2-19*Deputy County Administrator Signature/Date: *Tom Burke 5-8-19*County Administrator Signature/Date: *E. J. Culbertson 5/8/19*

(Required for Board Agenda/Addendum Items)



MASTER AGREEMENT

PIMA COUNTY, ARIZONA

THIS IS NOT AN ORDER - TRANSMISSION CONSTITUTES
CONTRACT EXECUTION

Master Agreement No: 14000000000000000513

MA Version: 12

Page: 1 of 2

Description: Landscape contract for County buildings and sites

I S S U E R	Pima County Procurement Department	T E R M S	Initiation Date: 05-21-2019				
	130 W. Congress St. 3rd Fl		Expiration Date: 08-05-2019				
	Tucson AZ 85701						
	Issued By: JENNIFER MOORE						
	Phone: 5207248164						
	Email: jennifer.moore@pima.gov						
			<table border="1"><tr><td>NTE Amount:</td><td>\$1,741,083.91</td></tr><tr><td>Used Amount:</td><td>\$1,590,198.11</td></tr></table>	NTE Amount:	\$1,741,083.91	Used Amount:	\$1,590,198.11
NTE Amount:	\$1,741,083.91						
Used Amount:	\$1,590,198.11						

V E N D O R	ARCADIA LANDSCAPE INC	Contact:	KEVIN KILLMER
	2002 E 13TH ST	Phone:	520-791-0889
	TUCSON AZ 85719	Email:	kevinkillmer@arcadia-landscape.com
		Terms:	0.00 %
		Days:	30

Shipping Method:	Vendor Method
Delivery Type:	
FOB:	FOB Dest, Freight Prepaid
Modification Reason	
This Amendment No. 6 is for a one-time increase in the amount of \$60,000.00 for a cumulative not-to-exceed contract amount of \$1,741,083.91.	

This Master Agreement incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this agreement. All transactions and conduct are required to conform to these documents.



MASTER AGREEMENT DETAILS

Master Agreement No: 14000000000000000513

MA Version: 12

Page: 2 of 2

Line	Description					
1	FREE FORM LINE					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %		\$0.00	32286		
2	LANDSCAPE LABORER					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	HOUR	\$22.00	32286		
3	IRRIGATION REPAIR SPECIALIST					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	HOUR	\$30.00	32286		
4	SUPERVISION OF WORKCREW					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	HOUR	\$40.00	32286		
5	CHEMICAL WEED CONTROL					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	SQFT	\$0.01	32286		
6	TREE REMOVAL - LARGE 16-30 FT					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$500.00	32286		
7	TREE REMOVAL - MEDIUM 8-15 FT					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$200.00	32286		
8	TREE REMOVAL - SMALL LESS THAN 8 FT					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$25.00	32286		
9	TREE TRIMMING ABOVE 8 FT ALL SERVICES					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	HOUR	\$25.00	32286		
10	PALM TREE TRIMMING ALL SERVICES					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	HOUR	\$75.00	32286		
11	TREATMENT OF OLIVE TREES REDUCE FRUIT					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$50.00	32286		
12	DEBRIS DISPOSAL CHARGES (NOT TREES) PER TRAILER LOAD					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$50.00	32286		
13	TEST AND ADJUST IRRIGATION SYSTEM MONTHLY					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$4,773.00	32286		