



**BOARD OF SUPERVISORS AGENDA ITEM REPORT  
CONTRACTS / AWARDS / GRANTS**

Award  Contract  Grant

Requested Board Meeting Date: 02/05/19

\* = Mandatory, information must be provided

or Procurement Director Award

**\*Contractor/Vendor Name/Grantor (DBA):**

Allegis Group Holdings, Inc. dba TEKsystems, Inc.  
22nd Century Technologies, Inc.

**\*Project Title/Description:**

Information Technology Staffing Services

**\*Purpose:**

Amendment of Award: Master Agreement No. MA-PO-18-250, Amendment No. 01. This Amendment is for an increase in the annual award amount of \$100,000.00 from \$400,000.00 to \$500,000.00 and a cumulative not-to-exceed contract amount of \$500,000.00. This increase is necessary due to unexpected usage by elected officials (PCAO and Superintendent of Schools) and critical staff shortages in ITD.

Administering Department: Information Technology.

**\*Procurement Method:**

Pursuant to Pima County Procurement Code 11.12.020, Competitive Sealed Proposals, on 04/17/18, the Board of Supervisors approved an award of contract for an initial term of one (1) year and an annual award amount of \$400,000.00 with four (4) one-year renewal options.

PRCUID: 283875

Attachment: Master Agreement.

**\*Program Goals/Predicted Outcomes:**

Continued establish Master Agreements with multiple Contractors to form partnerships with Pima County and participate in providing position-based IT hourly staffing.

**\*Public Benefit:**

To supplement ITD staff with temporary staff who specialize in specific areas of IT. Allowing staff planning to assist ITD with providing complete and evolving services for Pima County's IT program.

**\*Metrics Available to Measure Performance:**

Continue monitoring Contractors performance and satisfaction to ensure quality of service and compliance to specifications and business process are supported.

**\*Retroactive:**

No

To: CoB 1-23-19 (.)  
ver. 11  
RGS 9

Procurement/02/05/19/02841

**Contract / Award Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e.,15-123): \_\_\_\_\_

Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_

Expense Amount: \$\* \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_

**\*Funding Source(s) required:**

Funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

Contract is fully or partially funded with Federal Funds?  Yes  No

**\*Is the Contract to a vendor or subrecipient?**

Were insurance or indemnity clauses modified?  Yes  No

If Yes, attach Risk's approval

Vendor is using a Social Security Number?  Yes  No

If Yes, attach the required form per Administrative Procedure 22-73.

**Amendment / Revised Award Information**

Document Type: MA Department Code: PO Contract Number (i.e., 15-123): 18-250

Amendment No.: 01 AMS Version No.: 11

Effective Date: 02/05/19 New Termination Date: \_\_\_\_\_

Prior Contract No. (Synergen/CMS): \_\_\_\_\_

Expense or  Revenue  Increase  Decrease Amount This Amendment: \$ 100,000.00

Is there revenue included?  Yes  No If Yes \$ \_\_\_\_\_

**\*Funding Source(s) required:** General Fund

Funding from General Fund?  Yes  No If Yes \$ 100,000.00 % 100

**Grant/Amendment Information** (for grants acceptance and awards)  Award  Amendment

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Grant Number (i.e.,15-123): \_\_\_\_\_

Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Amendment Number: \_\_\_\_\_

Match Amount: \$ \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_

**\*All Funding Source(s) required:**

\*Match funding from General Fund?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

\*Match funding from other sources?  Yes  No If Yes \$ \_\_\_\_\_ % \_\_\_\_\_

**\*Funding Source:** \_\_\_\_\_

**\*If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Eric Welch, Procurement Officer *Eric Welch* *Agenda 1/23/19*

Department: Procurement *May 1/23/19* Telephone: 520-724-9510

Department Director Signature/Date: *Stanley Hunt* 1/23/19

Deputy County Administrator Signature/Date: *Jon Burke* 1-23-19

County Administrator Signature/Date: *C. Dubelton* 1/23/19  
(Required for Board Agenda/Addendum Items)



# MASTER AGREEMENT

## PIMA COUNTY, ARIZONA

**THIS IS NOT AN ORDER - TRANSMISSION CONSTITUTES  
CONTRACT EXECUTION**

Master Agreement No: 1800000000000000250

MA Version: 11

Page: 1 of 7

Description: IT Staffing Services

<b>I S S U E R</b>	<p>Pima County Procurement Department 130 W. Congress St. 3rd Fl Tucson AZ 85701</p> <p><b>Issued By:</b> ERIC WELCH <b>Phone:</b> 5207249510 <b>Email:</b> eric.welch@pima.gov</p>
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<b>T E R M S</b>	<p><b>Initiation Date:</b> 02-05-2019 <b>Expiration Date:</b> 04-16-2019</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p><b>NTE Amount:</b> <b>Used Amount:</b> \$0.00</p> </div>
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<b>V E N D O R</b>	<p><b>22nd Century Technologies Inc</b> 220 Davidson Ave, Ste 118 Somerset NJ 08873-4003</p>	<p><b>Contact:</b> Param Kaur <b>Phone:</b> 888-998-7284 <b>Email:</b> paramk@tscti.com <b>Terms:</b> 0.00 % <b>Days:</b> 30</p>
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<p><b>Shipping Method:</b> Vendor Method</p> <p><b>Delivery Type:</b></p> <p><b>FOB:</b> FOB Dest, Freight Prepaid</p> <p><b>Modification Reason</b> Amendment No. 01 is for an increase in the annual award amount of \$100,000.00 from \$400,000.00 to \$500,000.00 and a cumulative not-to-exceed contract amount of \$500,000.00.</p>
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This Master Agreement incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this agreement. All transactions and conduct are required to conform to these documents.



# PIMA COUNTY

# MASTER AGREEMENT DETAILS

Master Agreement No: 1800000000000000250

MA Version: 11

Page: 2 of 7

Line	Description					
1	Field Tech Lead Discount 0.0000 %	UOM EA	Unit Price \$38.92	Stock Code	VPN	MPN
2	Field Tech Lead Discount 0.0000 %	UOM EA	Unit Price \$55.17	Stock Code	VPN	MPN
3	Senior SCCM Tech Discount 0.0000 %	UOM EA	Unit Price \$55.17	Stock Code	VPN	MPN
4	Senior SCCM Tech Discount 0.0000 %	UOM EA	Unit Price \$71.38	Stock Code	VPN	MPN
5	Configuration SCCM Tech Discount 0.0000 %	UOM EA	Unit Price \$55.17	Stock Code	VPN	MPN
6	Configuration SCCM Tech Discount 0.0000 %	UOM EA	Unit Price \$68.15	Stock Code	VPN	MPN
7	Field Tech Discount 0.0000 %	UOM EA	Unit Price \$29.20	Stock Code	VPN	MPN
8	Field Tech Discount 0.0000 %	UOM EA	Unit Price \$38.95	Stock Code	VPN	MPN
9	ITD Application Training Specialist Discount 0.0000 %	UOM EA	Unit Price \$45.43	Stock Code	VPN	MPN
10	ITD Application Training Specialist Discount 0.0000 %	UOM EA	Unit Price \$58.41	Stock Code	VPN	MPN
11	System Administrator Discount 0.0000 %	UOM EA	Unit Price \$55.17	Stock Code	VPN	MPN
12	System Administrator Discount 0.0000 %	UOM EA	Unit Price \$71.39	Stock Code	VPN	MPN
13	IT Application Analyst Discount 0.0000 %	UOM EA	Unit Price \$51.92	Stock Code	VPN	MPN
14	IT Application Analyst Discount 0.0000 %	UOM EA	Unit Price \$68.15	Stock Code	VPN	MPN
15	System Administrator Discount 0.0000 %	UOM EA	Unit Price \$55.17	Stock Code	VPN	MPN
16	System Administrator Discount 0.0000 %	UOM EA	Unit Price \$71.39	Stock Code	VPN	MPN
17	Help Desk Technician II/Tier I Discount 0.0000 %	UOM EA	Unit Price \$29.20	Stock Code	VPN	MPN
18	Help Desk Technician II/Tier I Discount 0.0000 %	UOM EA	Unit Price \$38.95	Stock Code	VPN	MPN
19	Tier II Help/Service Desk Discount 0.0000 %	UOM EA	Unit Price \$32.45	Stock Code	VPN	MPN



# MASTER AGREEMENT DETAILS

Master Agreement No: 1800000000000000250

MA Version: 11

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Line	Description					
20	Tier II Help/Service Desk					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$45.43			
21	Technical Support Analyst Senior					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$35.69			
22	Technical Support Analyst Senior					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$51.92			
23	ITD Information Engineer					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$35.69			
24	ITD Information Engineer					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$51.92			
25	Data Analysis and Cartography					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$45.43			
26	Data Analysis and Cartography					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$58.41			
27	Data Structure Developer					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$51.92			
28	Data Structure Developer					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$71.39			
29	User Experience (UX) Developer					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$51.92			
30	User Experience (UX) Developer					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$71.39			
31	Data Transport Developer					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$48.68			
32	Data Transport Developer					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$68.15			
33	App Dev Senior					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$64.91			
34	App Dev Senior					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$87.62			
35	App Analyst					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$58.41			
36	App Analyst					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$77.88			
37	Relationship Manager					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$42.19			
38	Relationship Manager					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$71.39			



**PIMA COUNTY**

# MASTER AGREEMENT

PIMA COUNTY, ARIZONA

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CONTRACT EXECUTION

Master Agreement No: 1800000000000000250

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Description: IT Staffing Services

I S S U E R	Pima County Procurement Department
	130 W. Congress St. 3rd Fl
	Tucson AZ 85701
	Issued By: ERIC WELCH
	Phone: 5207249510
	Email: eric.welch@pima.gov

T E R M S	Initiation Date: 02-05-2019	
	Expiration Date: 04-16-2019	
	NTE Amount: Used Amount: <b>\$399,922.90</b>	

V E N D O R	Allegis Group Holdings Inc	Contact: Megan Soto
	DBA: TEKsystems Inc	Phone: 520-918-1168
	7437 Race Road	Email: msoto@teksystems.com
	Hanover MD 21076	Terms: 0.00 %
		Days: 30

Shipping Method:	Vendor Method
Delivery Type:	
FOB:	FOB Dest, Freight Prepaid
<b>Modification Reason</b>	
Amendment No. 01 is for an increase in the annual award amount of \$100,000.00 from \$400,000.00 to \$500,000.00 and a cumulative not-to-exceed contract amount of \$500,000.00.	

This Master Agreement incorporates the attached documents, and by reference all instructions, Standard Terms and Conditions, Special Terms and Conditions, and requirements that are included in or referenced by the solicitation documents used to establish this agreement. All transactions and conduct are required to conform to these documents.



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Line	Description					
1	Field Tech Lead Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$55.00			
2	Field Tech Lead Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$65.00			
3	Senior SCCM Tech Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$55.00			
4	Senior SCCM Tech Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$70.00			
5	Configuration SCCM Tech Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$55.00			
6	Configuration SCCM Tech Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$70.00			
7	Field Tech Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$30.00			
8	Field Tech Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$50.00			
9	ITD Application Training Specialist Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$55.00			
10	ITD Application Training Specialist Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$75.00			
11	System Administrator Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$50.00			
12	System Administrator Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$70.00			
13	IT Application Analyst Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$60.00			
14	IT Application Analyst Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$80.00			
15	System Administrator Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$50.00			
16	System Administrator Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$70.00			
17	Help Desk Technician I/Tier I Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$25.00			
18	Help Desk Technician I/Tier I Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$45.00			
19	Tier II Help/Service Desk Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$35.00			



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Line	Description					
20	Tier II Help/Service Desk					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$55.00			
21	Technical Support Analyst Senior					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$65.00			
22	Technical Support Analyst Senior					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$85.00			
23	ITD Information Engineer					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$60.00			
24	ITD Information Engineer					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$80.00			
25	Data Analysis and Cartography					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$45.00			
26	Data Analysis and Cartography					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$65.00			
27	Data Structure Developer					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$60.00			
28	Data Structure Developer					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$80.00			
29	User Experience (UX) Developer					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$65.00			
30	User Experience (UX) Developer					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$80.00			
31	Data Transport Developer					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$65.00			
32	Data Transport Developer					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$80.00			
33	App Dev Senior					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$85.00			
34	App Dev Senior					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$80.00			
35	App Analyst					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$45.00			
36	App Analyst					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$75.00			
37	Relationship Manager					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$65.00			
38	Relationship Manager					
	Discount	UOM	Unit Price	Stock Code	VPN	MPN
	0.0000 %	EA	\$85.00			





# PIMA COUNTY

# MASTER AGREEMENT DETAILS

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Line	Description					
39	App Dev Senior Discount 0.0000 %	UOM EA	Unit Price \$66.23	Stock Code	VPN	MPN
40	App Dev Senior Discount 0.0000 %	UOM EA	Unit Price \$71.00	Stock Code	VPN	MPN
41	Field Tech Discount 0.0000 %	UOM EA	Unit Price \$35.00	Stock Code	VPN	MPN
42	System Administrator Discount 0.0000 %	UOM EA	Unit Price \$69.06	Stock Code	VPN	MPN
43	System Administrator Discount 0.0000 %	UOM EA	Unit Price \$64.37	Stock Code	VPN	MPN
44	Applications Analyst Discount 0.0000 %	UOM EA	Unit Price \$64.89	Stock Code	VPN	MPN
45	Applications Analyst Discount 0.0000 %	UOM EA	Unit Price \$62.56	Stock Code	VPN	MPN