



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

☒ Award ☐ Contract ☐ Grant

Requested Board Meeting Date: 4/16/19

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

Alliant Insurance Services, Inc.

***Project Title/Description:**

Insurance Broker Services

***Purpose:**

Amendment of Award: Master Agreement No. MA-PO-17-273, Amendment No. 2. This Amendment adds Stop Loss Policy and Employee Benefits Broker Services for Stop Loss Insurance and Short Term Disability, increases the annual award amount by \$366,000.00 to \$4,406,000.00 for a cumulative not-to-exceed contract amount of \$8,446,000.00. Three (3) renewal options remain.

Administering Departments: Finance and Risk Management, Human Resources

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.020, Competitive sealed proposals, on June 20, 2017, the Board of Supervisors approved an award of contract for an initial term of one-year and an annual award amount of \$4,040,000.00 with four (4) one-year renewal options.

On January 30, 2018, the Procurement Director extended the termination date to 6/30/2019 and added the annual award amount of \$4,040,000.00 for a cumulative not-to-exceed amount of \$8,080,000.00.

PRCUID: 253270

Attachment: Master Agreement.

***Program Goals/Predicted Outcomes:**

County's insurance policies will be paid in a timely manner.

***Public Benefit:**

Insurance premiums will be paid at the lowest possible price as researched and recommended by the Broker.

***Metrics Available to Measure Performance:**

County will monitor the cost of premiums and ensure County's property values are current.

***Retroactive:**

No.

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Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____***Funding Source(s) required:**Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No

If Yes, is the Contract to a vendor or subrecipient? _____

Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment / Revised Award InformationDocument Type: MA Department Code: PO Contract Number (i.e., 15-123): 17-273Amendment No.: 2 AMS Version No.: 3Effective Date: 4/16/19 New Termination Date: _____

Prior Contract No. (Synergen/CMS): _____

☒ Expense or ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 366,000.00Is there revenue included? ☐ Yes ☒ No If Yes \$ _____***Funding Source(s) required:** Self Insurance Trust FundFunding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____**Grant/Amendment Information** (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Amendment Number: _____

☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____***All Funding Source(s) required:*****Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____***Funding Source:** _____***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____Contact: Jennifer Moore, Procurement OfficerDivision Manager: [Signature]Department: ProcurementTelephone: 520.724.8164Department Director Signature/Date: [Signature] 3/29/19Deputy County Administrator Signature/Date: [Signature] 3/29/19County Administrator Signature/Date: [Signature] 4/1/2019

(Required for Board Agenda/Addendum Items)



MASTER AGREEMENT

PIMA COUNTY, ARIZONA

THIS IS NOT AN ORDER - TRANSMISSION CONSTITUTES
CONTRACT EXECUTION

Master Agreement No: 17000000000000000273

MA Version: 3

Page: 1 of 2

Description: Insurance Broker Services

I S S U E R	Pima County Procurement Department	T E R M S	Initiation Date: 04-16-2019				
	130 W. Congress St. 3rd Fl		Expiration Date: 06-30-2019				
	Tucson AZ 85701						
	Issued By: JENNIFER MOORE						
	Phone: 5207248164						
	Email: jennifer.moore@pima.gov						
			<table border="1"><tr><td>NTE Amount:</td><td>\$8,446,000.00</td></tr><tr><td>Used Amount:</td><td>\$6,699,557.88</td></tr></table>	NTE Amount:	\$8,446,000.00	Used Amount:	\$6,699,557.88
NTE Amount:	\$8,446,000.00						
Used Amount:	\$6,699,557.88						

V E N D O R	Alliant Insurance Services, Inc.	Contact: Shawn Kraatz
	1301 Dove Street, Suite 200	Phone: 949-660-8117
	Newport Beach CA 92660	Email: shawn.kraatz@alliant.com
		Terms: 0.00 %
		Days: 0

Shipping Method:	Vendor Method
Delivery Type:	
FOB:	FOB Dest, Freight Prepaid
Modification Reason This Amendment adds Stop Loss Policy and Employee Benefits Broker Services for Stop Loss Insurance and Short Term Disability, increases the annual award amount by \$366,000.00 to \$4,406,000.00 for a cumulative not-to-exceed contract amount of \$8,446,000.00. Three (3) renewal options remain.	

This Master Agreement incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this agreement. All transactions and conduct are required to conform to these documents.



MASTER AGREEMENT DETAILS

Master Agreement No: 1700000000000000273

MA Version: 3

Page: 2 of 2

Line	Description					
1	Annual Broker Fee - Risk Management Insurance					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	YEAR	\$40,000.00			
2	Annual Review of County Guidelines					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	LOT	\$0.00			
3	Annual Claims Audits					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	LOT	\$0.00			
4	Policy and Insurance Evaluation					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	LOT	\$0.00			
5	Risk Assessments					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	LOT	\$0.00			
6	Annual Actuarial Report					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	LOT	\$0.00			
7	Consulting Services on new or evolving trends					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	LOT	\$0.00			
8	Annual Broker Fee - Employee Benefits					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	YEAR	\$48,000.00			
9	Insurance Premiums - Risk Management					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %		\$0.00			
10	Insurance Premiums - Employee Benefits - Stop Loss					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %		\$0.00			