



## **BOARD OF SUPERVISORS AGENDA ITEM REPORT**

**Requested Board Meeting Date:** 4/16/2019

**Title:** Recorder's Report for February 2019 for the Document Storage and Retrieval Fund

**Introduction/Background:**

Pursuant to Resolution No. 1993-200, request ratification by the Pima County Board of Supervisors of the Document Storage and Retrieval Report for February 2019.

**Discussion:**

see attached report

**Conclusion:**

**Recommendation:**

Ratify Recorder's report for February 2019 on the Document Storage and Retrieval Fund

**Fiscal Impact:**

none

**Board of Supervisor District:**

☐ 1      ☐ 2      ☐ 3      ☐ 4      ☐ 5      ☒ All

---

Department: Recorder Telephone: \_\_\_\_\_

Contact: Pamela Franklin Telephone: 520-724-4356

Department Director Signature/Date: *[Signature]* 3-29-19

Deputy County Administrator Signature/Date: \_\_\_\_\_

County Administrator Signature/Date: \_\_\_\_\_

---



Mailing Address  
P. O. Box 3145  
Tucson, AZ 85702-3145

**E. Ann Rodriguez**  
**Pima County Recorder**

County Public Service Center  
240 North Stone Avenue, 1<sup>st</sup> Floor  
Tucson, AZ

*Recording history one document at a time.*

**Christopher J. Roads**  
**Chief Deputy Recorder**  
**Registrar of Voters**

**Document Recording: (520) 724-4350**

**Voter Registration: (520) 724-4330**

**Fax: (520) 623-1785**

**[www.recorder.pima.gov](http://www.recorder.pima.gov)**

**DOCUMENT STORAGE & RETRIEVAL FUND**  
**FEBRUARY 2019**

***BEGINNING BALANCE AS OF 2/01/2019***

**\$558,929.29**

**REVENUE**

Conversion Fee	\$69,216.00
Interest	1,011.12

**TOTAL REVENUE**

**\$70,227.12**

***SUBTOTAL***

**\$629,156.41**

**EXPENDITURES**

Salaries & Benefits	45,891.94
Telephones	193.16

**TOTAL EXPENDITURES**

**\$46,085.10**

***FUND ENDING BALANCE***

**\$583,071.31**

**DOCUMENT STORAGE & RETRIEVAL FUND**  
**FEBRUARY 2019**

**EXPLANATION OF EXPENDITURES:**

TELEPHONES

VERIZON WIRELESS	\$56.51	425-7576 PDA for IT staff for constant contact capability and for receiving system failure alerts
VERIZON WIRELESS	56.51	404-9781 PDA for IT staff for constant contact capability and for receiving system failure alerts.
VERIZON WIRELESS	40.01	237-5389 Broadband card for using PDA as modem to access Internet with laptop for remote site access/network troubleshooting
VERIZON WIRELESS	<u>40.01</u>	237-5389 Broadband card for using PDA as modem to access Internet with laptop for remote site access/network troubleshooting

\$193.16