



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

☒ Award ☐ Contract ☐ Grant

Requested Board Meeting Date: 04/16/19

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

Copper State Communications, Inc.

***Project Title/Description:**

ShoreTel VoIP Phone System Maintenance, Support & Equipment

***Purpose:**

Amendment of Award: Master Agreement No. MA-PO-17-143, Amendment No. 06. This Amendment increases the annual award amount by \$50,000.00 from \$249,000.00 to \$299,000.00 for a cumulative not-to-exceed contract amount of \$1,288,000.00. This increase is to cover implementation services for upgrade of the County IVR System and purchase of replacement IP Phones and ShoreTel switches. Administering Department: Information Technology.

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.010, Competitive sealed Bidding, on December 15, 2016, the Procurement Director approved an award of contract for an initial term of one (1) year and an annual award amount of \$223,000.00 with four (4) one-year renewal options.

On 12/27/17, the Board of Supervisors approved a one-time increase in the amount of \$517,000.00 (including sales tax) for a cumulative not-to-exceed contract amount of \$740,000.00 to replace the Pima County Sheriff's Department Avaya phone system with the Countywide ShoreTel system.

On 12/31/17, the Procurement Officer extended the termination date to 12/31/18 and added a partial annual award amount of \$133,000.00 for a cumulative not-to-exceed contract amount of \$873,000.00. Annual award amount remained at \$223,000.00 with three (3) renewal options remaining.

On 03/28/18, the Procurement Officer added the remainder annual award amount of \$90,000.00 for a cumulative not-to-exceed contract amount of \$963,000.00.

On 10/01/18, the Procurement Director increased the annual award amount by \$26,000.00 from \$223,000.00 to \$249,000.00 for a cumulative not-to-exceed contract amount of \$989,000.00. This increase was required for software upgrade costs and continued uninterrupted maintenance and support.

On 10/04/18, the Procurement Officer extended the termination date to 12/31/19 and added the annual award amount of \$249,000.00 for a cumulative not-to-exceed contract amount of \$1,238,000.00. Two (2) renewal options remain.

PRCUID: 235779

Attachment: Master Agreement.

***Program Goals/Predicted Outcomes:**

Continue to provide Pima County departments phone access.

***Public Benefit:**

Provide reliable phone access to assist public and departments.

***Metrics Available to Measure Performance:**

Ensure optimal performance by continuing the usage of ShoreTel VoIP Phone System and related services reducing downtime maintaining 99.999% up-time.

***Retroactive:**

No

2019041600150000

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____***Funding Source(s) required:**Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No***Is the Contract to a vendor or subrecipient?**Were insurance or indemnity clauses modified? ☐ Yes ☐ No

If Yes, attach Risk's approval

Vendor is using a Social Security Number? ☐ Yes ☐ No

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment / Revised Award InformationDocument Type: MA Department Code: PO Contract Number (i.e., 15-123): 17-143Amendment No.: 06 AMS Version No.: 13Effective Date: 04/16/19 New Termination Date: _____

Prior Contract No. (Synergen/CMS): _____

☒ Expense or ☐ Revenue ☒ Increase ☐ Decrease Amount This Amendment: \$ 50,000.00Is there revenue included? ☐ Yes ☒ No If Yes \$ _____***Funding Source(s) required:** Budget ReserveFunding from General Fund? ☐ Yes ☒ No If Yes \$ _____ % _____**Grant/Amendment Information** (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Amendment Number: _____

☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____***All Funding Source(s) required:*****Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____***Funding Source:** _____***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**Contact: Eric Welch, Procurement OfficerDepartment: Procurement Telephone: 520-724-9510Department Director Signature/Date: [Signature] 3/29/19Deputy County Administrator Signature/Date: [Signature] 4-1-19County Administrator Signature/Date: [Signature] 4/1/2019

(Required for Board Agenda/Addendum Items)



MASTER AGREEMENT

PIMA COUNTY, ARIZONA

THIS IS NOT AN ORDER - TRANSMISSION CONSTITUTES
CONTRACT EXECUTION

Master Agreement No: 17000000000000000143

MA Version: 13

Page: 1 of 8

Description: ShoreTel VoIP System Maintenance

I S S U E R	Pima County Procurement Department	T E R M S	Initiation Date: 04-16-2019				
	130 W. Congress St. 3rd Fl		Expiration Date: 12-31-2019				
	Tucson AZ 85701						
	Issued By: ERIC WELCH						
	Phone: 5207249510						
	Email: eric.welch@pima.gov						
			<table border="1"><tr><td>NTE Amount:</td><td>\$1,288,000.00</td></tr><tr><td>Used Amount:</td><td>\$1,237,175.71</td></tr></table>	NTE Amount:	\$1,288,000.00	Used Amount:	\$1,237,175.71
NTE Amount:	\$1,288,000.00						
Used Amount:	\$1,237,175.71						

V E N D O R	COPPER STATE COMMUNICATIONS INC.	Contact: Ian Miller
	PO BOX 27287	Phone: 520-315-6325
	TUCSON AZ 85726	Email: imiller@COPPER-STATE.com
		Terms: 0.00 %
		Days: 30

Shipping Method:	Vendor Method
Delivery Type:	
FOB:	FOB Dest, Freight Prepaid
Modification Reason This Amendment increases the annual award amount by \$50,000.00 from \$249,000.00 to \$299,000.00 for a cumulative not-to-exceed contract amount of \$1,288,000.00. This increase is to cover implementation services for upgrade of the County IVR System and purchase of replacement IP Phones and ShoreTel switches.	

This Master Agreement incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this agreement. All transactions and conduct are required to conform to these documents.



MASTER AGREEMENT DETAILS

Master Agreement No: 17000000000000000143

MA Version: 13

Page: 2 of 2

Line	Description					
6	ShoreTel Mobile Access License					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$0.00			
9	ShoreTel SIP Phone License					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$1.42			
11	ShoreTel SoftPhone License					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$0.00			
18	ShoreTel Personal Access License					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$0.00			
19	ShoreTel Phone API License					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$0.00			
77	Softphone License (version 7.5 and earlier)					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$0.00			
98	FREE FORM LINE					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %		\$0.00			
114	Application Upgrade Licenses					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$3,947.37			
115	Palitto Consulting Services Phase 2 Estimated Project Labor					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$4,800.00			
116	Record Liability Recording Set Annual Maintenance Support					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$62.40			
117	Maintenance Reinstatement Fee					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$819.00			
118	Engage Professional Services Remote Upgrade-Custom					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$4,800.00			
119	Admin Training for Major Software Upgrade					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$1,600.00			
120	Server Migration Prof. Services					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$2,400.00			