



BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS

☒ Award ☐ Contract ☐ Grant

Requested Board Meeting Date: 02/19/2019

* = Mandatory, information must be provided

or Procurement Director Award ☐

***Contractor/Vendor Name/Grantor (DBA):**

Amazon.com LLC

***Project Title/Description:**

On-Line Marketplace for the Purchase of Products

***Purpose:**

Amendment of Award: Master Agreement No. MA-PO-17-229, Amendment No. 3. This Amendment increases the annual award amount by \$150,000.00 from \$250,000.00 to \$400,000.00 for a cumulative not-to-exceed contract amount of \$550,000.00. Administering Department: Procurement.

***Procurement Method:**

Pursuant to Pima County Procurement Code 11.24.010, Cooperative Procurement Authorized, on June 5, 2017, the Procurement Director approved an award of contract for an initial term of one (1) year and an annual award amount of \$150,000.00 with four (4) one year renewal options.

Effective June 1, 2018, the Procurement Officer extended the termination date to May 31, 2019, and added the full annual award amount of \$150,000.00 for a cumulative not-to-exceed contract amount of \$300,000.00.

On November 15, 2018, the Procurement Director approved to increase the annual award amount by \$100,000 from \$150,000.00 to \$250,000.00 for a cumulative not-to-exceed contract amount of \$400,000.00.

Use of the Amazon Marketplace has grown significantly. This increase is needed to cover future purchases and purchases for the remainder of the current term.

PRCUID: 254301

Attachment: Master Agreement.

***Program Goals/Predicted Outcomes:**

To provide an on-line market place for the purchase of as needed products.

***Public Benefit:**

A cost savings purchasing option for Pima County.

***Metrics Available to Measure Performance:**

Savings tracked through Pcard purchases.

***Retroactive:**

No.

To: COB (1)

VERS: 5

PGS: 2

Procure Dept 01/30/19 PM0125

Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

☐ Expense Amount: \$* _____ ☐ Revenue Amount: \$ _____***Funding Source(s) required:** _____Funding from General Fund? ☐ Yes ☐ No If Yes \$ _____ % _____Contract is fully or partially funded with Federal Funds? ☐ Yes ☐ No**If Yes, is the Contract to a vendor or subrecipient?** _____Were insurance or indemnity clauses modified? ☐ Yes ☐ No*If Yes, attach Risk's approval.*Vendor is using a Social Security Number? ☐ Yes ☐ No*If Yes, attach the required form per Administrative Procedure 22-73.***Amendment / Revised Award Information**Document Type: MA Department Code: PO Contract Number (i.e., 15-123): 17-229Amendment No.: 3 AMS Version No.: 5Effective Date: 02/19/2019 New Termination Date: _____

Prior Contract No. (Synergen/CMS): _____

☒ Expense or ☐ Revenue ☐ Increase ☐ Decrease Amount This Amendment: \$ 150,000.00Is there revenue included? ☐ Yes ☒ No If Yes \$ _____***Funding Source(s) required:** General FundFunding from General Fund? ☒ Yes ☐ No If Yes \$ 150,000.00 % 100**Grant/Amendment Information** (for grants acceptance and awards) ☐ Award ☐ Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e., 15-123): _____

Effective Date: _____ Termination Date: _____ Amendment Number: _____

☐ Match Amount: \$ _____ ☐ Revenue Amount: \$ _____***All Funding Source(s) required:** _____***Match funding from General Fund?** ☐ Yes ☐ No If Yes \$ _____ % _____***Match funding from other sources?** ☐ Yes ☐ No If Yes \$ _____ % _____***Funding Source:** _____***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?** _____Contact: Meagan Lynch, Procurement OfficerDepartment: ProcurementTelephone: 724-9071

Department Director Signature/Date: _____

Deputy County Administrator Signature/Date: _____

County Administrator Signature/Date: _____

(Required for Board Agenda/Addendum Items)



MASTER AGREEMENT

PIMA COUNTY, ARIZONA

THIS IS NOT AN ORDER - TRANSMISSION CONSTITUTES
CONTRACT EXECUTION

Master Agreement No: 17000000000000000229

MA Version: 5

Page: 1 of 2

Description: Amazon PCARD USE ONLY!! Must read attached guidelines.

I S S U E R	Pima County Procurement Department	T E R M S	Initiation Date: 02-19-2019				
	130 W. Congress St. 3rd Fl		Expiration Date: 05-31-2019				
	Tucson AZ 85701						
	Issued By: MEAGAN LYNCH						
	Phone: 5207249071						
	Email: Meagan.Lynch@pima.gov						
			<table border="1"><tr><td>NTE Amount:</td><td>\$550,000.00</td></tr><tr><td>Used Amount:</td><td>\$345,016.59</td></tr></table>	NTE Amount:	\$550,000.00	Used Amount:	\$345,016.59
NTE Amount:	\$550,000.00						
Used Amount:	\$345,016.59						

V E N D O R	Amazon.com LLC	Contact: Amanda MacEachern
	410 Terry Avenue North	Phone: 617-577-4966
	Seattle WA 98109	Email: amaceach@amazon.com
		Terms: 0.00 %
		Days: 30

Shipping Method: Vendor Method

Delivery Type:

FOB: FOB Dest, Freight Prepaid

Modification Reason

Amendment No. 3 increases the annual award amount by \$150,000.00 from \$250,000.00 to \$400,000.00 for a cumulative not-to-exceed contract amount of \$550,000.00.

This Master Agreement incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this agreement. All transactions and conduct are required to conform to these documents.



MASTER AGREEMENT DETAILS

Master Agreement No: 17000000000000000229

MA Version: 5

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Line	Description		
1	Amazon Pcard Payment		
	Service Contract Amt (Not-To-Exceed)	Service From	Service To
	0.00		
2	Sales Tax Pcard Payment		
	Service Contract Amt (Not-To-Exceed)	Service From	Service To
	0.00		