



BOARD OF SUPERVISORS AGENDA ITEM REPORT

Requested Board Meeting Date: 3/5/19

Title: Recorder's Report for November 2018 for the Document Storage and Retrieval Fund

Introduction/Background:

Pursuant to Resolution No. 1993-200, request ratification by the Pima County Board of Supervisors of the Document Storage and Retrieval Report for November 2018

Discussion:

see attached report

Conclusion:

Recommendation:

Ratify Recorder's report for November 2018 on the Document Storage and Retrieval Fund

Fiscal Impact:

none

Board of Supervisor District:

☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☒ All

Department: Recorder Telephone: _____

Contact: Pamela Franklin Telephone: 520-724-4356

Department Director Signature/Date: F. W. Rudy 2-11-19

Deputy County Administrator Signature/Date: _____

County Administrator Signature/Date: _____

REC'D 1419M1125PCD(KDFR)
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Mailing Address
P. O. Box 3145
Tucson, AZ 85702-3145

F. Ann Rodriguez
Pima County Recorder

County Public Service Center
240 North Stone Avenue, 1st Floor
Tucson, AZ

Recording history one document at a time.

Christopher J. Roads
Chief Deputy Recorder
Registrar of Voters

Document Recording: (520) 724-4350

Voter Registration: (520) 724-4330

Fax: (520) 623-1785

www.recorder.pima.gov

DOCUMENT STORAGE & RETRIEVAL FUND
NOVEMBER 2018

BEGINNING BALANCE AS OF 11/01/2018

\$618,765.13

REVENUE

Conversion Fee	\$46,900.00
Interest	939.65

TOTAL REVENUE

\$47,839.65

SUBTOTAL

\$666,604.78

EXPENDITURES

Salaries & Benefits	51,174.94
Telephones	153.03
R&M Equipment	4,794.00
R&M Software	13,057.56

TOTAL EXPENDITURES

\$69,179.53

FUND ENDING BALANCE

\$597,425.25

DOCUMENT STORAGE & RETRIEVAL FUND
NOVEMBER 2018

EXPLANATION OF EXPENDITURES:

TELEPHONES

VERIZON WIRELESS	\$56.51	425-7576 PDA for IT staff for constant contact capability and for receiving system failure alerts
VERIZON WIRELESS	56.51	404-9781 PDA for IT staff for constant contact capability and for receiving system failure alerts.
VERIZON WIRELESS	<u>40.01</u>	237-5389 Broadband card for using PDA as modem to access Internet with laptop for remote site access/network troubleshooting

\$153.03

R&M SOFTWARE

CDW GOVERNMENT	\$13,057.56	Oracle maintenance renewal
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R&M EQUIPMENT

DELL	\$4,794	Maintenance and support for 4 servers
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